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Distribution

I herewith issue the

Handbook on
Support within the Scope of
Host Nation Support
in Germany
(HS HNS DEU)

Amendment as of 17.06.2010

By order

(Signature)

Mensel

Colonel (GS), DEU AR

Preliminary Remark

1. This handbook describes the

- principles
- responsibilities
- procedures

for the request for and provision of support services in Germany (Host Nation Support - HNS) and provides an overview of the legal foundations and the HNS-relevant national and international provisions and agreements to the host nation.

Among other things, the annex part contains the most important request forms in accordance with STANAGs and other corresponding regulations and agreements.

The German points of contact (POCs) responsible for the handling and provision of HNS are indicated in the list of addresses.

2. The applicability of this handbook is limited to Host Nation Support in Germany (on the territory of the Federal Republic of Germany).
3. This handbook regulates accountabilities, responsibilities and authority and specifies the tasks (of the host nation) within the scope of Host Nation Support. It serves as a guidance and "navigation aid" for the handling of HNS matters and is intended to constitute a practical basis of action for an effective request for, provision of and accounting of HNS in conformity with legal requirements and regulations for both the user (allied and friendly armed forces) and the supplier (supporting agencies and units).
4. Change proposals regarding this handbook are to be addressed to

Joint Support Command
Division G 3 Branch I Section 2 – Host Nation Support
(JSC G I 2 HNS)
Postfach 90 61 10
51127 Köln

5. This handbook is accessible on the INTRANET - "Fachinformationszentrum der Bundeswehr (FIZBw)" (Bundeswehr Scientific and Technical Information Center) - "Vorschriften Online" (on-line regulations). An amendment service is provided for the on-line version only.
6. Following translation into English and French in 2006, the handbook will be made available to the NATO nations and NATO HQs as well as to the NTCC member nations, and, in addition, on-line versions will be placed on the INTRANET.
7. Following basic consent to the support, the handbook will also be passed on to non-NATO nations or organizations on a case-by-case basis.

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Introduction

1. The changed security situation in Europe and the world had necessitated a reorientation of the security and defense policy. With the Defense Policy Guidelines (DPGs) of the Federal Minister of Defense (FMOD) dated 21 May 2003, this reorientation process was implemented for the armed forces of the Federal Republic of Germany. This changed the tasks of the Bundeswehr, which were reprioritized with the Bundeswehr Concept of 09 August 2004. Traditional national defense in an Alliance context remains a task of the Bundeswehr, but it has receded into the background and does no longer have an essential influence on the Bundeswehr structure. Multinational preventive security measures and concerted action - together with the NATO and EU alliance partners and integrated into the multinational environment of the UN and the OSCE - for the purpose of international conflict prevention and crisis management, including the fight against international terrorism, are now of primary importance¹.
Thus, the support of alliance partners is of particular significance as well. The political will and the military ability to adequately support allied nations constitute the core of the Atlantic Alliance as well as the precondition for strengthening the European defense identity².
2. Within the scope of the assignment of tasks in accordance with the Bundeswehr Concept³, the **territorial tasks of the Bundeswehr**⁴ comprise, among other things, the support of Alliance forces and facilities and of individual allies and partners in Germany (Host Nation Support - HNS). For rendering this support, the Bundeswehr does not require any additional capabilities of its own, but can accomplish these tasks by using own capabilities available in Germany and taking recourse to civilian assets⁵.
3. In his function as **national territorial commander**, the Commander of the Joint Support Command (JSC) coordinates the joint accomplishment of the HNS support task, which is to be performed on German territory and under national responsibility in peace and in states of tension and/or defense, with the commanders of the other commands and the heads of comparable agencies of the civilian organizational areas⁶.
4. The **objective** of supporting Alliance forces and facilities as well as individual allies and partners in Germany is to provide support for their operations, exercises and projects during their presence in the Federal Republic of Germany and during entry, transit and departure in the best way possible within the scope of applicable laws and contracts, if required and requested, in order to improve the efficiency and effectiveness of mission accomplishment.

¹ Cf. DPGs, Chapter II, in connection with the Bundeswehr Concept, page 14 (4.2.1)

² Bundeswehr Concept, page 15 (4.2.2)

³ Bundeswehr Concept, page 79

⁴ The territorial tasks are defined in the "Subconcept for Territorial Tasks of the Bundeswehr".

⁵ Cf. DPGs, No. 80

⁶ Cf. Bundeswehr Concept, page 79

5. HNS comprises logistic and other services. These may include, for example: supply with individual expendable supplies and bulk supplies, provision of storage capacity and accommodation, support for the operation of military facilities, training support, repair services, communications and information technology services, medical support, transport and transshipment services, utilization of Bundeswehr installations and facilities, military police support, protection and securing of real property, port facilities and ships or securing and support of transports and movements.
The procedures described in this handbook do not serve as a basis for the routine and regular procurement of supplies and services which can be obtained from trade and industry in Germany under appropriate conditions.
6. Due to the dynamic character of the planning and implementation of support services rendered by the host nation (HN), the principles and procedures to be applied must be oriented towards the changed security framework conditions and be adapted through bi- and multilateral agreements, if applicable. In this respect, this handbook also constitutes a guidance for HNS in Germany, which has to be permanently adapted and advanced.
The basis for granting and providing support in Germany is formed by the German **laws** as well as the **directions, directives** and **provisions** issued for their implementation, with bi- and multilateral treaties, arrangements and agreements being taken into account and applied. NATO and EU HNS concepts/publications describe the requirements for support by a host nation and the general guidelines for the planning of support. Standardization Agreements (STANAGs) and other agreements (e.g. MOUs) regulate procedures and support details. In addition, bilateral agreements take account of the peculiarities of individual states parties.
7. This Handbook on Support within the Scope of HOST NATION SUPPORT in Germany (HS HNS DEU) will take these support requirements into consideration and serve as a guidance for the performance of these territorial tasks.

Chapter 1

Definitions

1.0 Host Nation Support (HNS)

1.0.1 In the following, **Host Nation Support** means civil and military assistance rendered in peace, crisis and war by Germany as a host nation to allied forces and NATO/ EU organizations which are located on or in transit through Germany territory.

1.0.2 **Allied forces** within the meaning of this handbook include those non-NATO forces which – pursuant to a political decision - are granted equal treatment in Germany as a matter of principle or on a case-by-case basis (e.g. states parties to the PfP Agreement).

In specific cases, supranational organizations and nongovernmental organizations (NGOs) are supported on the basis of contractual agreements or general political approval or if a political decision has been taken for the individual case in question.

1.0.3 **Military support services** are those support services which are provided by the Bundeswehr (armed forces and Federal Defense Administration).

1.0.4 **Civil support services** within the scope of HNS are provided by trade and industry and by civilian labor not belonging to the Bundeswehr. This is effected on the basis of contracts. In the process, the Bundeswehr confines itself to an **intermediary function**. If the appropriate conditions are fulfilled, the support services can be rendered within the scope of emergency control acts, precautionary acts, requisitions acts and procurement acts in peace/crisis/war.

1.1 Wartime Host Nation Support (WHNS)

1.1.1 As a result of the requirements from the time of the East-West confrontation, there was a requirement for the support of reinforcement forces in Germany. This reinforcement option was developed on the basis of NATO defense and reinforcement planning for Central Europe. In addition to Host Nation Support to all allied forces stationed on German territory, a specific WHNS program, including a large organization, was developed for support during crisis and war.

1.1.2 For this purpose, agreements between the Federal Republic of Germany, the USA, Great Britain, France, Denmark, Belgium and the Netherlands were entered into in 1957/58.

The additionally concluded basic agreements/arrangements listed below, i.e.

- Agreement between the Federal Minister of Defense of the Federal Republic of Germany and the Minister of Defense of the French Republic on Mutual Support of Their Armed Forces in the Federal Republic of Germany during Crisis and War in the Areas of Logistics and Specification of Procedures/Regulations for the Utilization of Civilian Services of 27 Oct 1978,

- Arrangement between the Government of the Federal Republic of Germany and the Government of the United States of America on Host Nation Support during Crisis or War of 15 Apr 1982,
- Arrangement between the Government of the Federal Republic of Germany and the Government of the United Kingdom of Great Britain and Northern Ireland on Host Nation Support during Crisis or War of 13 Dec 1983,
- Arrangement between the Government of the Federal Republic of Germany and the Government of Canada on Host Nation Support during Crisis or War of 09 Jun 1989,

form the basis for the negotiated technical implementation arrangements.

These treaties still underscore the special obligations of the contracting parties, while simultaneously remaining proof of extraordinarily close relations.

1.1.3 The support of Allies must always be provided on the basis of existing structures. HNS for the exclusive purpose of national defense in an Alliance context will have to be ensured in the course of a **reconstitution for national defense** in close coordination with the Allies⁷.

1.2 Differentiation between HNS and WHNS

1.2.1 Against the background of completely changed security parameters and a fundamental reorientation of strategy, operational planning and armed forces structures, HNS is to be ensured during both routine operations and missions.

It was no longer justified to adhere to the resource-intensive WHNS organization. Thus, it was dissolved in the 1990s.

1.2.2 Even though the WHNS basic agreements are still in force and not questioned, they have receded into the background due to security developments. Accordingly, strategic and operational considerations focus on the employment of reaction forces (e.g. NRF, EU BG), which must always be available to the international crisis and conflict management as an immediately available military instrument. An adapted and future-oriented HNS concept is gaining importance for the reception of such forces in the potential host nations. Thus, the more specific and current HNS regulations (e.g. MC 334/2 - NATO Principles and Policies for HNS, EUMS 10603/06 - HNS Concept for EU-Led Military Crisis Management Operations (Rev 1); for further regulations see **Annex A, Appendices A08 to A11**) are applied today on the basis of the laws governing the presence of foreign forces (see **Annex A, Appendix A12**).

⁷ Cf. Bundeswehr Concept, pages 25 and 57: Further specifications regarding the form of the reconstitution for national defense will be made in a subconcept.

Chapter 2

Legal Foundations and Essential HNS-Relevant Directions, Documents and Publications

2.0 Legal Foundations for the Presence of Foreign Armed Forces in the Federal Republic of Germany

In accordance with general principles of international law, the presence of foreign armed forces on the territory of a foreign nation requires the approval of the host nation, which may be manifested in international agreements.

The law governing troop deployment and the presence of foreign forces in the Federal Republic of Germany is very comprehensive, complex and multifaceted due to both the historical development from the end of the occupation time up to and including German unification and the development of partnership programs (Partnership for Peace - PfP) as well as the increase in NATO nations. Besides, not all nations have signed or ratified the corresponding agreements (e.g. the PfP Status of Forces Agreement). The further development of cooperation with the partners in Europe also led to additional differentiations.

In principle, FMOD Branch R* II 4 is responsible for the preparation and negotiation of framework agreements (e.g. Memorandum of Understanding - MOU). In addition, Federal Office of Defense Administration Section ZA** 6 is in charge of certain functional areas (see 4.5.2).

Against this background, this document is meant to give an overview of the essential framework legal foundations in chronological order.⁸

2.0.1 North Atlantic Treaty

The accession of the Federal Republic of Germany to the NATO Treaty in May 1955 marked the beginning of the security integration of the Federal Republic of Germany into international systems of mutual collective security and defense. Among other things, the North Atlantic Alliance is the most important forum for agreements regarding security and defense commitments. The NATO Strategic Concept adopted by the NATO nations in 1999 has led to a changed and comprehensive approach to the security policy of the Alliance. In view of the changed security situation, the NATO forces are currently being adapted to the new strategic environment.

2.0.2 NATO Status of Forces Agreement (SOFA)

Among other things, the NATO Status of Forces Agreement of June 1951 regulates the principles and framework conditions for the stationing of NATO forces of the contracting parties on their territories and the legal status of members of the troops of the sending nations (SNs). This SOFA also contains regulations regarding police powers granted to the troops, damage liability and troop support. The NATO SOFA is applicable to Germany as a sending nation (SN) and a host nation (HN).

2.0.3 Presence of Foreign Forces Convention

The Convention on the Presence of Foreign Forces in the Federal Republic of Germany of October 1954 constitutes the basis for the right of presence and transit of the stationed forces of the contracting parties in Germany.

* R = Recht (Legal Affairs)

** ZA = Zentrale Verwaltungsangelegenheiten (Central Administrative Matters)

⁸ References to laws and agreements/arrangements are listed in the annex part (see **Annex A, Appendix A12**).

2.0.4 Paris Protocol (HQ Protocol)

The Protocol on the Status of International Military Headquarters Set up Pursuant to the North Atlantic Treaty (Paris Protocol) of August 1952 and the Supplementary Agreement on the Special Conditions Applicable to the Establishment and Operation of International Military Headquarters in the Federal Republic of Germany of March 1967 constitute agreements which do not only contain details on the legal status of NATO headquarters in Germany, but also particulars on the support of these headquarters.

2.0.5 Supplementary Agreement to the NATO Status of Forces Agreement (SA to NATO SOFA)

The Supplementary Agreement to the NATO Status of Forces Agreement of August 1959 as amended in March 1993 regulates the rights and duties of the Federal Republic of Germany as a host nation on the one hand and the rights and duties of the sending nations of the foreign troops stationed in Germany (Belgium, France, Canada, the Netherlands, Great Britain and USA) on the other. Among other things, this supplementary agreement also contains obligations and regulations regarding mutual support, like, for example, support of the German civilian and military authorities, regulations concerning shipments and services as well as the free provision of certain utilization options and services.

2.0.6 Exchange of Notes dtd. 29 April 1998

The temporary presence of the armed forces of Denmark, Greece, Italy, Luxembourg, Norway, Portugal, Spain and Turkey on the territory of the Federal Republic of Germany is specified in the Exchange of Notes dtd. April 1998. In addition to the provisions of the NATO SOFA, regulations from the Visiting Forces Act of 1995 have been incorporated into this Exchange of Notes.

2.0.7 Two-plus-Four Treaty

The Treaty on the Final Settlement with Respect to Germany of September 1990 (Two-plus-Four Treaty) leaves the territorial scope of the Presence of Foreign Forces Convention of 1954 unchanged so that it has not been extended to the new *Länder* (Federal States) and Berlin. In accordance with the Two-plus-Four Treaty, foreign armed forces may neither be stationed in nor deployed to Berlin and the new *Länder*. However, the Two-plus-Four Treaty gives the Federal Government the opportunity of permitting NATO forces or other foreign armed forces temporary stays in Berlin or the new *Länder*, even for the purpose of participating in military exercises.

2.0.8 PfP Status of Forces Agreement

The Agreement of June 1995 between the States Parties to the North Atlantic Treaty and the Other States Participating in the Partnership for Peace Regarding the Status of their Forces (PfP Status of Forces Agreement) constitutes a regulation for the PfP states parties which is oriented towards the NATO Status of Forces Agreement. The Agreement makes the provisions of the NATO SOFA applicable to the PfP nations by means of references and facilitates cooperation between the NATO partners and the new partners of the Alliance. The PfP Status of Forces Agreement is supplemented by the (first) Additional Protocol to the Agreement between the States Parties to the North Atlantic Treaty and the Other States Participating in the Partnership for Peace Regarding the Status of Their Forces of June 1995, which excludes execution of the death penalty in the host nation.

On the basis of the Act on the PfP Status of Forces Agreement of July 1998, agreements on temporary stays of foreign PfP forces for exercise and training purposes and for land transits may be brought into effect by legal ordinance.

2.0.9 Visiting Forces Act

On the basis of the Visiting Forces Act of July 1995, agreements with foreign nations on temporary stays of units of foreign armed forces for exercise and training purposes and for land transits may be brought into effect by legal ordinance. Article 2 of the Visiting Forces Act contains a catalog of the regulations to be incorporated into the agreements.

2.0.10 Further Additional Protocol to the PfP Status of Forces Agreement

For its states parties, the objective of the Further Additional Protocol to the PfP Status of Forces Agreement of December 1997 is to extend the provisions contained in the Paris Protocol to the PfP nations.

2.0.11 EU Status of Forces Agreement

With the EU Status of Forces Agreement of November 2003, the EU member states have established an important basis for performing their common tasks in the areas of conflict prevention and crisis management. The interoperability of the regulations of the new Status of Forces Agreement with the NATO structures is primarily ensured by the fact that Article 19, Paragraph 6, of the EU Status of Forces Agreement provides that it shall be applied to headquarters and troops in a subsidiary way only.

2.1 National Directions, Directives and Provisions

2.1.1 Taking into account the obligations assumed by the Federal Republic of Germany, Host Nation Support in Germany is provided on the basis of applicable national law and by implementation of the directions, directives and provisions issued in this context.

2.1.2 FMOD gazettes, individual directives of the FMOD and additional administrative directives and regulations govern, among other things,

- procedural and support details of individual specific support areas such as the cultivation of partnerships with neighboring, allied and other friendly armed forces or training support and military training assistance for members of foreign armed forces;
- the co-use of Bundeswehr installations and facilities, like, for example, the co-use of Bundeswehr training areas or real property;
- accounting procedures and reimbursement rates for the support and assistance provided to third parties.

References to the HNS-relevant directions, directives and provisions are listed in the annex part (see **Annex A, Appendix A08**), with essential forms (see appendices of **Annex B**) being attached.

2.2 NATO Documents and Publications

2.2.1 NATO documents and Allied Publications (APs) as well as Standardization Agreements (STANAGs) describe common principles and procedures at the respective regulation level of the NATO document hierarchy, provide action guides for the planning, implementation and provision of Host Nation Support and specify standardized support details. Among other things, they are meant to facilitate the implementation of support in the host nation for all parties involved in the HNS process and to bring jointly coordinated measures into effect.

The nations participating in the Partnership for Peace are invited to apply these guidelines and procedures as well, if they act as a host or sending nation during a NATO-led operation or exercise or are invited to national exercises in Germany as an individual nation and/or request support in Germany.

2.2.2 As basic general procedural agreements for Host Nation Support,

- AJP 4.5 (A) - Allied Joint Host Nation Support Doctrine & Procedures - describes, among other things, the responsibilities of the sending nations/host nation, the steps in developing necessary agreements such as MOUs, CORs, TAs, SORs and JIAs, and the format (**SOR form**) used for support requests;
- STANAG 2034 - NATO Standard Procedures for Mutual Logistic Support - describes the NATO standard procedure for the request, issue, receipt and cost reimbursement of supplies and services and provides the **NATO standard form** required for this purpose;
- MOU DEU-SHAPE - Memorandum of Understanding between the FMOD of the Federal Republic of Germany and SHAPE Regarding the Provision of Host Nation Support for the Execution of NATO Operations/Exercises - as a so-called **standing MOU** describes the scope of support for NATO operations/exercises. This standing MOU is intended to facilitate and simplify the HNS planning process and is to be used widely as a framework agreement.

In addition, procedural rules specific to both military organizational and service areas (e.g. medical services, training support services, support by the air force and navy, etc.) have been agreed on and published in further Allied Publications and STANAGs.

References to the publications are listed in the annex part (see **Annex A, Appendices A09 and A11**), with essential forms (see appendices of **Annex B**) being attached.

2.3 **EU Documents and Publications**

2.3.1 As a consequence of the development and enhancement of the capacity for military action within the EU (European Headline Goal - EHG), Germany as a host nation is also expected to provide support within the scope of the provision of multinational battle groups or parts of them in Germany.

2.3.2 The Host Nation Support Concept for EU-Led Crisis Management Operations (EUMS – 10603/06) supports the HNS cooperation between the EU bodies, the member states and non-EU troop contributing nations (TCNs). This concept describes the peculiarities of the support planning for EU-led operations, while, at the same time, being compatible with the HNS principles and procedures of NATO (MC 334/2 and AJP 4.5 (A)) and using the same procedures.

References to the documents and publications are listed in the annex part (see **Annex A, Appendix A10**).

2.4 **Bi- and Multilateral Agreements**

2.4.1 Bi- and multilateral agreements take into account the peculiarities of individual/several contracting parties within the scope of cooperation, thus supplementing the relevant HNS principles and procedures. At the level of HNS framework documents, such agreements are usually concluded in the form of a Memorandum of Understanding (MOU)

and/or Mutual Support Agreement (MSA). Parallel to the necessary agreements related to individual cases, efforts are made to conclude standing or basic agreements (standing MOUs or MSAs), where possible, in order to facilitate the HNS process.

2.4.2 In the context of its participation in the Multinational Interoperability Council (MIC), Germany has agreed to the decision to consolidate and improve the basic principles of cooperation and mutual support of the MIC nations by concluding corresponding Mutual Support Agreements (MSAs).

The conclusion of such comprehensive and, at the same time, general MSAs serves the purpose of consolidating previous MOUs/TAs, which specifically regulate support for individual cases, and of establishing a new universal basis. These MSAs are intended to serve as framework agreements; references to these agreements will make it sufficient to specify the type and extent of support as well as technical details and accounting modalities in a TA or another specific agreement.

References to the corresponding agreements are listed in the annex part (see **Annex A, Appendix A11**).

2.5 Legal Provisions for Support within the Scope of National Defense Operations within the Context of Collective Defense and in Other Cases

2.5.1 With the emergency laws, arrangements were made for the support of armed forces within the scope of national defense in an Alliance context. These legal provisions are only applied if either an application is permitted in individual cases based on the provisions themselves (e.g. Federal Requisitions Act, Part 3 - Maneuvers and Other Exercises) or if one of the following situations occurs:

- state of defense (Article 115a, Basic Law),
- state of tension (Article 80a, Basic Law),
- case requiring approval (Article 80a, Basic Law),
- Alliance contingency (Article 80a, Basic Law, in connection with Alliance treaties).

References to relevant legal provisions are listed in the annex part (see **Annex A, Appendix A13**).

2.5.2 Emergency Control and Precautionary Acts

These laws serve the purpose of emergency control and precaution in areas of basic requirements of the armed forces and the population. Examples are the Emergency Food Control Act, the Emergency Economic Control Act and the Emergency Energy Supply Act.

2.5.3 Requisitions and Procurement Acts

The requisitions and procurement acts also serve to ensure the basic requirements of the armed forces. With regard to their effectiveness, however, certain parts are also applicable in peacetime during maneuvers and exercises. Examples of these laws are the Restricted Areas Act, the Air Traffic Act and the Federal Requisitions Act.

The **Federal Requisitions Act** regulates the individual access to specific items, goods or economic supply or material items and services at a time when the requirements cannot be satisfied at all, in time, or by unreasonable means only. Any requisition under the Federal Requisitions Act necessitates a corresponding request by the armed forces (Bundeswehr or Allies). As a rule, the requisitioning agencies are part of the civilian administration.

The purpose of the **Act Ensuring Transport Services** (Emergency Transport Services Act) is to ensure the provision of adequate transport services (§ 1 of the Emergency Transport Services Act)

- within the scope of official assistance by the Federal Government in case of a natural disaster or a particularly serious calamity, including a terrorist attack,
- in the event of an economic crisis situation which impedes the supply with essential goods,
- to support the armed forces during missions based on international agreements or within the scope of cooperation with the United Nations (UN),
- or within the framework of emergency management as provided for by international agreements,

if the demand for these transport services cannot be satisfied at all, in time or by unreasonable means only.

Support of allied forces with transport services is only permissible in case of cooperative activities with German forces.

Services as defined by this Act may only be requested if the Federal Government has determined by decision that the preconditions in accordance with § 1 are fulfilled.

The Federal Government has to revoke this determination by decision, if the preconditions for the determination do no longer exist or if demanded by the Bundestag.

(An administrative regulation to the Emergency Transport Services Act is currently being prepared and will be incorporated following promulgation.)

Among other things, the administrative regulation to the Emergency Transport Services Act specifies who is entitled to make requests for the Federal Government as a user. For the Bundeswehr and for allied forces, the Federal Office of Defense Administration is entitled to submit requests to the responsible authorities (Supreme Federal Transport Authorities).

2.5.4 Federal Requisitions Act during Maneuvers and Other Exercises

During maneuvers and other exercises, measures in accordance with the Federal Requisitions Act can be taken without the preconditions described in Para. 2.5.1 being fulfilled. The practical application of the Act in peacetime may, for example, include the following measures:

- Exercising units may cross, temporarily seize or deny access to certain properties.
- Roads and waterways can be used to a higher than normal degree.
- Quarters facilities can be made use of.
- Claims resulting from maneuver/exercise damage can be settled.

The Federal Requisitions Act, Part 3, § 66 ff., shows possibilities of application.

As a matter of principle, these measures are to be applied for in time when notifying maneuvers and exercises and will be decided on by the military and civilian authorities responsible within the scope of the approval procedure.

Chapter 3

Principles of the Use and Provision of Host Nation Support

3.0 Host Nation Support in Germany is provided taking into account and applying bi- and multilateral treaties, arrangements and agreements on the basis of German **laws, legal ordinances** as well as the national **directions, directives** and **provisions** issued for their implementation.

Allied nations and partner nations have no legal right to the provision of Host Nation Support in peacetime.

3.0.1 In principle, the provision of HNS presupposes prior **national approval** to the mission/mission plan or exercise concerned. Thus, the operation plans must be known in advance and approved by the FMOD.

3.0.2 HNS is granted according to the principle of **equal treatment** of all allies and in compliance with the **principle of reciprocity**.

3.0.3 HNS principles are agreed between the contracting parties by **contractual arrangements** (e.g. Mutual Support Agreements (MSAs) or Memoranda of Understanding (MOUs)). The implementation modalities are to be specified in Technical Arrangements (TAs). AJP 4.5 (A) describes this HNS planning process together with the development of the required HNS documents at the appropriate levels.

First of all, the existing treaties are to be examined for applicability, and, if required, supplements and amendments must be negotiated.

3.0.4 **Low-level support** and **urgent support** can be provided even without prior contractual arrangement, provided the party to be supported previously accepts the German conditions, particularly those relating to cost reimbursement. In important cases or cases of doubt, the FMOD will decide.

3.0.5 Host Nation Support in Germany is provided with the **existing structures** and **jointly**, taking into account national priorities, within the scope of **available resources** and resorting to civilian assets to the greatest extent possible⁹.

3.0.6 **As a matter of principle**, HNS by provision of **civil support services** takes **precedence** over the provision of HNS from military resources as long as support from civilian resources can be provided in time and in a sufficiently qualified way. In peacetime, these support services are, as a matter of principle, rendered in accordance with the rules of the market taking recourse to framework contracts of the Bundeswehr, if applicable. The Joint Support Command (JSC) in its function as **Single Point of Contact (SPOC)** may act as an **intermediary** in these matters.

3.0.7 The sending nation (SN) may rely on the general readiness to provide HNS. Neither civilian nor military resources for generally available HNS will be reserved in anticipation of requirements without prior contractual agreement. Therefore, the preparation of a **capability catalog** of potential national military or civilian services is not envisaged.

⁹ Cf. DPGs, No. 80, and Bundeswehr Concept, page 15, in connection with MC 334/2

Under HNS agreements, neither organizational structures nor certain units may be requested, but only the type and extent of services depending on the occasion.

3.0.8 On the German side, there is a Single Point of Contact for all fundamental questions in connection with HNS in Germany. This Single Point of Contact (**SPOC**) is the

Streitkräfteunterstützungskommando (SKUKdo)
(Joint Support Command (JSC))
Abt. G 3 Grp. I Dez. 2 - Host Nation Support
(Division G 3 Branch I Section 2 – Host Nation Support (JSC G3 I 2 HNS))

in Cologne. For address and availability, see list of addresses, **Annex A, Appendix A01**. Independent of its own responsibility for the processing of support requests, the SPOC can provide information on general HNS matters, while, at the same time, having an **intermediary** function, both across military organizational areas and in its capacity as **national resources manager**.

3.1 Support services in cases requiring approval (i.e. state of tension, state of defense or Alliance contingency) are provided to those allies with which corresponding treaties have been concluded, after the preconditions in accordance with the provisions of the requisitions, precautionary, emergency control and procurement acts have been fulfilled.

Chapter 4

Basic Responsibilities

4.0 Federal Ministry of Defense (FMOD)

The FMOD represents the interests of the Bundeswehr during legislative procedures in the Federal Government and specifies the **guidelines** for the support of allies and partners. The FMOD must have a say in all matters of fundamental importance. This includes cases of support requiring specific approval by the FMOD due to their fundamental political importance as well as decisions on requests to deviate from the standards laid down in the Handbook on Support within the Scope of Host Nation Support in Germany (HS HNS DEU).

4.0.1 FMOD Branch Fü S* IV 1

FMOD Branch Fü S IV 1 is the ministerial Point of Contact (POC) and custodian branch for international logistic matters. Its responsibility particularly extends to the logistic part of HNS.

4.0.2 FMOD Branch Fü S IV 3

FMOD Branch Fü S IV 3 is the custodian branch for military police, civil-military cooperation, territorial tasks including HNS on German territory, official assistance / assistance and Bundeswehr support provided to third parties during routine operations, force protection and counter-improvised explosive devices.

4.0.3 FMOD Branch Fü S II 5

FMOD Branch Fü S II 5 (Military Attaché Branch) is the ministerial Point of Contact (POC) for matters of foreign military attachés and is integrated into the HNS procedural and decision process.

4.0.4 FMOD Branch R II 4

FMOD Branch R II 4 is responsible for the negotiation and conclusion of agreements (e.g. MOUs and TAs) and must therefore be integrated into the HNS planning process. Questions regarding the interpretation and application of agreements in line with the provisions of relevant treaties are to be addressed to FMOD Branch R II 4. In certain individual cases, Federal Office of Defense Administration Section **WR 7** is responsible (see Para. 4.5.2).

4.1 Joint Support Command (JSC)

The Joint Support Command (JSC) is the agency of the National Territorial Commander in Germany and responsible for the performance of territorial tasks of the Bundeswehr.

Among other things, these tasks include:

- support of Alliance forces and facilities and of individual allies and partners in Germany;
- function as an intermediary between German civilian and military agencies and Alliance forces and facilities as well as individual allies and partners in Germany. (The Bundeswehr Joint Medical Service performs the intermediary role regarding health services, whereas the intermediary function for the special Air Force tasks rests with the German Air Force Command (GAFCOM)).

4.1.1 JSC Division G 3, Branch I, Section 2 - Host Nation Support (SPOC)

In the aforementioned matters, JSC Division G 3, Branch I, Section 1 - HNS, is the Single Point of Contact (SPOC) in Germany for all foreign armed forces and

* Fü S = Führungsstab der Streitkräfte (Armed Forces Staff)

Alliance organizations. (For SPOC integration into the armed forces structure, see **Annex A, Appendix A02**, and for addresses, see **Annex A, Appendix A01**.)

The SPOC JSC

- is to receive all requests for support for which no other arrangements have been made with regard to the levels of cooperation and responsibilities;
- assigns an SOR number with a corresponding country code to the support requests in order to permit unambiguous identification, processing and invoicing;
- organizes the support capability of the Bundeswehr via the Territorial Command Organization (for Territorial Command Organization, see **Annex A, Appendices A03 and A04**) and across military organizational areas within the scope of the resources available;
- is the resources manager for the overall requirements of the German armed forces and is in this function also responsible for establishing priorities;
- can provide information and gives advice on all HNS matters regarding Germany as a host nation;
- keeps a collection of the essential framework treaties and agreements which might be applied within the scope of support and participates in HNS planning conferences, if appropriate;
- handles content-related queries arising from the use of this handbook;
- deals with HNS subject areas as directed by the FMOD.

4.1.2 JSC Division G 3, Branch II, Section 4 - Exercises (SPOC - Exercises)

As far as exercise matters are concerned, JSC Division G 3, Branch II, Section 4 – Exercises (JSC G3 II 4), is the **SPOC** for coordinating the support requirements of elements of the military organizational areas and of partner forces, multinational major units and allied headquarters in accordance with their requests. In the process, custodianship is assumed by the respective exercise-coordinating command.

As a rule, JSC G 3 II 4, participates in exercise planning conferences itself - or is represented by members of the JSC functional divisions or the territorial organization - and organizes exercise support across military organizational areas. (For performance of the tasks within the scope of exercise support, see **Chapter 6, Para. 6.3**, and for address, see **Annex A, Appendix A01**.)

4.2 Commands of the Military Organizational Areas

The Fleet Command, the German Army Forces Command (GARFCOM), the German Air Force Command (GAFCOM) and the Joint Medical Forces Command (JMFC) are directed to cooperate in the fulfillment of the territorial tasks. In addition, the German Air Force Command and the Fleet Command act as commands responsible for the special air force and naval tasks in Germany respectively. The intermediary function in the health services area rests with the Bundeswehr Joint Medical Service.

For this purpose, the above-mentioned commands cooperate, in conformity with their level of command, with the national supreme commands of the allied forces located in Germany and with the appropriate federal/higher federal authorities.

During exercises, the commands are also responsible for initiating and coordinating Host Nation Support within the scope of the respective exercises in their function as exercise-coordinating commands, as directed by the FMOD.

4.3 Offices

4.3.1 Armed Forces Office

Functional Division IV of the Armed Forces Office performs the tasks of a **STANAG control authority** for the Bundeswehr.

4.3.2 Bundeswehr Logistics Office

The Bundeswehr Logistics Office provides item-related materiel data to the Bundeswehr, the NATO nations and individual administrative areas of the Federal Government and the *Länder* (Federal States) and supports industry and friendly nations with item-related materiel data and additional services in the area of cataloging. It participates in the work of international bodies as the German representative for issues of armaments/in-service use, cataloging and DP support.

4.3.3 Bundeswehr Geoinformation Office (BGIO)

The Bundeswehr Geoinformation Office (BGIO) provides geoinformation data and products regarding German territory to Allied and partner forces. The geospatial and METOC support (environmental support) is provided by the Bundeswehr Geoinformation Service (BGIS). For details regarding the provision, see **Chapter 6, Para. 6.9**.

4.3.4 Bundeswehr Logistics Center

The Bundeswehr Logistics Center is responsible for logistic support in the sense of a supply chain management. The tasks comprise the central disposition and provision of all logistic services of basic logistics, independent of the service provider (military, commercial, allies, Host Nation Support), for missions and during routine operations.

The Bundeswehr Logistics Center constitutes the implementation and controlling platform for military-commercial cooperation in the area of the Joint Support Service (JSS). In order to optimize the utilization of (military or civilian) resources, military and commercial service providers cooperate in the Bundeswehr Logistics Center under military command and control.

In its function as Single Point of Contact (SPOC) for all users, the Bundeswehr Logistics Center ensures the provision of logistic supplies and services with due regard to operational requirements, the implementation of the planned quality management measures as well as cost transparency and economic efficiency.

The Bundeswehr Logistics Center (Ops Center) can be the point of contact for foreign forces, if an ammunition recovery party is required to re-establish the handling safety/transportability of ammunition after accidents involving ammunition transports. Details are specified in the “Directive on the Request and Employment of Joint Support Service Ammunition Recovery Parties for the Recovery of Ammunition during Routine Duty in Germany” (see Annex A, Appendix A08).

4.4 Territorial Organization

(For **diagram**, see **Annex A, Appendices A03 and A04**)

Host Nation Support is organized and coordinated by the JSC via the territorial command organization of the Bundeswehr, i.e. by the **military district commands** and **Land commands** at the regional level.. In case of HNS across military district boundaries, a lead military district command is tasked with the coordination. At their level of cooperation, the military district commands and military region commands (Land commands) are in principle points of contact (POC) for the users as far as the notification of civil support service requirements is concerned. In addition, they coordinate the provision of support services between the user and the civilian supplier, if necessary.

4.5 Federal Defense Administration Agencies

Within their areas of responsibility, the Federal Defense Administration agencies, like the military organizational areas, provide services and support within the scope of HNS. Support is daily provided in many areas, for example

- provision of food,
- supply of electricity, water, heating etc.,
- waste and wastewater disposal,
- participation in construction measures and repair services in the area of infrastructure,
- settlement of claims resulting from exercise damage,
- co-use of military training areas in Germany,
- notification of exercises, maneuvers and restricted areas as well as
- performance of supervisory tasks under public law.

4.5.1 Federal Office of Defense Administration, Section RD* 4

Federal Office of Defense Administration, Section RD 4, calculates and updates the **reimbursement rates** for individual service types and regularly submits them to the FMOD for publication in the FMOD Gazette. For cases where reimbursement rates are required which are not regularly published, cost accounting is to be requested from the Federal Office of Defense Administration, Section RD 4, on a case-by-case basis.

4.5.2 Federal Office of Defense Administration, Section RD 6

Federal Office of Defense Administration, Section RD 6, acts as the only **central accounting and balancing agency** for HNS services provided, unless other arrangements have been made in individual cases. In performing this task, the Federal Office of Defense Administration depends on direct cooperation with the supporting elements. For details regarding this responsibility, see **Chapter 5**.

Federal Office of Defense Administration, Section RD 6, also is the **central accounting agency** for the granting of **training support**.

4.5.3 Federal Office of Defense Administration Section WR 7

Federal Office of Defense Administration Section **WR 7** is responsible for negotiating and concluding agreements in the following areas:

- air transport and real property agreements (**e.g. for stationing**),
- medical support agreements,
- training agreements,
- agreements regarding military geography,
- agreements regarding the dispatch of military advisers, exchange and liaison officers as well as
- agreements regarding military cooperation.

4.5.4 Military District Administrative Offices

The military district administrative offices act as local accounting and balancing agencies for services provided for allied forces on training areas.

For details regarding this responsibility, see **Chapter 5**.

* RD = Rechnungswesen und Dienstleistungsmanagement (Accounting and Service Management)

Chapter 5

Principles and Procedures of Accounting and Cost Reimbursement

5.0 Accounting of Host Nation Support

5.0.1 The **Federal Office of Defense Administration (Federal Office of Defense Administration, Section RD 6)** acts as the only **central accounting and balancing agency** for HNS services provided, unless other arrangements have been made generally (see Para. 5.0.2) or in individual cases.

All support services provided - with the exception of those to be billed locally - are to be registered by the **supporting element** and to be reported to Federal Office of Defense Administration, Section RD 6, under the SOR number assigned by the JSC and together with the original **service recording sheets** including acknowledgement of receipt/signature (see **Annex B, Appendix B06**). Based on the FMOD standards, the Federal Office of Defense Administration decides which services provided will be billed at which reimbursement rates and maintains records of the overall support provided, broken down, by projects and nations, into reimbursable services and services rendered free of charge.

5.0.2 Unless otherwise specified by arrangements or individual agreements, the co-use of Bundeswehr training areas and firing ranges is governed by the directive titled "**Abrechnungsbestimmungen für die Mitbenutzung von Truppenübungs- und Schießplätzen der Bundeswehr durch Dritte**" (**Accounting Provisions for the Co-Use of Bundeswehr Training Areas and Firing Ranges by Third Parties**) (FMOD Gazette 2002, page 172 f.) as amended. In case of co-use by foreign armed forces, the **competent military district administrative office** charges the co-users with the cost reimbursement amount determined plus the administrative surcharge.

5.0.3 The support of foreign armed forces by providing accommodation for **individuals on TDY** and field messing is **locally** invoiced by the **responsible administrative agency** (with the level of the accommodation flat rate depending on the flat rates newly determined and published every year), unless otherwise specified by bi- or multilateral agreements.

5.0.4 The provision of **petroleum, oils and lubricants (POL)** to third parties is regulated in the directive titled "**Betriebsstoffabgabe an Dritte - Verfahrensneuregelung für die Abgabe von Betriebsstoffen an Dritte**" (**Provision of POL to Third Parties - Revision of Procedures for the Provision of POL to Third Parties**) (FMOD Gazette 2004, page 54) as amended. **As a matter of principle**, the provision is effected **against payment** and by using the request form in accordance with STANAG 2034 (see **Annex B, Appendix B06**), separate from the HNS report. Accounting is effected on the basis of the monthly average price list for fuels of Federal Office of Defense Administration, Section RD 6, (reference: FMOD Branch Rü* III 3 - File Ref. (Az) 62-36-20 dtd. 28 Jun 1988).

5.0.5 The **Federal Office of Defense Administration Section RD 6** is the **central accounting agency** for the granting of **training support**.

5.1 Principles of Cost Reimbursement

5.1.1 As a matter of principle, the accounting of all Bundeswehr services provided to third parties is to be effected in accordance with the Federal Budget Code.

* Rü = Rüstung (Armaments)

The Federal Budget Code specifies that services are provided against full value compensation and are billed on this basis.

5.1.2 As a rule, **military support** is provided against cost reimbursement by the user or the requestor.

Cost reimbursement can only be waived when reciprocity is guaranteed in writing and for those service types which do not offer any significant financial or material advantage to either side and for which the corresponding budgetary preconditions (budget notes on the exemption from the gross principle) exist. The provisions of the administrative regulation to §§ 59, 63 of the Federal Budget Code and the implementing provisions promulgated in this context are to be observed.

5.1.3 Civil support services are as a rule provided directly **between the contracting parties** against cost reimbursement by the user. In these cases, the Bundeswehr only acts as an intermediary, and not as a contracting partner. Any prefinancing or bridging financing by the Bundeswehr is an exception and must be approved by FMOD Directorate H* as a matter of principle.

If, in exceptional cases, civil support services are not only arranged for, but provided by a Bundeswehr agency under existing Bundeswehr framework contracts, the amount of the costs involved is to be requested either via the Bundeswehr cash office responsible or by direct debiting - after it has been billed by the prepaying agency. If this approach is not possible due to lacking prior coordination of the accounting contacts between the Bundeswehr and the guest force or lacking funds of the guest force on location, the cost incurred can exceptionally be disbursed from an advance account (e.g. at a Bundeswehr service center). In this case, the JSC/Federal Office of Defense Administration can be asked to identify the Point of Contact (POC) of the nation/organization in question. This POC must then be asked for service reimbursement by bill.

5.2 Cost rates

5.2.1 The cost depends on the Bundeswehr regulations and cost rates applicable at the time when the support is provided. There is usually no administrative surcharge.

Principles of cost accounting as well as specific directions and special provisions are published in the "**Richtlinie für die Abrechnung von Leistungen der Bundeswehr gegenüber Dritten**" (**Guideline for the Accounting of Bundeswehr Services Provided to Third Parties**) (FMOD Gazette 1996, page 375 ff.) as amended.

5.2.2 The **Federal Office of Defense Administration Section RD 4** calculates and regularly updates and submits the **reimbursement rates** for individual service types to the FMOD for publication in the FMOD Gazette. They are also provided to NATO/the planning managers of the nations or organizations on a case-by-case basis.

Reimbursement rates are specified for personnel, vehicles, equipment and materiel and for the provision of accommodation and real property as well as associated services.

Individual per diem flat cost rates are specified for training areas, unless accounting is effected by rates per man day.

In individual cases, own hourly rates are ascertained at Bundeswehr agencies within the scope of cost accounting (e.g. cost ascertainment at Bundeswehr logistic facilities and at agencies with own cost and performance accounting).

* H = Haushalt (Budget)

The application of these facility-specific rates is permitted¹⁰.

In all cases where reimbursement rates are required that are not published regularly, case-related cost accounting is requested from the Armed Forces Office.

5.2.3 In the case of services the costs of which cannot be calculated per person/per nation and which are provided free of charge to some users (e.g. Central-Eastern European/South-Eastern European countries in the PfP program) on the basis of additional contractual arrangements, the percentage relative to the users benefiting from these arrangements will be deducted from the overall costs charged per type of service rendered. In order to ensure an adequate **reimbursement for non-quantifiable services** not separately registered in connection with the support provided, a flat administrative surcharge is charged by agreement, if applicable.

The Bundeswehr reserves the right to specify different reimbursement rates for armed forces of non-NATO nations and for the support of supranational organizations and NGOs.

5.2.4 Within the scope of support by means of Bundeswehr materiel, the type of material compensation must be agreed on in advance, e.g.:

- in cases where identified own surplus stocks are provided, without return/reimbursement obligation,
- against return and compensation for use,
- against payment without return (replacement value) as well as
- compensation against return in the original condition.

5.2.5 Unless otherwise specified in individual cases, the provision of support has the following effects on individual cost categories:

- Personnel cost for soldiers will not be billed.
- Supplementary personnel cost for soldiers will be billed (e.g. family separation allowance, travel expenses, allowance for duty at unfavorable times, expense allowance, etc.).
- Cost for pay and salaries as well as wage cost, incidental labor cost and other additional expenditure for civilian personnel of the Bundeswehr will be billed.
- Cost for materiel will be charged on a kilometer, time and operating hour basis or as rental flat rate; personnel cost is to be calculated separately from these rates. In case of accounting on a kilometer or operating hour basis, no additional cost (e.g. for fuel) will be charged. In case of accounting on a time basis (e.g. for electrical generators), the additional consumption cost is to be reimbursed.
- Cost for the loan of materiel is to be agreed on in connection with the condition of the materiel on return .
- Accommodation will be billed at flat rates per person, depending on the rank of the individual concerned/the equivalence of the accommodation. Heating, water, garbage collection, electric power and standard furniture are included. Starting with the accommodation rate for senior NCOs, the cleaning cost is included in the utilization flat rate.
- Office areas and other usable areas and open spaces will be billed on a square meter basis. Cleaning, heating and gardening work after utilization are included in the reimbursement rates.
- As long as the co-use of training areas/garrison training areas and firing ranges takes place on the basis of bi- or multilateral agreements, and is, at the same time, invoiced on the basis of the agreed flat rates per man day, all training area/garrison training area services and accommodation are included in the per diem rates. In all other cases,

¹⁰ See FMOD Gazette 1996, page 377

the accounting provisions of FMOD Gazette 2002, page 172 f., as amended, apply. Where kitchen facilities are operated, the preparation of meals against additional payment of messing allowance is included in the rates per (man) day.

The reimbursement rates differ depending on the respective location.

If only the accommodation/HQ staff area is utilized in a training area/garrison training area and the terrain itself is not utilized, the reimbursement rates are to be newly specified (reduced) on request. However, this is only possible on condition that the intended partial utilization does not impede the remaining actual usability of the area. In the above case, accounting is effected via the military district administrative office, as in case of a complete utilization (FMOD Gazette 2002, page 172 ff.). There is a training area utilization, if the exercise force makes use of the training area capacities as defined in the training area utilization concept (including the periphery, e.g. headquarters building, medical area of the exercise force, maintenance area, etc.).

5.3 Notes Regarding Service Recording Sheets

5.3.1 Deadlines and Acknowledgement of Receipt

The completely processed service recording sheets are to be reported to Federal Office of Defense Administration, Section RD 6, **4 weeks** after the end of the exercise or the provision of other support services at the latest. In case of support services to be provided over a longer period of time, the report is to be forwarded monthly - by the middle of the following month.

Receipt/utilization of the services provided must be **acknowledged** by a responsible member of the receiving unit/agency by signing the forms. Acknowledgement by the user is indispensable for billing because service vouchers not signed/acknowledged do not constitute an obligation to pay.

If the requirement cannot be enforced, this will usually result in a claim for financial compensation.

5.3.2 SOR Number

The assigned SOR number must be indicated on the corresponding Statement of Requirement (SOR) and on the service recording sheets in the following form:

- in case of general support services, for example: **SOR 115/05-NLD** (serial number/year and appropriate country code of the requesting party in accordance with STANAG 1059);
- in case of exercises, for example: **SOR EX "ELITE 2005"-NLD** (exercise/designation of the exercise and appropriate country code of the requesting party in accordance with STANAG 1059).

This SOR number permits the identification and consolidation of the services provided as well as their billing.

5.3.3 Processing Notes

Employment of Personnel (Annex B, Appendix B07)

Only one pay grade or wage grade is to be entered in each row. The overall number of hours of the respective pay/wage grade during the period shown is to be indicated in the column designated Hours of Employment.

<u>Example:</u>	Service	Number	Soldiers Pay Grade	Civilian Personnel Pay/Salary/Wage Grade	Hours of Employment
	GAF	4	A 5		280
		2	A 8		80
		3		MTB 5a	160

Incidental Personnel Cost (Annex B, Appendix B07)

Additional costs for messing (special rations) or expense allowances, costs for forces tickets or family separation allowances are to be indicated on this form. The cost category is to be designated and must be explained under Remarks, if applicable.

Use of Materiel (Annex B, Appendix B07)

For every materiel planning number, the use of materiel is to be indicated together with the utilization time (in hours) or the respective utilization effort (in kilometers) in accordance with the FMOD Gazette Directive titled "Hilfeleistung der Bundeswehr im Frieden - Erstattungskostensätze" (Bundeswehr Assistance in Peacetime - Reimbursement Rates), which is updated annually. Stock numbers must not be indicated. Materiel planning numbers not indicated in the above-mentioned directive are to be ascertained via Federal Office of Defense Administration, Section RD 6, or the Armed Forces Office. The form – Information on BwFPS GmbH vehicles used – Long-term rental / Short-term rental – is to be submitted additionally for vehicles hired from BwFuhrparkservice (LLC responsible for vehicle fleet management and the provision of motor pool services for the Bundeswehr).

Utilization of Real Property, Part 1 (Annex B, Appendix B07)

The utilization of accommodation for soldiers is recorded on this form. Processing of the form is self-explanatory. If officers are accommodated in enlisted personnel quarters, only these quarters must be indicated. The utilization of sanitary facilities is included in Paragraphs 1.a-c.

Utilization of Real Property, Part 2 (Annex B, Appendix B07)

The utilization of other infrastructure is recorded on this form.

Example:

Type of Building	m ²	Type of Use	with/without Furniture	No. of Days
Gymnasium	250	Command post	without furniture	14
Lecture room	80	Office	with furniture	14
Parking area	800	Parking area		11

Other Services (Annex B, Appendix B07)

This form is used for recording support-related additional expenses caused by third parties. The co-use of telecommunications systems, rental of long-distance buses from civilian transport companies, necessary construction material or other cost are indicated on the form. The bill and possibly other documents substantiating the claim are to be attached to the form as annexes.

Chapter 6

Procedures

6.0 General Principles of the Host Nation Support Process

6.0.1 General Notes

Action support and procedures for the HNS planning process and for the provision of HNS within the NATO Alliance are described in detail in MC 334/2 – NATO Principles and Policies for Host Nation Support - and AJP 4.5 (A) - Allied Joint Host Nation Support Doctrine & Procedures. The HNS concept of the EU is compatible with these NATO principles and procedures. The other partner forces are invited to apply those guidelines and procedures as well when they are invited to operations/exercises in Germany and/or request support in Germany.

The levels of responsibility and **responsibilities** for HNS in Germany as the host nation are verified in **Chapter 4**.

In addition, the **principles** in accordance with **Chapter 3** apply to the use and provision of HNS in Germany.

6.0.2 HNS Planning Process

Due to the flexible multistage planning process, HNS shall be such as to comply with the requirements of an operation, exercise or other project.

- ① As a rule, a support requirement is announced on the basis of an **HNS request** in Germany at **FMOD** level. Subject to the basic approval of the FMOD, the latter will examine, if there is already an agreement (e.g. a standing **HNS MOU** or an **MSA**). With an MOU or TA entering into force, the contractual basis for support is established for the sending nations and the host nation.

For minor exercises, the conclusion of an MOU and a TA can be omitted. In such a case, additional procedural aspects which otherwise were included in a Technical Arrangement have to be considered in the **Joint Implementation Arrangement (JIA)**.

Low-level support can also be provided on the basis of a **Statement of Requirement (SOR)** or other appropriate **Requests** without prior contractual regulation, if the user accepts the German conditions, in particular those of cost reimbursement, prior to support.

- ② If required, the sending nation can submit a **Concept of Requirements (COR)** (formerly **Initial SOR**) on the basis of an initial reconnaissance to the host nation;
- ③ Depending on the scope of the operation/exercise, the sending nations and the host nation subsequently establish a **Joint Host Nation Support Steering Committee (JHNSSC)** or a **Host Nation Support Working Group (HNSWG)**. They identify and determine the HNS requirements and which services can be provided under which conditions. The results are the basis of the **Technical Arrangements (TA)** to be concluded.
- ④ With the support of the host nation, the **Statement of Requirement (SOR)** is prepared in the HNS Steering Committee/HNS Working Group on the basis of the site surveys.

The Statements of Requirement are reviewed, capabilities confirmed, and shortages and non-availability identified, if required. When the Statements of Requirement are signed, they are documents that are to be implemented and oblige the signatory party to meet the appropriate requirements.

- ⑤ The last step within the planning process are the **Joint Implementation Arrangements (JIAs)**. The Joint Implementation Arrangement entails financial commitments and is the basic "contract" on the provision of special HNS services between the host nation and the sending nation. It is concluded and signed as a bilateral agreement, even if it has been prepared by more than two parties.

6.0.3 Responsibility for the Preparation and Negotiation of HNS Agreements

HNS Framework Agreements are prepared and negotiated by FMOD Branch R II 4.

6.1 Entry and Transit Procedures

6.1.1 General Notes

Entry and transit of military vehicles (ground vehicles, aircraft and naval and auxiliary ships) of foreign forces into/through the territory of the Federal Republic of Germany are subject to approval.

The basic responsibility for entry and transit modalities and approval lies with FMOD Branch FÜ S II 5.

The detailed procedural principles and proceedings are included in the following documents:

- The **Handbook for the Cooperation between Foreign Military Attachés and the Federal Ministry of Defense** dated 30 Nov 2009 as amended;
- The **Notes on the Cooperation between Sending Nations and the Federal Ministry of Defense** dated 25 Jan 2010 as amended.

6.1.2 Entry within the Scope of the Visit Procedure

For individual members of foreign forces entering in accordance with the common international visit procedure (Handbook for the Cooperation between Foreign Military Attachés and the Federal Ministry of Defense as amended) and requiring support (e.g. accommodation and meals), the latter will be granted in close coordination with the unit/agency to be visited. Decentralized accounting is performed in accordance with the relevant administrative provisions, unless otherwise agreed (e.g. invitation to an official or unofficial visit and working visit).

For the Request for Visit (RFV) Form, refer to **Annex B, Appendix B01**.

6.1.3 Entry and Transit – Procedural Flow

(for the procedural flow **chart**, refer to **Annex A, Appendix A05**)

- ① Entry and transit (with military ground vehicles/aircraft) have to be requested by the forces of the respective nations via the military attaché organization at FMOD Branch FÜ S II 5, by submitting a fully completed **Request for Entry/Transit** request form (see **Annex B, Appendix B02**).
- ② NATO and EU agencies and commands are entitled to directly submit requests. If support has not been requested for entry and transit, entry and transit will directly be approved by FMOD Branch FÜ S II 5.

If support is required, certain support measures printed in a special block of the request can be marked. If the block available is not sufficient or if other support measures than those printed on the form are required, an enclosure may be attached to the request (preferably a Statement of Requirement (SOR)).

If support is requested,

- ③ the request will be forwarded to Joint Support Command (JSC), Division G 3, Branch I Section 2 – HNS, as SPOC for further action. The support request is assigned a serial SOR number with country code (e.g. 051/05-NLD) by the JSC to ensure clear allocation and invoicing.
- ④ the request will be forwarded to the Bundeswehr Logistics Center (e.g. for movement support and movement credits) and to the Bundeswehr Commissioner for Hazardous Goods (at the JSC) for further action, if required.

Movement credits and, if required, hazardous goods approvals will be submitted to FMOD Branch Fü S II 5/to the requesting party and duly notified to the SPOC.

If further support is required,

- ⑤ the SPOC will verify the support capability of the Bundeswehr within the territorial command organization and across all military organizational areas.
- ⑥ The result of the verification will be submitted to FMOD Branch Fü S II 5 by the SPOC. The requesting party will directly and via the military attaché organization receive a response on the potential support, with the contributing unit and its Point of Contact (POC) being named.
- ⑦ If the support is used, the services will be recorded on the service recording sheets (see **Annex B, Appendix B06** or **B07**) by the contributing unit – with acknowledgement of receipt by the requesting party - with the original being submitted to Federal Office of Defense Administration, Section RD 6, for invoicing.

If the support requested is significant and/or extensive, the request will be forwarded by the SPOC JSC to FMOD Branch Fü S IV 1, for assessment and decision-making.

6.1.4 Procedures for entry and transit flights and landings of foreign military aircraft and stay in and crossing of German territorial waters/entry into German ports by foreign naval and auxiliary ships¹¹

Analogous procedures with **separate forms of request** are described in the Handbook for the Cooperation between Foreign Military Attachés and the Federal Ministry of Defense and the Notes on the Cooperation between Sending Nations and the Federal Ministry of Defense.

¹¹ For the responsibility for support in the case of visits of foreign naval ships, refer to Para. 7.1.

6.2 General Support Procedure

6.2.1 General Notes

On request, foreign forces as a rule receive support in Germany on the basis of the following:

- within the scope of the entry/transit procedure,
- within the framework of the exercise support procedure, or
- due to a deployment to or stay in Germany.

Separate procedures are to be applied to training support and military training assistance at training facilities and in units of the Bundeswehr as well as training support within the scope of equipment aid and training projects in the context of defense industry relations with foreign states.

Any support of foreign forces is provided taking into account bilateral and multilateral agreements and Standardization Agreements and subject to the approval by the FMOD on the basis of German legislation and the relevant executive orders.

6.2.2 General HNS Procedure

(for the procedural flow **chart** refer to **Annex A, Appendix A06**)

- ① The user, a NATO headquarters, headquarters under EU command or the armed forces of individual partner nations, as a rule notifies its concrete and detailed support requirements using a signed **Statement of Requirement (SOR)** form; see **Annex B, Appendix B03**.
As required, necessary individual information is to be additionally submitted together with the standardized forms for requesting movement credits or for transportation and transshipment services.
Logistic support and supply services are to be requested in accordance with STANAG 2034 by using the NATO standard form (see Para. 6.4).
- ② As a matter of principle, all requests for support are to be submitted to the German **SPOC - JSC**, Division G 3, Section 1 – Territorial Tasks of the Bundeswehr/HNS – unless otherwise specified with regard to the levels of cooperation and responsibilities (as with exercise support). For the address of the SPOC JSC, refer to **Annex A, Appendix A01**.
- ③ If **approval at ministerial level** is required or has not yet been obtained, the SPOC JSC will initiate the approval procedure.
- ④ The support request will be assigned a serial **SOR number** with country code by the SPOC JSC (e.g. 051/05-NLD). This number will ensure clear identification and allocation of support services during the further processing of the support request. The request will then be **checked for feasibility** by the SPOC JSC via the territorial command organization and, if required, via the Bundeswehr Logistics Center and across all military organizational areas. After the support measures have been completed, the responsible command organization will informally report the end of the measure in writing to JSC, Division G3, Section I 2 - HNS and FODA RD 6, indicating any peculiarities or the non-use of support.
- ⑤ If the **result** is positive, the contributing unit (provider) will be registered and a Point of Contact (POC) be named. The requesting party will be informed about this result by the SPOC JSC.

As the SPOC JSC automatically tasks the provider to ensure the support when the result is positive, it is mandatory that the **user** will notify the POC of the supporting unit and inform the SPOC JSC of the **cancellation** of the request for support **in due time** to avoid stand-by costs.

- ⑥ The supporting unit has to record the services used on **service recording sheets** (see **Annex B, Appendix B07 or B06**) and to obtain the **acknowledgement of receipt by the user**. The originals of these service recording sheets have to be submitted by the supporting unit to Federal Office of Defense Administration, Section RD 6.
- ⑦ As the **central accounting and balancing agency**, Federal Office of Defense Administration, Section RD 6, will initiate **service accounting** with the user in accordance with the principles of cost reimbursement and taking into account these agreements and Standardization Agreements.

If applicable, other potential accounting responsibilities apply in this context (e.g. for the use of training areas and firing ranges of the Bundeswehr).

6.3 Exercise Support Procedure

6.3.1 General Notes

As a matter of principle, exercises will take place on Bundeswehr real estates or on real estates made available for exclusive use by the parties to the Agreement to Supplement the NATO Status of Forces Agreement.

If the purpose of exercise cannot be achieved on these real estates, maneuvers and other exercises may be performed in open terrain subject to the approval of the competent German agencies.

All military exercises of foreign forces in the Federal Republic of Germany require prior approval by the Federal Ministry of Defense and notification to the competent agencies. The requests have to meet formal requirements.

The **request submitted to FMOD Branch Fü S II 5** must at least include the following:

- Name (code name) and type of exercise,
- period,
- identification of the area (by attaching maps/sketches at an appropriate scale),
- personnel strength, and
- type/number of wheeled/tracked vehicles, aircraft and weapons.

The use of **training areas** under **national administration** by stationed forces in Germany is determined annually, usually in November, during a **distribution conference** for the next calendar year but one. Exceptions: BERGEN and MUNSTER-SÜD training areas.

Additional utilization requirements, by the armed forces of other nations as well, can individually be assigned on request within the scope of available capacities. The training areas are exclusively assigned by the functional section for NBC Defense and Protection Division, Group III, Section 3 of the JSC.

The accounting provisions for the use of Bundeswehr training areas and firing ranges are in accordance with FMOD Gazette 2002, page 172 f. as amended, unless otherwise specified

in agreements on the co-use by forces of foreign countries or in other individual agreements or other directives.

Exercises and other maneuvers of foreign forces in the German **airspace** and of foreign **naval and auxiliary ships** in German territorial waters also require separate approval by FMOD Branch Fü S II 5.

For details and forms of application, refer to the **Handbook for the Cooperation between Foreign Military Attachés and the Federal Ministry of Defense** – FMOD Branch Fü S II 5 – Military Attaché Branch - dated 01 September 2005 as amended, and the **Notes on the Cooperation between Sending Nations and the Federal Ministry of Defense** – FMOD Branch Fü S II 5 – Military Attaché Branch - dated 04 February 2005 as amended.

6.3.2 Responsibilities and Competences

FMOD Branch Fü S VI 7 has the lead responsibility at ministerial level for the whole area of exercises and is the POC for this area.

The FMOD Exercise Steering Group under the chairmanship of FMOD Branch Fü S VI 7 has been established for ministerial control and coordination of all joint exercises.

The Armed Forces Exercise Coordination Group under the chairmanship of Response Forces Operations Command – J 7 – is currently being established at service command level of the military organizational areas for the coordination of exercises of the overall exercise spectrum of the armed forces.

The service commands of the military organizational areas continue to be responsible for the control of exercises specific to the military organizational areas.

6.3.3 Exercise Support – Procedural Flow

(for the procedural flow **chart**, refer to **Annex A, Appendix A07**)

- ① For exercises and/or parts of exercises in Germany, the tasked NATO headquarters, the tasked headquarters for exercises under EU command and/or the individual nations submit the **exercise notification**, the exercise plan and/or the Concept of Requirement (COR) to the FMOD for approval and name a Point of Contact (POC).
- ② The required decisions/agreements are made by the FMOD, and the agreed German position is represented towards the alliances and other nations. **The FMOD makes the following decisions:**
 - It determines the exercise custodianship and names a POC as the so-called **exercise coordinating command/command authority**.
 - It decides the **agreement basis** (e.g. applicable MOU) on which foreign armed forces participate in exercises.
 - It specifies the level on which required agreements are to be initiated and prepared.

FMOD, Legal Affairs Directorate, Division II, Branch 4 (FMOD Branch R II 4), is to be involved at an early stage in all legal matters, in particular with regard to visiting forces provisions, and in the preparation, planning and execution of exercises within the scope of the development of the required **exercise agreements**.

The HNS framework agreement for the exercise should be developed in due time so as to be able to forward a draft agreement to the participating states together with the invitation to the first exercise planning conference.

- ③ The relevant exercise coordinating command/command authority responsible for the overall coordination will nominate a **POC** as the **point of contact for the participating nations**.
- ④ JSC, Division G 3, Branch II Section 4 – Exercises, acting as the SPOC Exercises, will name a **POC** for the coordination of the **support services to be provided by the Joint Support Service (JSS)**.
- ⑤ The **Statements of Requirement (SOR)** are to be submitted to the POC of the exercise coordinating command/command authority.
- ⑥ **Regional POCs** of the lead units / elements will be nominated by the exercise coordinating command / command authority, **regional POCs** of the respective military district command and of the training area will be nominated by JSC, Division G 3, Branch II, Section 4- Exercises.
- ⑦ The Joint HNS Steering Committee (JHNSSC) and/or a HNS working group will specify and **evaluate** the submitted **SORs** and organize the support services during the following **exercise planning conferences**.
- ⑧ **Additional support requirements** which cannot be made available by any party involved after evaluation of the **SORs** have to be requested at the **SPOC JSC, Division G 3, Branch I, Section 2 - HNS**. The SPOC JSC will check and initiate / recommend further support capabilities (e.g. provision of services by civil companies).

The **support** of the foreign participants in the exercise regarding their **entry** to reach the exercise/training area and/or their **redeployment** should be included in the exercise planning at an early stage, but can also be organized by the SPOC JSC, Division G 3, Branch I, Section 2 - HNS, within the scope of the **entry procedure**.

6.4 Procedural Notes on Logistic Support

6.4.1 General Notes

On request, support services of basic logistics will be centrally disposed of and made available by the Bundeswehr Logistics Center (see diagram in **Annex A, Appendix A06**), independent of the service provider.

The Bundeswehr Logistics Center operates a logistic operations center with logistic specialist personnel which, as the point of contact (for the address, refer to **Annex A, Appendix A01**), is ready to record the requirements for logistic support – materiel, maintenance and transport services – initiate their provision and coordinate the logistic processes at any time of the day or night.

Logistic support services in the field of operational logistics/weapon systems logistics will be made available by forces of the military organizational areas on request.

6.4.2 Requisition for Logistic Supply and Support Services

In accordance with **STANAG 2034**, logistic supply and support services are to be requisitioned, recorded and invoiced by using the NATO standard form (for the form, refer to **Annex B, Appendix B05**). The supporting unit will provide all information required to process the requisition.

The party to be supported will provide the means of transport for the collection of supply items, subject to individually agreed regulations.

National forms and loading bills may be used for the completion of national accounting procedures. Reimbursement between states will exclusively be performed by using the NATO standard forms.

Details on the procedural flow are given in **STANAG 2034**.

6.5 Procedural Notes on Training Support

6.5.1 General Notes

The basic and procedural rules governing training, continuation training and follow-on training of members of foreign armed forces at Bundeswehr training facilities and in Bundeswehr units are included in the directive **Joint Course-Based Training, Procedural Regulations for Training Support and Military Training Assistance** given by the State Secretary at the Federal Ministry of Defense, dated 13 August 2003 (**General Handout 71/1**). STANAG 6002 – Principles and Procedures for the Conduct and Financing of Training Assistance – is to be observed taking into account the regulations for each individual state. Training support is divided into "Military Training Assistance" and "Training Support".

6.5.2 Training Support includes training and follow-on training of members of foreign armed forces at Bundeswehr training facilities and in Bundeswehr units within the scope of available capacities. As a matter of principle, training support is granted on the basis of cost reimbursement and according to agreement.

6.5.3 Military Training Assistance includes training, continuation training and follow-on training of members of foreign armed forces from non-NATO states at Bundeswehr training facilities and in Bundeswehr units. Depending on the bilateral contractual situation, the training costs will be taken over by the Federal Republic of Germany in whole or in part.

6.5.4 FMOD Branch Fü S II 5 is the central addressee for all requests by foreign states for training support. The request procedures with predetermined forms are included in General Handout 71/1.

6.5.5 Training support services within the scope of **equipment aid** and **training projects with regard to defense industry relations** with foreign states will be processed by the FMOD, Directorate General of Armaments, being the custodian. Further details are included in General Handout 71/1.

6.6 Movement and Transport Support Procedures

6.6.1 General Notes

The **Bundeswehr Logistics Center** is the **Point of Contact (POC)** in Germany for the provision of any **movement, transport and transshipment support**. For addresses, refer to **Annex A, Appendix A01**.

If movement and/or transport support is required in the case of requested entry and/or transit or during the stay in Germany, two service areas are to be considered:

- Support within the scope of administrative services by preparing the movement credit;
- support by the provision of transport capacity for persons and/or materiel transport and transshipment services.

These support services are provided in accordance with the agreed and standardized NATO procedures, e.g. as detailed in MC 336/2 - NATO Principles and Policies for Movement and Transportation – as a framework document, or AJP 4.4 - Allied Joint Movement and Transportation Doctrine (STANAG 2506) - and AMovP-3(A) - Movement and Transport Documents and Glossary of Terms and Definitions (STANAG 2456 M&T) - as Standardization Agreements specifying further details.

6.6.2 Movement Credit

If foreign forces request entry and/or transit with ground vehicles,

- ① this request is to be submitted by the requesting party via FMOD Branch Fü S II 5 with a fully completed Request for Entry/Transit request form (see **Annex B, Appendix B02**) (for description of the procedure, refer to **Chapter 6, Para. 6.1**). If the request already shows that e.g. due to the number of vehicles or due to their type and nature, a movement credit has to be issued, FMOD Branch Fü S II 5 will involve the Bundeswehr Logistics Center by forwarding one copy of the request. This procedure does not release the requesting party from submitting an additional and simultaneous request for issuance of a movement credit with the vehicle information to be supplemented;
- ② the request for issuance of a movement credit (if required) has to be submitted by the requesting party directly to the **Bundeswehr Logistics Center, Movement and Transport Division**, with the standardized **Movement Bid** form (see **Annex B, Appendix B04**, preferably with **Appendix B04a**). On the basis of this movement bid, the requirement will be recorded and the requisition processed.

If a movement is planned while deployed in Germany and if a movement credit is required, the request has to be made directly to the Bundeswehr Logistics Center, Movement and Transport Division. In this case, a formal approval by Armed Forces Staff Branch Fü S II 5 is only required, if a temporary stay in the five new *Länder* (Federal States) or Berlin is envisaged.

- ③ The **movement credit** will be prepared by the Bundeswehr Logistics Center, Movement and Transport Division, and **directly forwarded** to the requesting party. If there are additional movement support requirements (e.g. military police operations for the execution of military traffic control tasks or for support during movement interruptions), the issued movement credit will be transmitted to the SPOC JSC for information purposes.

In the case of **exemptions** required for movements (e.g. with regard to the Sunday driving ban or heavy goods and large-capacity transports), the appropriate agencies and/or civilian authorities will be informed and the approvals will be obtained by the Bundeswehr Logistics Center.

If special authorizations and exemptions as well as exemptions from the legal provisions for the **transportation of hazardous goods** are required for military movements and transports, these **approvals and exemptions** will be obtained and/or issued by **JSC NBC Defense and Protection Division, Group IV**.

6.6.3 Transport Services for Personnel or Materiel

If foreign forces request the provision of transport and transshipment services,

- ① this request can be submitted by the requesting party via FMOD Branch Fü S II 5 **with an appendix** to the Request for Entry/Transit request form (for description of the procedure, refer to **Chapter 6, Para. 6.1**). This appendix should be submitted in the standardized form (see **Annex B, Appendix B05**, preferably with **Appendix B05a**).

If transport capacity is required while deployed in Germany, the requests can be made directly to the Bundeswehr Logistics Center, Movement and Transport Division, using the appropriate forms, with the SPOC JSC being notified (for the purposes of recording the SOR).

- ② The provision of transport capacity is controlled by the Bundeswehr Logistics Center, Movement and Transport Division, and the **reply to the transport request is directly forwarded** to the requesting party, with the SPOC JSC being notified. Service accounting will be made by the Bundeswehr Logistics Center directly with the Federal Office of Defense Administration, Section RD 6.

The required **exemptions** for transports will be issued analogously to the procedure described in Para. 6.6.2.

Special Note for Supporting Units

The Bundeswehr Logistics Command is responsible for providing **all** assets and services to meet transport capacity requirements. For reasons of economic efficiency, it has **to be examined, however**, if the requested transport capacity may be provided by the supporting unit using its own available capacities (e.g. vehicles rented on a long-term basis). In this case, service recording will be performed by the contributing unit.

6.6.4 Military Police Support during Movements and Transports

Movement and transport support by Bundeswehr military police forces required ex officio within the scope of **military traffic control** will be individually derived from the obligations defined by the respective road traffic authorities.

Requested support within the scope of military traffic control going beyond these obligations will be evaluated by the Joint Support Command and provided from available resources, if applicable.

6.7 Principles and Procedures of Force Protection

6.7.1 General Notes

Maintenance of internal **law and order** in the Federal Republic of Germany is a **police function** according to the division of responsibilities within the Basic Law. In this sense, the police of the *Länder* (Federal States), the Federal Police and the security authorities are responsible in accordance with their appropriate legal provisions.

This responsibility includes the responsibility for the protection of legal rights or interests of the German armed forces, of Federal Defense Administration authorities and the protection of legal rights or interests of foreign forces in Germany, also with regard to the protection against terrorist threat.

German armed forces must not perform general police functions.

In accordance with the existing Status of Forces Agreements and protocols regarding their legal status, Allied and partner forces are responsible for the protection of installations and facilities in Germany which they themselves use; for this purpose, the armed forces authorities cooperate with the German armed forces and the federal authorities to ensure that required protective measures are properly and timely prepared and performed.

Unless otherwise agreed, foreign forces are provided ex officio and/or on request with at least the same scope of free support services by the German police as the Bundeswehr.

The **servicemen of the Bundeswehr** can be assigned both **guard functions** for the protection of restricted military areas¹² and **security tasks** for the protection from offenses

¹² "Restricted military areas are military areas the access to which was prohibited by the appropriate authorities, and other sites to which access has temporarily been restricted by the FMOD or another agency authorized by the Ministry. (...) Restricted military areas have to be marked accordingly." (see Act Concerning the Use of Coercive Force and the Exercise of Special Powers by Bundeswehr Personnel, Allied Forces Personnel and Civilian Guard Personnel, § 2)

against the Bundeswehr (the term Bundeswehr also includes Allied forces).

The military police function performed by the **military police** of the Bundeswehr is no function of homeland security. With military police operations, the smooth operation of the German armed forces as such will be ensured and their internal organization maintained. Military police actions are defense tasks.

In performance of their duties, the military police also executes **security tasks** to prevent offenses against the Bundeswehr and Allied forces and to remove other unlawful interferences with the performance of official duties by members of the Bundeswehr. They take measures to ensure military security in accordance with the legal provisions.

6.7.2 Fundamentals

The legal status and authority of the foreign armed forces deployed to Germany and of the military headquarters established in Germany are defined by the NATO Status of Forces Agreement, the Agreement to Supplement the NATO Status of Forces Agreement, the Paris Protocol, and the respective follow-on agreements. The right for the stationed forces to temporarily stay in Berlin and the new *Länder* (Federal States) derives from the Exchange of Notes dated 25 September 1990 as amended on 12 September 1994.

For the armed forces of Denmark, Greece, Italy, Luxembourg, Norway, Portugal, Spain and Turkey, the right to temporarily stay in the whole federal territory derives from the Exchange of Notes dated 29 April 1998 (Federal Law Gazette 1999 II, page 508). For the armed forces of Poland and the Czech Republic, the provisions of the Government Agreements dated 23 August 2000 and 31 July 2003 apply.

Irrespective of the provisions of the NATO and PfP Status of Forces Agreements, agreements on the basis of the Visiting Forces Act of 1995 are to be concluded for temporary stays of all other foreign armed forces on the territory of the Federal Republic of Germany.

In accordance with the appropriate agreements concluded with the individual sending nations,

- the military police of armed forces shall have the right to patrol on public roads, on public transport, in restaurants and in other places which are accessible to the public, and to take necessary measures to maintain discipline and order against members of a force, of a civilian component and against dependents;
- members of foreign armed forces are authorized to possess and carry weapons during their stay in the Federal Republic of Germany if this is indispensable for the official purposes of their stay. These members must be authorized to possess and carry weapons. Foreign armed forces have to observe the provisions on the German Weapons Law;
- members of foreign armed forces are granted the right to use their weapons in accordance with the German law on self-defense (for the information sheet on the Application of German Law on Self-defense, refer to **Annex A, Appendix A12a**).

The Joint Support Command arranges the cooperation between the sending nations and the German police forces and security authorities.

6.7.3 Support Request

If there is a special reasonable requirement for force protection, each sending nation is responsible for the identification of this requirement and for the timely notification to the Joint Support Command in its function as SPOC. Appropriate requisitions are normally made by submitting either a Request for Entry/Transit with Military Ground Vehicles or a Statement of Requirement (SOR).

6.7.4 Support Procedure

The Joint Support Command will consider the request and evaluate the security requirements in cooperation with the competent police authorities and, if required, with the other military organizational areas as well as with the military district commands (in a security coordination committee, if appropriate).

In this context, it will be determined, how the security interests of the user will be taken into account – whether

- security will be ensured by police forces of the responsible *Länder* (Federal States);
- security will be provided by the Federal Police;
- military police forces will be employed for the execution of military police functions;
- Bundeswehr servicemen authorized to execute security tasks will be employed;
- restricted military areas have to be established by German armed forces and servicemen will be employed within these restricted military areas for guard duty.

6.7.5 Meeting of Requirements

After national evaluation of the security requirements in each individual case, the required measures will be taken by the German police and/or the German armed forces within the scope of available resources and in coordination with the German police and the security authorities. The user will be notified of the intended measures.

6.7.6 Further Notes

The powers of members of the German armed forces to ward off dangers derive from the Act Concerning the Use of Coercive Force and the Exercise of Special Powers by Bundeswehr Personnel, Allied Forces Personnel and Civilian Guard Personnel.

Under the aforementioned Act, access to other sites can also temporarily be denied to protect foreign forces (establishment of restricted military areas), if this is imperative for reasons of military safety and for the performance of official duties of the Bundeswehr. These areas are to be marked as restricted military areas. Those measures have to be taken by the German armed forces and will be initiated and coordinated by the Joint Support Command.

6.8 Provision of Medical Support

6.8.1 General Notes on the Support

The Joint Medical Forces Command (JMFC) is the superior command of Regional Medical Commands I to IV, whose areas of responsibility are identical with those of the respective Military District Commands. The Regional Medical Commands command, among other things, the Regional Medical Facilities (RMF) such as Physician Teams, Medical Squadrons, Medical Centers (MC) and Bundeswehr Hospitals in their area of responsibility. In these facilities, organic medical care, organic dental care and regional outpatient and inpatient medical care will be ensured. The special fields of gynecology and pediatrics are excluded. For the special field of gynecology, special procedures apply.

Note:

If aeromedical and/or diving medical support is required, the requests are to be submitted to the German Air Force Command or the Fleet Command respectively.

6.8.2 Fundamentals of Support

The general scope of the support services provided to the individual foreign servicemen is defined in General Handout No. 80 (FA InspSan)¹³. An extension of the scope of support will be determined by the FMOD, Medical Service Staff.

6.8.3 Notification of Support

Requests are to be submitted in writing and by fax, letter or E-mail to the following address:

Sanitätsführungskommando
Andernacher Str. 100
56070 Koblenz

Tel.: 0261 – 896 – 1300

Fax: 0261 – 896 – 1939

E-mail: SanFüKdo@Bundeswehr.org

After the examination of the scope of support, the Joint Medical Forces Command will task the appropriate Regional Medical Command with ensuring the medical support.

Reference is made to the note to Para. **6.8.1**.

6.8.4 Remark

If repatriation by air transport is required, the details will be reported via the competent Regional Medical Command to the Joint Medical Forces Command which will initiate the further procedural steps.

6.9 Provision of Geospatial and METOC Support (Environmental Support)

6.9.1 General Notes on the Support

The function of the Bundeswehr Geoinformation Service (BGIS) is to provide the required geographic information regarding the German territory in the form of standardized and quality-assured GeoInfo data/products and to render, as required, qualified GeoInfo advisory services to the German and Allied forces as well as to other partner forces. The geoinformation support will be provided from available resources of the Bundeswehr Geoinformation Service.

Digital and hardcopy GeoInfo data/products will be kept available at the Bundeswehr Geoinformation Office (BGIO) for the whole area of Germany. These are essentially:

- Hardcopy and digital raster data maps, aeronautical and nautical charts, special-purpose maps and special charts;
- other raster, vector and matrix data products, including digital elevation and surface models;
- regional geographic and climatological GeoInfo data/products;
- numeric, semi-manual and manual central and decentralized meteorological and oceanographic GeoInfo data/products;
- ecological, biological, geological and climatological expertise as well as hardcopy and digital survey records.

¹³ FA InspSan - Special Directive issued by the Surgeon General, Bundeswehr

The GeoInfo advisory services basically include the following:

- Weather and aeronautical weather forecasts;
- assessment of the influence of geographical factors on the conduct of operations;
- recording, structuring and assessment of geographical factors within the scope of the regional geographic GeoInfo advisory services;
- advice on the availability and capabilities of use of GeoInfo data/products.

Weather and aeronautical weather forecasts are provided by the GeoInfo Advisory and Support Centers and GeoInfo Advisory and Support Units of Army, Air Force and Navy.

6.9.2 Fundamentals of Support

The Bundeswehr Geoinformation Service will provide required GeoInfo data/products concerning the German territory to Allied and partner forces on the basis of existing agreements and arrangements with civilian authorities and institutions. Basically, this indirect geospatial and METOC support (environmental support) will be centrally ensured by the Bundeswehr Geoinformation Office. GeoInfo advisory services are provided, as required, with the direct geospatial and METOC support (environmental support) by GeoInfo personnel of the Bundeswehr Geoinformation Office and by GeoInfo personnel of the individual military service on site.

Predictable major support requirements are to be reported to the Bundeswehr Geoinformation Office after a competent Point of Contact (POC) has been named. Low-level ad hoc requirements can be directly requested at the competent authority in accordance with Para. 6.9.3.

6.9.3 Notification of Support (Form and Points of Contact)

Requests are to be submitted in writing and by fax, letter or E-mail to the following address:

Amt für Geoinformationswesen der Bundeswehr (AGeoBw)

Anforderungs- und Informationszentrale

Kommerner Str. 188

53879 Euskirchen

Tel.: 02251 953 4444

Fax: 02251 953 4445

E-mail: AnforderungszentraleInformationszentrale@bundeswehr.org

6.9.4 Remarks

The Bundeswehr Geoinformation Office will coordinate the meeting of requirements together with the GeoInfo Branches of the military services and will initiate the tasking of appropriate authorities for the purpose of implementation.

6.10 POL Supply with Ground Petroleum Products

The POL supply with ground petroleum products during routine operations is mainly based on economic criteria. Storage tanks of fuel trucks and of mobile refueling facilities therefore can no longer be filled by Bundeswehr facilities; in principle, they may only be filled by enterprises from the civilian trade and industry on a contractual basis. Generally, this requires more coordination at the Bundeswehr Logistics Center, which means that at least 15 working days are needed for processing.

Chapter 7

Special HNS Regulations

7.0 Charges for the Use of Federal Motorways by Heavy Goods Vehicles (Act on the Levying of Distance-Related Charges for the Use of Federal Motorways by Heavy Goods Vehicles)

7.0.1 According to the Act on the Levying of Distance-Related Charges for the Use of Federal Motorways by Heavy Goods Vehicles (German Motorway Toll Act for Heavy Commercial Vehicles)¹⁴, charges are to be paid for the use of federal motorways by vehicles or vehicle combinations with a maximum permissible weight of at least twelve tons (**toll charges**).

7.0.2 For **vehicles** of the **forces of all nations** in Germany with a maximum permissible weight of at least twelve tons, **no toll charges** have to be paid. This applies to all vehicles of the Bundeswehr, including those vehicles provided by the LLC responsible for vehicle fleet management and the provision of motor pool services for the Bundeswehr (BwFPS), and vehicles of other forces based in Germany or temporarily staying in Germany.

Commercial vehicles which are employed **on behalf of the armed forces** are **not exempt** from paying toll charges.

7.0.3 Vehicles with license plate numbers beginning with Y – and X – are recognized as vehicles which are exempt from toll charges by the automated enforcement system. In those cases, no additional measures are required.

Vehicles of armed forces with other license plate numbers **do not require registration** at the toll station terminals and can **drive through** without taking any further measures.

7.0.4 If Toll Collect cannot identify a vehicle of the armed forces, a written notification may in individual cases be sent to the agency/authority where the vehicle is registered. In the reply to this notification, it is sufficient to note that the vehicle is a vehicle of the armed forces.

In order to avoid such notifications, it is possible to inform Toll Collect of the license plate numbers of armed forces vehicles which are exempt from paying toll charges. On the www.toll-collect.de internet site, the current Application for Toll Exemption form with notes on completion in foreign languages can be selected under item registration (see **Annex B, Appendixes B07 and B08**).

JSC, Division G 3, Section 1 – Territorial Tasks of the Bundeswehr/HNS, and the Military District Commands will mediate in case of problems foreign forces may have with regard to the exemption from paying toll charges.

7.1 Support for Visits by Foreign Naval Ships (Notes on Responsibilities)

7.1.1 According to the regulation on the tasks in the garrison area, the following persons/agencies are responsible for measures required in case of visits by foreign naval ships -

- in a port with Naval Base Command – its commander;
- in a port without Naval Base Command – the garrison senior officer.

If there is no garrison senior officer in a port garrison, the responsibility lies with the Military District Command I, while the local responsibility lies with the respective Land Command.

¹⁴ Federal Law Gazette 2002 I, page 1234

7.1.2 Table of Responsibilities

Port	Responsibility	Local Responsibility
Borkum	WBK I - G31 ProtOffz	StOÄ Leer (Kdr KdoSES)
Brake	WBK I - G31 ProtOffz	Kdr LKdo NDS
Bremen	WBK I - G31 ProtOffz	StOÄ Bremen (Kdr LKdo Bremen)
Bremerhaven	WBK I - G31 ProtOffz	StOÄ Bremerhaven (Kdr MOS)
Brunsbüttel	WBK I - G31 ProtOffz	Kdr LKdo SH
Burg / Fehmarn	WBK I - G31 ProtOffz	StOÄ Oldenburg/Holst. (Kdt TrÜbPI Putlos)
Cuxhaven	WBK I - G31 ProtOffz	StOÄ Nordholz (Kommodore MFG 3)
Eckernförde	MStpKdo E'förde	Kdr MStpKdo Eckernförde
Emden	WBK I - G31 ProtOffz	Kdr LKdo NDS
Flensburg	WBK I - G31 ProtOffz	StOÄ Flensburg (Kdr Lehrgrp A MSM)
Großenbrode	WBK I - G31 ProtOffz	StOÄ Oldenburg/Holst. (Kdt TrÜbPI Putlos)
Hamburg	WBK I - G31 ProtOffz	StOÄ Hamburg (Kdr LKdo HH)
Heiligenhafen	WBK I - G31 ProtOffz	StOÄ Oldenburg/Holst. (Kdt TrÜbPI Putlos)
Helgoland	WBK I - G31 ProtOffz	StOÄ Appen (Kdr USLw)
Hörnum	WBK I - G31 ProtOffz	Kdr LKdo SH
Husum	WBK I - G31 ProtOffz	StOÄ Husum (Kdore FlaRakGrp 1)
Kiel	MStpKdo Kiel	Kdr MStpKdo Kiel
List / Sylt	WBK I - G31 ProtOffz	Kdr LKdo SH
Lehmbek (MES)	WBK I - G31 ProtOffz	StOÄ Rendsburg (Ltr Schulstab HFlaS)
Lübeck / Travemünde	WBK I - G31 ProtOffz	Kdr LKdo SH
Neustadt	WBK I - G31 ProtOffz	StOÄ Neustadt (Ltr AusbZentr SSich Marine)
Nordenham	WBK I - G31 ProtOffz	Kdr LKdo NDS
Olpenitz / Kappeln	WBK I - G31 ProtOffz	Kdr LKdo SH
Peenemünde	WBK I - G31 ProtOffz	Kdr LKdo MV
Rendsburg	WBK I - G31 ProtOffz	StOÄ Rendsburg (Ltr Schulstab HFlaS)
Rostock	MStpKdo W'münde.	Kdr MStpKdo Warnemünde
Sassnitz / Rügen	WBK I - G31 ProtOffz	Kdr LKdo MV
Schleswig	WBK I - G31 ProtOffz	Kdr LKdo SH
Stade	WBK I - G31 ProtOffz	Kdr LKdo NDS
Stralsund	WBK I - G31 ProtOffz	StOÄ Stralsund (Kdr MTS)
Tönning	WBK I - G31 ProtOffz	Kdr LKdo SH
Ueckermünde	WBK I - G31 ProtOffz	StOÄ Torgelow (stv Kdr PzGrenBrig 41)
Warnemünde	MStpKdo W'münde.	Kdr MStpKdo Warnemünde
Wilhelmshaven	MStpKdo W'haven	Kdr MStpKdo Wilhelmshaven
Wismar	WBK I - G31 ProtOffz	Kdr LKdo MV
Wolgast	WBK I - G31 ProtOffz	Kdr LKdo MV
Wyk / Föhr	WBK I - G31 ProtOffz	Kdr LKdo SH

Chapter 8

NTC Model

8.0 National Territorial Commanders Committee (NTCC)

8.0.1 Evolution and Status

The National Territorial Commanders Committee (NTCC) was originally created in 1986 in order to organize and coordinate the support (HNS) for US forces. To this end, the NTC model was developed.

In the meantime, both NATO documents and other bilateral and multilateral agreements as well as national guidelines (SGH)¹⁵ with respect to the HNS functional area have been newly agreed, issued and/or revised and adapted to changed conditions due to changes in the security environment and the subsequent transformation processes within NATO (New Strategic Concept of NATO), EU and the armed forces (for a selection of HNS-relevant documents, see **Annex A, Appendixes A08 to A11**).

On the basis of the current HNS agreements, the NTCC nowadays considers itself a body fostering the exchange of experience and the practical implementation of agreed HNS procedures (e.g. the SPOC (Single Point of Contact) procedure).

8.0.2 Arrangement on the NTCC

The NTCC members (National Territorial Commanders/representatives from **18 nations at present – 2010**) made an arrangement (Memorandum of Arrangement – MOA) to confirm the National Territorial Commanders Committee (NTCC) as an **informal forum**

- for the exchange of information on support services by host nations (HNS);
- for advising on and discussing multinational logistic matters;
- and for the cooperation in the further development of national HNS procedures.

The NTCC and the agreed NTC guidelines are not intended to replace either bilateral agreements between host nations and sending nations or any NATO doctrine.

The NTC guidelines are no legal foundation for requirements or claims for HNS and thus cannot be derived from any of these.

8.0.3 Organizational Framework of the NTCC

The National Territorial Commanders of the NTCC (or their authorized representatives) meet during the NTC Committee Conference (National Territorial Commanders Committee Conference – NTC CC) once a year. The Commanders take turns hosting this Conference.

Each Command has nominated representatives (HNS experts) who serve on the NTC Steering Committee (National Territorial Commanders Steering Committee – NTC SC). The Steering Committee meets in order to discuss matters of mutual interest and to organize the NTC CC.

¹⁵ SGH - Support in Germany Handbook

8.0.4 Participants in the NTCC

The NTCC differentiates between members, observers and invited nations.

Members:

- Current participants with the right to vote within the NTCC.

Observers:

- Organizations, authorities and commands which observe and contribute to the activities of the NTC SC.

Invited Nations:

- Nations which are invited to observe the activities of the NTC SC and to provide information.

Cancellations

With the issuance of this Handbook, the following documents will be superseded and are to be destroyed:

- the Support in Germany Handbook (SGH) - Handbuch Unterstützung in Deutschland (HBU) - as of August 1998 (as amended in 12.99) (part of Joint Service Regulation 30/1 – Logistic Regulations and Documents);
- the order of Joint Support Command, Division G 3 – Ref. No.: 12-03-00 dated 18 December 2001 (Support of Allied/friendly forces within the scope of Host Nation Support (HNS) – Procedures for the Satisfaction of Requirements and Accounting).

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Distribution

Joint Support Command	Cologne
Armed Forces Office	Bonn
Bundeswehr Operations Command	Potsdam
Response Forces Operations Command (RFOC)	Ulm
Army Forces Command	Koblenz
Army Office	Cologne
Air Force Command	Cologne
Air Force Office	Cologne
Fleet Command	Glücksburg
Naval Office	Rostock
Joint Medical Forces Command	Koblenz
Bundeswehr Medical Office	Munich
Federal Office of Defense Administration	Bonn
Military District Command I "Coast" („Küste“)	Kiel
Military District Command II	Mainz
Military District Command III	Erfurt
Military District Command IV „South Germany" (Süddeutschland“)	Munich
Bundeswehr Command and Staff College	Hamburg

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Armed Forces Staff, Division III, Fü S III	
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Army Staff, Division II, Fü H II	
Air Staff, Division II, Fü L II	
Naval Staff, Division II, Fü M II	
Medical Service Staff, Division II, Fü San II	
Legal Affairs Directorate, Division I, R I	
Legal Affairs Directorate, Division II, R II	
Defense Administration, Infrastructure and Environmental Protection Directorate, Division I, WV I	

Record of Amendments

Serial Number of Amendment	Date of Amendment	Date of Entry	Recorded by
01	02 May 2006	02 May 2006	JSC G 3/1 TA Bw HNS
02	29 JAN 2007	29 Jan 2007	JSC G 3/1 TA Bw HNS
03	07 MARCH 2008	07 MARCH 2008	JSC G3 I 2 HNS
04	25 June 2009	25 June 2009	JSC G3 I 2 HNS
05	17 June 2010	17 June 2010	JSC G3 I 2 HNS

Annex A

List of Addresses

Function	Address	Telephone / Fax / LotusNotes / E-mail
Single Point of Contact (SPOC)	Streitkräfteunterstützungskommando (SKUKdo) (Joint Support Command (JSC)) G 3 I 2 HNS (Devision G 3, Branch I, Section 2 – Host Nation Support) Flughafenstraße 1 Postfach (P.O. Box) 90 61 10 51127 Köln (Cologne)	☎ + 49 (0) 2203 - 908 - 1210 ☎ + 49 (0) 2203 - 908 - 1645 Bw Code: 3451 💻 Lotus Notes Bw: SKUKdo G3 I 2 HNS 💻 E-mail: skukdog3i2hns@bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Single Point of Contact (SPOC) Exercises	Streitkräfteunterstützungskommando (SKUKdo) (Joint Support Command (JSC)) G 3 II 4 Übungen (Division G 3, Branch II, Section 4 - Exercises) Flughafenstraße 1 Postfach (P.O. Box) 90 61 10 51127 Köln (Cologne)	☎ + 49 (0) 2203 - 908 - 1644 ☎ + 49 (0) 2203 - 908 - 1132 Bw Code: 3451 💻 Lotus Notes Bw: SKUKdo G3 II 4 Übungen 💻 E-mail: skukdog3ii4uebungen@bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Bundeswehr Military Police	Streitkräfteunterstützungskommando (SKUKdo) (Joint Support Command (JSC)) Grp FJgWes Bw (Bundeswehr Military Police Branch) Flughafenstraße 1 Postfach (P.O. Box) 90 61 10 51127 Köln (Cologne)	☎ + 49 (0) 2203 - 908 - 1513 or 1502 ☎ + 49 (0) 2203 - 908 - 1504 Bw Code: 3451 💻 Lotus Notes Bw: SKUKdo FJgWesBw FJgEinsInland 💻 E-mail: skukdoFjgWesbwFjg@bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Bundeswehr Commissioner for Hazardous Goods	Streitkräfteunterstützungskommando (SKUKdo) (Joint Support Command (JSC)) Abt. ABCAbw u. SchAufg (NBC Defense/Protection Tasks Division) Grp IV Gefahrgutwesen/Gefahrgutbeförderung (Branch IV, Hazardous Goods/Transport of Hazardous Goods) Luftwaffenkaserne Wahn 505/08 Postfach (P.O. Box) 90 61 10 51127 Köln (Cologne)	☎ + 49 (0) 2203 - 908 - 1488 ☎ + 49 (0) 2203 - 908 - 1480 Bw Code: 3451 💻 Lotus Notes Bw: SKUKdo ABCAbw SchAufg GrpIV 💻 E-mail: skukdoabcbwSchAufggrpiv@bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Medical Support	Sanitätsführungskommando (Joint Medical Forces Command (JMFC)) Andernacher Str. 100 56070 Koblenz	☎ + 49 (0) 261 - 896 - 1300 ☎ + 49 (0) 261 - 896 - 1939 Bw Code: 4400 💻 Lotus Notes Bw: SanFüKdo G3.1.4 Übungen Zertifizierungen 💻 E-mail: sanfukdog3.1.4uebungenzertifizierungen @bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Logistic Support	Logistikzentrum der Bundeswehr (LogZBw) (Bundeswehr Logistics Center) Abteilung Supply Chain Management - Logistische Einsatzzentrale (OpZ) - (Supply Chain Management Division - Logistic Operations Center) Postfach (P.O. Box) 27 44 26379 Wilhelmshaven	☎ + 49 (0) 4421 - 47 - 455 or 456 ☎ + 49 (0) 4421 - 47 - 457 Bw Code: 2512 💻 Lotus Notes Bw: LogZBw OPZ 💻 E-mail: logzbwopz@bundeswehr.org

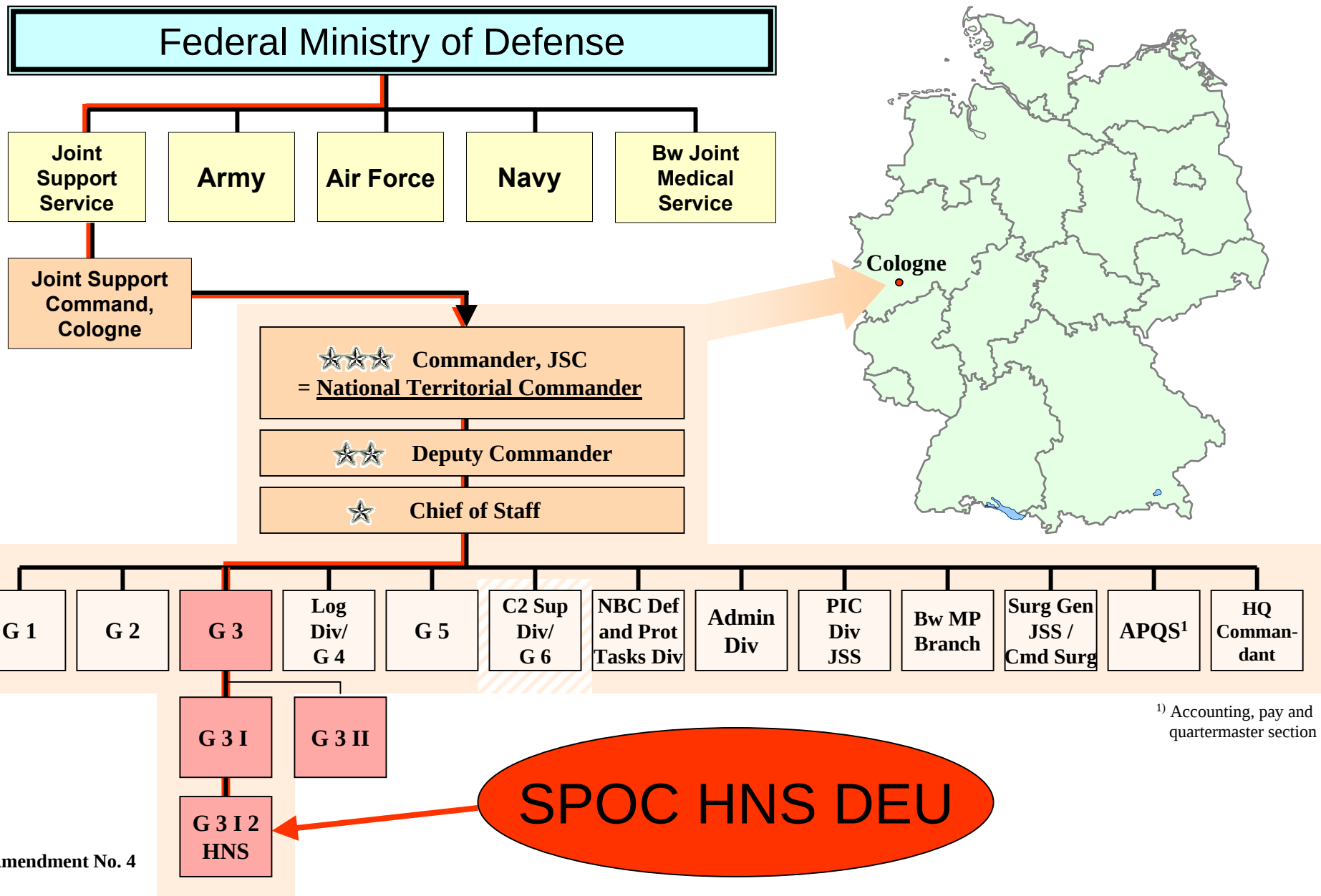
Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Movement and Transport / Move- ment Credit	Logistikzentrum der Bundeswehr (LogZBw) (Bundeswehr Logistics Center) Dezernat Verkehr / Übungen Inland (Movement/Domestic Exercises Section) Sachgebiet Übungen / Grenzüber- schreitender Verkehr (Exercises/Transboundary Traffic Subject Area) Anton-Dohrn-Weg 59 26389 Wilhelmshaven	☎ + 49 (0) 4421-47-571 or -279 ☎ + 49 (0) 4421 - 47 - 221 Bw Code: 2512 💻 Lotus Notes Bw: LogZBw VuT 12 Verk-Üb Inl 💻 E-mail: logzbwvut12verk-uebinl @bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Movement and Transport /Accept- ance of Transport Orders	Logistikzentrum der Bundeswehr (LogZBw) (Bundeswehr Logistics Center) Abteilung Verkehr & Transport (Movement & Transport Division) Dezernat Transport (Transport Section) Transportauftragsannahme (Acceptance of Transport Orders) Postfach (P.O. Box) 2743 26379 Wilhelmshaven	☎ + 49 (0) 4421 - 47 - 474 / 702 or / 485 ☎ + 49 (0) 4421 - 47 - 677 Bw Code: 2512 💻 Lotus Notes Bw: LogZBw VuT 133 Auftragsannahme 💻 E-mail: logzbwvut133auftragsannahme @bundeswehr.org

Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) Geoinformation Data/Products	Amt für Geoinformationswesen der Bundeswehr (AGeoBw) (Bundeswehr Geoinformation Office (BGIO)) Anforderungs- und Informations- zentrale (Request Processing and Information Center) Kommerner Str. 188 53879 Euskirchen	 + 49 (0) 2251 - 953 - 4444  + 49 (0) 2251 - 953 - 4445 Bw Code: 3461  Lotus Notes Bw: AGeoBw Anforderungszentrale Informationszentrale  E-mail: Anforderungszentrale Informationszentrale@ bundeswehr.org

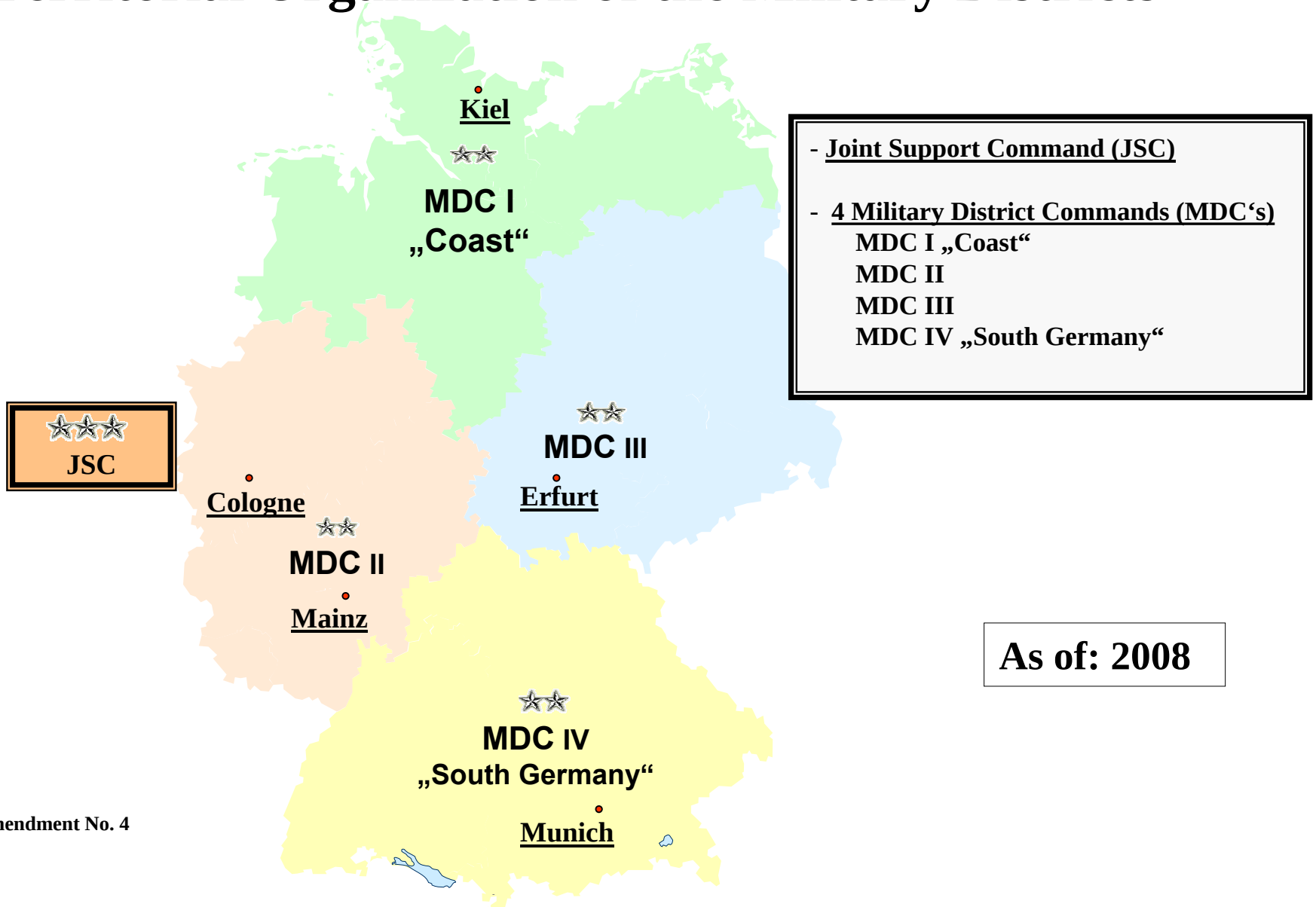
Function	Address	Telephone / Fax / LotusNotes / E-mail
Point of Contact (POC) HNS Accounting	Federal Office of Defense Administration (FODA) RD 6 Welckerstraße 11 53113 Bonn	 + 49 (0) 228 – 947 – 103 613  + 49 (0) 228 – 947 – 103 609 Bw telephone network: 3430  Lotus Notes Bw: BAWV RD 6  E-mail: bawvrd6@bundeswehr.org

Integration of HNS into the Armed Forces Structure



Amendment No. 4

Territorial Organization of the Military Districts



Amendment No. 4

Territorial Organization of the Land Commands

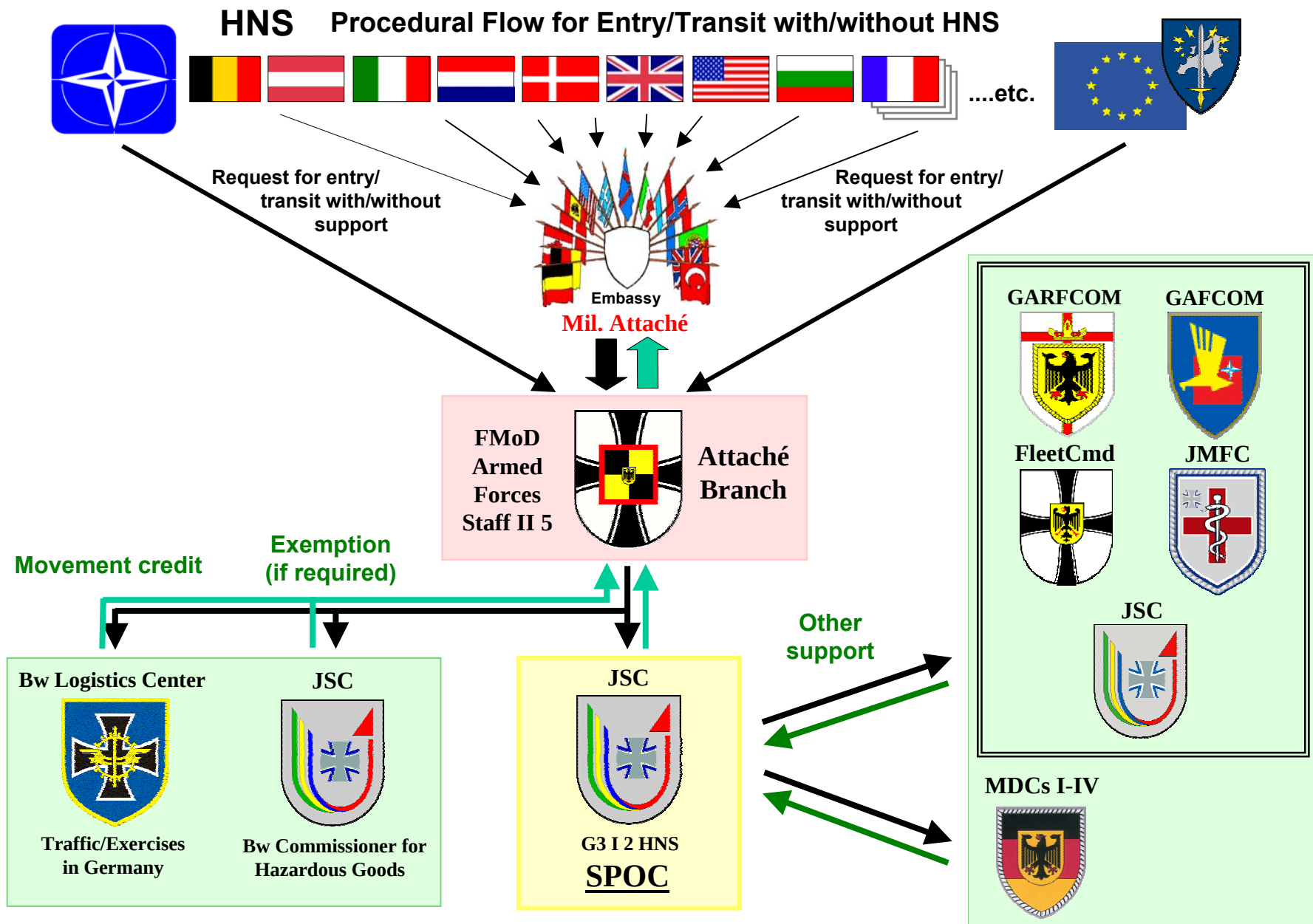


- 15 Land Commands

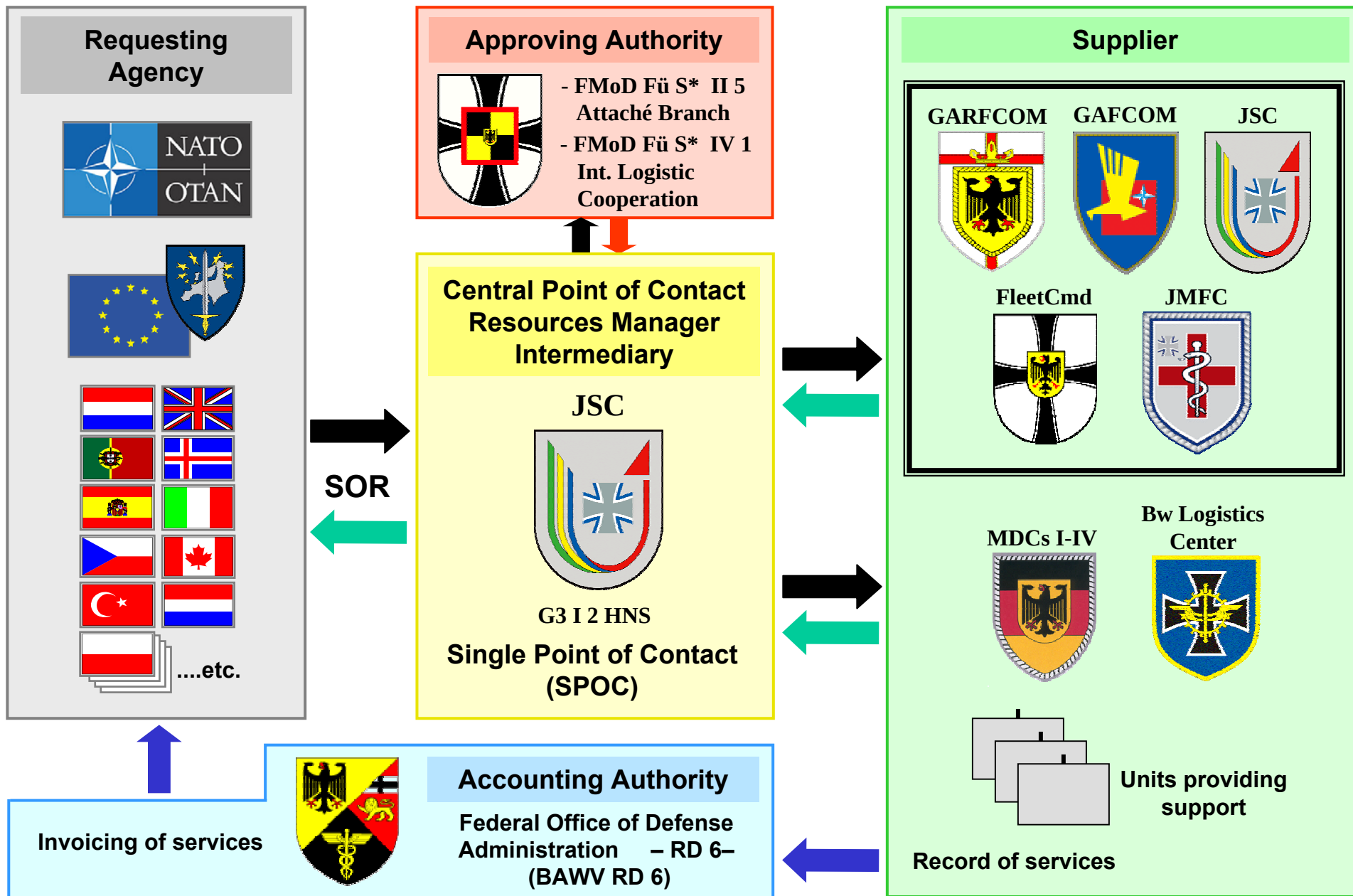
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 LCmd Bavaria
 LCmd Baden-Württemberg

- Berlin Garrison Command

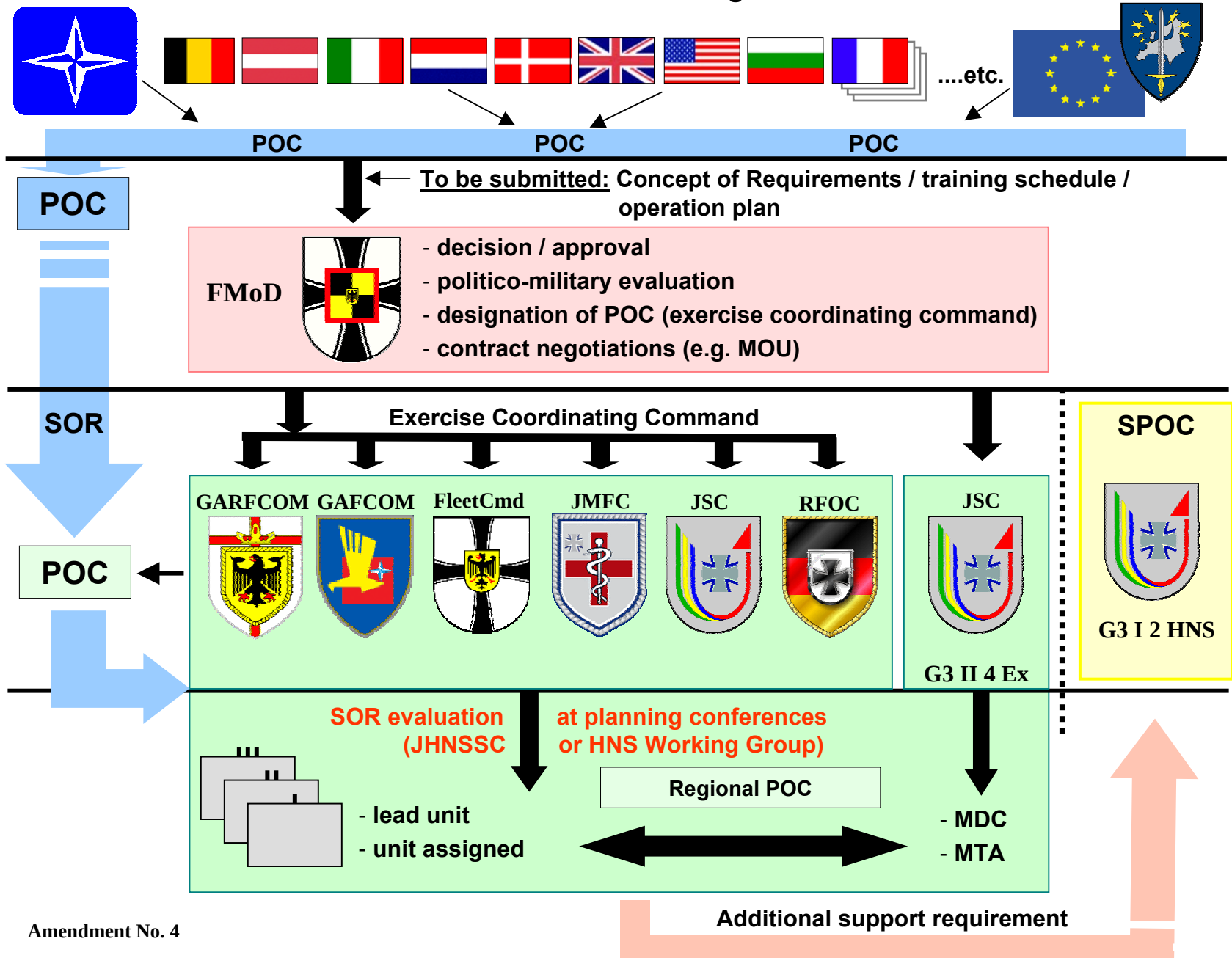
Amendment No. 4



HNS Procedural Flow for General HNS



Procedural Flow for HNS during Exercises



HNS-Relevant National Directions, Directives and Provisions

DPGs	Defense Policy Guidelines for the Area of Responsibility of the Federal Minister of Defense dtd. 21 May 2003	2003
FMOD Branch Fü S VI 2 dtd. 09 Aug 2004	Bundeswehr Concept	2004
FMOD, Chief of Staff, Bundeswehr/ Armed Forces Staff (Draft)	Subconcept for Territorial Tasks of the Bundeswehr	
FMOD, Vice Chief of Staff, Bundeswehr, and Chief of Staff, JSS/FMOD Branch Fü S VI 7 dtd. 05 Aug 2005	Joint Support Service Development Directive No. 2	2005
HS HNS DEU	Handbook on Support within the Scope of Host Nation Support (HNS) in Germany	2006
Agreement of the Service Commands/Military Organizational Area Commands	Principles of Cooperation between the Joint Support Command (JSC), the Bundeswehr Operations Command, the German Army Forces Command (GARFCOM), the German Air Force Command (GAFCOM), the Fleet Command and the Joint Medical Forces Command (JMFC) in Performing National Territorial Tasks	2002
FMOD Branch Fü S II 5 dtd. 30 Nov 2009	Handbook for the Cooperation between Foreign Military Attachés and the Federal Ministry of Defense (FMOD)	2009
FMOD Branch Fü S II 5 dtd. 25 Jan 2010	Notes on the Cooperation between Sending Nations and the Federal Ministry of Defense (FMOD)	2010
FMOD Branch Fü S VI 5 dtd. 30 May 2006	Exceptional Expenditure Resulting from Official Action in Specific Cases; Regulations for Budget Funds Management in Case of Contacts with the Commonwealth of Independent States (CIS), Central-Eastern European/South-Eastern European Countries and Baltic States and the other states of particular politico-military significance	2006
FMOD Branch R I 2 dtd. 18 Feb 1997	Assumption of Accounting and Cost Regulation by the Federal Office of Defense Administration	1997

FMOD Gazette 2006, No. 8, page 157 ff. 2008, No. 6 page 146	Guidelines for Official Visits Abroad and/or for the Wearing of Uniforms Abroad (Officially and Privately) - Visit Procedure	2006
FMOD Gazette 1998, No. 1, page 2 ff.	On- and Off-Duty Contacts between Bundeswehr Soldiers and Soldiers of Neighboring, Allied and Other Friendly Forces (Cultivation of Partnerships)	1997
FMOD Gazette 2002, No. 6, page 172 f.	Accounting Provisions for the Co-Use of Bundeswehr Training Areas and Firing Ranges by Third Parties	2002
FMOD Gazette 2004, No. 3, page 54 ff.	Provision of POL to Third Parties - Revision of Procedures for the Provision of POL to Third Parties	2004
FMOD Gazette 1996, No. 17, page 375 ff.	Guidelines for the Accounting of Bundeswehr Services Provided to Third Parties	1996
FMOD Gazette 2008, No. 1, page 6 ff.	Specific Directions on Bundeswehr Assistance in Peacetime (in Connection with the Reimbursement Rates as Amended)	2008
FMOD Gazette 2005, No. 8, page 142 ff.	Guidelines on the Transportation of Hazardous Goods of the Bun- deswehr and Foreign Armed Forces Pertaining to the Regulation on Transportation of Hazardous Cargo by Road and Rail	2005
FMOD Branch WV* III 3 dtd. 27 Feb 2007	Co-Use of Bundeswehr Premises by Third Parties (in Connection with Joint Service Regulation (ZDv) 70/1)	2007
FMOD Branch WV* III 3 dtd. 21 Jul 2008	Co-Use of Bundeswehr Premises by Third Parties (change/ supplement)	2008
FMOD Branch WV* III 3 dtd. 31 Mar 2009	Co-Use of Bundeswehr Premises by Third Parties (change/ supplement)	2009
FMOD Branch Fü S IV 4 dtd. 30 Sep 2003	Notes Regarding the Act on the Levying of Distance-Related Charges for the Use of Federal Motorways by Heavy Goods Vehicles (Motorway Toll Act)	2003
General Handout No. 71/1	Responsibilities and Procedures for Joint Course-Based Training, Training Support and Military Training Assistance	2008
General Handout No. 80	Technical Directives of the Surgeon General, Bundeswehr	2006
Emergency Transport Services Act dtd. 23 Jul 2004	Act for Ensuring Transport Services (Emergency Transport Services Act) (Federal Law Gazette 2004 I, page 1865 ff.)	2004

* WV = Wehrverwaltung, Infrastruktur und Umweltschutz (Defense Administration, Infrastructure and Environmental Protection)

HNS- (Host-Nation-) Relevant NATO Documents and Publications

MC 319/2	NATO Principles and Policies for Logistics	2004
MC 326/2	NATO Principles and Policies of Operational Medical Support	2004
MC 334/2	NATO Principles and Policies for Host Nation Support (HNS)	2004
MC 336/2	NATO Principles and Policies for Movement and Transportation (M&T)	2002
MC 458/1	NATO Education, Training, Exercise and Evaluation Policy	2005
AJP 4 (A) (STANAG 2182)	Allied Joint Logistic Doctrine	2004
AJP 4.4 (A) (STANAG 2506)	Allied Joint Movement and Transportation Doctrine	2006
AJP 4.5 (A) (STANAG 2234)	Allied Joint Host Nation Support Doctrine & Procedures	2005
AJP 4.10 (A) (STANAG 2228)	Allied Joint Medical Support Doctrine	2005
ALP-1 (E) (NAVY)	Procedures for Logistic Support between NATO Navies and Naval Port Information	2005
AMovP-2(A)	Procedures for Movements across National Frontiers	2004
AMovP-3(A) (STANAG 2456 M&T)	Movement and Transport Documents and Glossary of Terms and Definitions	2003
AMovP-4	Technical Aspects of the Transport of Military Materials by Railroad	2001
AAP-4	NATO Standardization Agreements and Allied Publications	2004
STANAG 1059 INT	Codes for Geographical Entities	2005
STANAG 1100	Procedures for Visits to NATO and Non-NATO Ports by Naval Ships of NATO Nations	1995

STANAG 2034 LOG	NATO Standard Procedures for Mutual Logistic Assistance	2000
STANAG 2061 MED	Procedures for Disposition of Allied Patients by Medical Installations	2001
STANAG 2085	NATO Combined Military Police	1988
STANAG 3113 ASSE	Provision of Support to Visiting Personnel, Aircraft and Vehicles	2005
STANAG 3430 ACS	Responsibilities for Aircraft Cross-Servicing (ACS)	2005
STANAG 6002	Principles and Procedures for the Conduct and Financing of Training Assistance	1984

HNS- (Host-Nation-) Relevant EU Documents and Publications

10603/06	Host Nation Support Concept for EU-led Military Crisis Management Operations (Rev 1)	15.06.2006
10963/08	EU Concept for Logistic Support for EU-led Military Operations	19.06.2008
10967/08	EU Concept for Strategic Movement and Transportation for Eu-led Military Operations	19.06.2008

**HNS- (Host-Nation-) Relevant Bi- and Multilateral Agreements
and Documents**

MOU DEU - SHAPE	Memorandum of Understanding (MOU) between FMOD DEU and SHAPE Regarding the Provision of Host Nation Support for the Execution of NATO Operations/ Exercises dtd. 10 Nov 2003	2003
MSA DEU - USA	Agreement between FMOD DEU and DOD USA on Mutual Support in Europe and the Adjacent Waters (Mutual Support Agreement - MSA) as amended on 07 Dec 2001	2001
Training Area MOU DEU - USA	DEU/USA Agreement on the Co-Use of Military Training Areas in the Federal Republic of Germany Administered by the Bundeswehr or the US Army as amended on 23 Sep 2004	2004
IA DEU - USA	DEU/USA Implementation Arrangement on the Co-Use of Garrison Training Areas and Garrison Ranges in the Federal Republic of Germany Administered by the Bundeswehr or the US Army as amended on 10 Aug 2000	2000
IA DEU - USA	Implementation Arrangement between the Federal Minister of Defense of the Federal Republic of Germany and the Commanding General, United States Army, Europe and 7th Army, on Mutual Logistic Support in Case of Joint Consolidated Training and Exercises dtd. 11 Apr 1995	1995
Arrangement DEU - FRA	Arrangement between the Minister of Defense of the French Republic and the Federal Minister of Defense of the Federal Republic of Germany on Mutual Logistic and Medical Support dtd. 12 Dec 1995	1995
Arrangement DEU - FRA	Arrangement between the Federal Ministry of Defense of the Federal Republic of Germany and the Ministry of Defense of the French Republic on the Franco-German Brigade dtd. 26 Oct 2004	2004

Convention MNC NE	Convention between the Governments of DEU, DNK and POL on the Multinational Corps Northeast	1998
Agreement MNC NE	Agreement between MOD DNK, FMOD DEU and MoND of POL Concerning Operation of the Multinational Corps Northeast	1999
Corps Directive MNC NE	Multinational Corps Northeast Corps Directive	1999
MOU DEU - MNC NE	Memorandum of Understanding between FMOD DEU and HQ MNC NE Concerning the Use of the German Army War-Fighting Simulation Center at WILDFLECKEN	2002
Training Facility Agreement DEU - NLD	Agreement between the Government of the Federal Republic of Germany and the Government of the Kingdom of the Netherlands on the Co-Use of Training Facilities	1997
Convention DEU - NLD (1 Corps)	Convention between the Government of the Federal Republic of Germany and the Government of the Kingdom of the Netherlands on the General Conditions for the 1 (German-Netherlands) Corps and Corps-Related Units and Establishments	1997
Agreement DEU - NLD (1 Corps)	Agreement between the Government of the Federal Republic of Germany and the Government of the Kingdom of the Netherlands on the Organization and the Activities of the 1 (German-Netherlands) Corps and the Air Operations Coordination Center	1997

**Legal Foundations for the Presence of Foreign Armed Forces
in the Federal Republic of Germany**

- **North Atlantic Treaty** (NATO Treaty) dtd. 04 Apr **1949** (Federal Law Gazette 1955 II, page 289 and page 293), including protocols, in connection with
- **the Strategic Concept of the Alliance** dtd. 24 Apr **1999** (Washington Summit);
- **NATO Status of Forces Agreement (SOFA)** (Agreement between the Parties to the North Atlantic Treaty Regarding the Status of Their Forces) dtd. 19 Jun **1951** (Federal Law Gazette, 1961 II, page 1183), including amendments/supplementary agreements to this agreement;
- **Paris Protocol** (Protocol on the Status of International Military Headquarters Set up Pursuant to the North Atlantic Treaty (HQ Protocol)) dtd. 28 Aug **1952** (Federal Law Gazette 1969 II, page 2000), including the Supplementary Agreement (Agreement between the Federal Republic of Germany and the Supreme Headquarters Allied Powers Europe on the Special Conditions Applicable to the Establishment and Operation of International Military Headquarters in the Federal Republic of Germany) dtd. 13 Mar **1967** (Federal Law Gazette 1969 II, page 2009);
- **Presence of Foreign Forces Convention** (Convention on the Presence of Foreign Forces in the Federal Republic of Germany) dtd. 23 Oct **1954** (Federal Law Gazette 1955 II, page 630), including amendments, supplementary agreements and exchange of notes to this convention;
- **Supplementary Agreement to the NATO Status of Forces Agreement (SOFA) – SA to NATO SOFA** - (Supplementary Agreement to the Agreement between the Parties to the North Atlantic Treaty Regarding the Status of Their Forces with Respect to Foreign Forces Stationed in the Federal Republic of Germany) dtd. 03 Aug **1959** (Federal Law Gazette 1961 II, page 1183), including amendments, supplementary agreements and exchange of notes to this agreement;
- **Two-plus-Four Treaty** (Treaty on the Final Settlement with Respect to Germany) dtd. 12 Sep **1990** (Federal Law Gazette 1990 II, page 1317);
- **Implementing Agreement to Article 45 (Exercises) of the Supplementary Agreement to the NATO Status of Forces Agreement (SOFA)** (Agreement to Implement Paragraph 1 of Article 45 of the Agreement to Supplement the Agreement between the Parties to the North Atlantic Treaty Regarding the Status of Their Forces with Respect to Foreign Forces Stationed in the Federal Republic of Germany dtd. 03 Aug 1959 as Amended by the Arrangement dtd. 21 Oct 1971, the Agreement dtd. 18 May 1981 and the Arrangement dtd. 18 Mar 1993) dtd. 12 Oct **1994** (Federal Law Gazette 1994 II, page 2635 ff.);

- **PfP Status of Forces Agreement** (Agreement between the States Parties to the North Atlantic Treaty and the Other States Participating in the Partnership for Peace Regarding the Status of Their Forces of 19 June **1995**) (Federal Law Gazette 1998 II, page 1338), including the additional protocol;
- **Visiting Forces Act** (Act to Regulate the Status of Foreign Armed Forces during Temporary Stays in the Federal Republic of Germany) dtd. 20 Jul **1995** (Federal Law Gazette 1995 II, page 554);
- **Further Additional Protocol to the PfP Status of Forces Agreement** (Further Additional Protocol to the Agreement between the States Parties to the North Atlantic Treaty and the Other States Participating in the Partnership for Peace Regarding the Status of Their Forces) dtd. 17 Dec **1997**;
- **Exchange of Notes dtd. 29 Apr 1998** (Exchange of Notes concerning the status of Danish, Greek, Italian, Luxembourg, Norwegian, Portuguese, Spanish and Turkish armed forces during stays in the Federal Republic of Germany) (Federal Law Gazette 1999 II, page 508);
- **Visiting Forces Agreement between Germany and Poland** (Agreement between the Government of the Federal Republic of Germany and the Government of the Republic of Poland Regarding the Temporary Presence of Members of the Armed Forces of the Federal Republic of Germany and the Armed Forces of the Republic of Poland on the Territory of the Respective Other State) dtd. 23 Aug **2000** (Federal Law Gazette 2001 II, page 178);
- **Visiting Forces Agreement between Germany and the Czech Republic** (Agreement between the Government of the Federal Republic of Germany and the Government of the Czech Republic Regarding the Temporary Presence of Members of the Armed Forces of the Federal Republic of Germany and the Armed Forces of the Czech Republic on the Territory of the Respective Other State (Visiting Forces Agreement)) dtd. 31 Jul **2003** (Federal Law Gazette 2003 II, page 1975);
- **EU Status of Forces Agreement** (Agreement between the Member States of the European Union Concerning the Status of Military and Civilian Staff Seconded to the European Union Military Staff, of the Headquarters and Forces Which May Be Made Available to the European Union in the Context of the Preparation and Execution of the Tasks Referred to in Article 17, Paragraph 2, of the Treaty on European Union, Including Exercises, and of the Military and Civilian Staff of Member States Put at the Disposal of the European Union to Act in this Context) dtd. 17 Nov **2003** (Federal Law Gazette 2005 II, page 18).

Information Sheet on
the Application of German Law on Self-defence

The expression “German law on self-defence (deutsches Notwehrrecht)” should be construed in accordance with the following German interpretation of Section 32 of the German Criminal Code:

1. Section 32 “Self-defence” of the German Criminal Code reads as follows:

“(1) Whoever commits an act of self-defence does not act unlawfully.

(2) Self-defence is the defence which is required to avert an imminent unlawful attack upon oneself or another.”

2. In construing Section 32 of the German Criminal Code, legal practise has followed some well-established principles which may be summarised as follows:

2.1 Requirements for self-defence are:

- an **imminent** and **unlawful attack** (self-defence situation);
- the act of self-defence must be objectively **necessary and reasonable**,
- the act of self-defence must stem from the **will to defend oneself**.

2.2 Attack means any act which is aimed at violating the legally protected rights or interests of another person.

The nature of the protected rights or interests which are threatened by the attack is not material. The objects of an attack include not only life, physical integrity and health, but also all legally protected interests, such as liberty, freedom of movement, property, possession and domestic authority.

The protected interest to be defended need not belong to the person defending it. It may also belong to some other person; such person may be any other person. In the latter case, self-defence is termed “defence in aid of a third person (Nothilfe)”.

2.3 An attack shall be deemed **unlawful** if the attacker is not entitled to attack.

2.4 An attack shall be deemed **imminent** if it is immediately impending, or is in progress, or is continuing. An attack shall be deemed to be continuing and therefore imminent until the danger arising from it to the threatened legally protected interest has been averted.

An attack threatened in the future or which has been completed is not considered imminent. Whether or not an attack is imminent, is determined by the objective facts and not by the subjective belief of the person acting in self-defence.

2.5 The act of self-defence must be ***objectively necessary and reasonable*** to avert the attack.

An act of self-defence shall be deemed necessary if it can safely be expected to end the attack immediately and best ensures the definite elimination of the danger. In principle, the extent of permissible defence is governed by the severity and persistence of the attack and by the means which are available to the persons attacked for their defence. The mildest of those means of defence considered suitable shall be used.

The ***necessity*** for the specific act of defence is judged on the basis of objective standards from the perspective of a cool-headed third person who is in the position of the attacked.

2.6 The act of defence must be ***reasonable***.

As a rule, it is not necessary that the value of the legally protected interests of the attacked person should be balanced against the loss which the attacker might sustain (principle of proportionality). However, the boundary between abuse or non-abuse of the law is transgressed if the act of defence along with its consequences is markedly disproportionate to the risk of damage involved. For example, the killing a fleeing thief is not a reasonable act of defence if the items which the attacked person risks losing are only of minor value.

If children or other persons not criminally liable are the persons attacking, the right of self-defence is subject to limitations. In such cases, it might be reasonable not to defend oneself or to defend oneself against the attacker without seriously threatening such person. The same applies to minor attacks within the limits of what is socially acceptable if the person attacked can be expected to refrain from strenuously warding off the attack without abandoning vital interests.

2.7 The act of self-defence must stem from the ***will to defend oneself***.

The attacked persons must recognise the attack as such, and its unlawfulness as well as be willing through their action to take steps against such violation of law.

The act of self-defence must be directed against the attacker. Acts which violate legally protected interests of innocent bystanders cannot be justified on grounds of self-defence.

**Overview of Legal Foundations for Support within the Scope of
National Defense Operations within the Context of Collective Defense
and in Other Cases**

Maintenance of Legislation

- **Act Regarding Simplified Announcements and Promulgations** dtd. 18 Jul 1975 (Federal Law Gazette I, page 1919) as amended by Article 6 of the German Air Traffic Act dtd. 23 Jul 1992 (Federal Law Gazette I, page 1370).

Maintenance of Law and Order

- **Act Concerning the Use of Coercive Force and the Exercise of Special Powers** by Bundeswehr Personnel, Allied Forces Personnel and Civilian Guard Personnel dtd. 12 Aug 1965, last amended by Article 2 of the Act on the Agreements Regarding German-Netherlands Military Cooperation dtd. 11 Sep 1998 (Federal Law Gazette II, page 2405).

Energy Supply

- **Emergency Energy Supply Act of 1975** (Act on the Provision of Energy Supplies in Times of Endangered or Disrupted Imports of Petroleum, Petroleum Products or Natural Gas) dtd. 20 Dec 1974 (Federal Law Gazette I, page 75/3681), last amended by Article 20, Para. 1, of the Prevention of Terrorism Act dtd. 09 Jan 2002 (Federal Law Gazette I, page 361);

- **Petroleum Stockpiling Act** (Act on the Stockpiling of Petroleum and Petroleum Products) dtd. 25 Jul 1978 (Federal Law Gazette I, page 1073).

Food Supply

- **Emergency Food Control Act** (Act Ensuring Supplies of Food and Agricultural Produce as well as Forestry and Timber Industry Products) dtd. 04 Oct 1968 (Federal Law Gazette I, page 1075), last amended by Article 174 of the Seventh Ordinance on the Re-Allocation of Responsibilities dtd. 29 Oct 2001 (Federal Law Gazette I, page 2785);

- **Precautionary Food Supply Act** dtd. 20 Aug 1990 (Federal Law Gazette I, page 1766), last amended by Article 145 of the Act dtd. 25 Nov 2003 (Federal Law Gazette I, page 2321).

Personnel, Materiel, Services

- **Emergency Labor Control Act** (Act for the Provision of Labor Capacities for Defense Purposes, Including the Protection of the Civilian Population) dtd. 09 Jul 1968 (Federal Law Gazette I, page 787), last amended by Article 4 of the Act dtd. 05 May 2004 (Federal Law Gazette I, page 718);

- ***Ordinance on the Determination and Satisfaction of Manpower Requirements in Accordance with the Emergency Labor Control Act*** dtd. 30 May 1989, last amended by Article 11 of the Act dtd. 19 Nov 2004 (Federal Law Gazette I, page 2902);
- ***Ordinance on the Transfer of Responsibilities to Agencies in the Area of Responsibility of the Federal Minister of Defense in Accordance with the Emergency Labor Control Act*** dtd. 18 Aug 1973, last amended by Article 77 of the Act dtd. 23 Dec 2003 (Federal Law Gazette I, page 2848);

- **Restricted Areas Act** (Act Concerning Restrictions on Real Property for Purposes of Military Defense) dtd. 07 Dec 1956 (Federal Law Gazette I, page 899), last amended by Article 1, Section 6, of the Ordinance for the Replacement of Interest Rates dtd. 05 Apr 2002 (Federal Law Gazette I, page 1250);

- **Compulsory Military Service Act** dtd. 16 Sep 2008, last amended by Article 4 of the Act dtd. 14 Jun 2009 (Federal Law Gazette I, page 1229);

- **Federal Requisitions Act** dtd. 27 Sep 1961 (Federal Law Gazette I, page 61/1769), last amended by Article 1, Paragraph 1, of the Ordinance for the Replacement of Interest Rates dtd. 05 Apr 2002 (Federal Law Gazette I, page 1250);

- **Land Procurement Act** (Act on the Procurement of Land for Defense Purposes) dtd. 23 Feb 1957 (Federal Law Gazette I, page 134), last amended by Article 4 of the Ordinance on the Adaptation of Postal Service and Telecommunication dtd. 07 May 2002 (Federal Law Gazette I, page 1250);

- **Air Traffic Act** dtd. 27 Mar 1999 (Federal Law Gazette I, page 550), last amended by Article 48 of the Act dtd. 21 Jun 2005 (Federal Law Gazette I, page 1818).

Postal Service

- **Military Postal Service Ordinance of 1996** (Ordinance on the Provision of Postal Services for the Bundeswehr by a Military Postal Service) dtd. 23 Oct 1996 (Federal Law Gazette I, page 1543);

- **Emergency Postal Service and Telecommunication Control Act** (Act on the Provision of Postal Service and Telecommunication) dtd. 14 Sep 1994 (Federal Law Gazette I, pages 2325, 2378).

Movements and Transport

- **Emergency Transport Control Act** (Act Ensuring Control and Maintenance of Transport Services) dtd. 08 Oct 1968 (Federal Law Gazette I, page 1082), last amended by Article 257 of the Seventh Ordinance on the Re-Allocation of Responsibilities dtd. 29 Oct 2001 (Federal Law Gazette I, page 2785);

- **Emergency Transport Services Act** (Act Ensuring Transport Services¹) dtd. 23 Jul 2004 (Federal Law Gazette I, page 1865);
(An administrative regulation to the Emergency Transport Services Act is currently being prepared.)

Water Management

- **Emergency Water Control Act** (Act Governing the Provision of Water Supply Services for Defense Purposes) dtd. 24 Aug 1965 (Federal Law Gazette I, page 1225), last amended by Article 10 of the Sixth Euro Introduction Act dtd. 03 Dec 2001 (Federal Law Gazette I, page 3306).

Economy

- **Emergency Economic Control Act** (Act Governing the Provision of Services by Trade and Industry as well as Currency and Capital Transaction Services) dtd. 03 Oct 1968 (Federal Law Gazette I, page 1069), last amended by Article 122 of the Seventh Ordinance on the Re-Allocation of Responsibilities dtd. 29 Oct 2001 (Federal Law Gazette I, page 2785).

Civil Defense

- **Civil Defense Act** dtd. 25 Mar 1997 (Federal Law Gazette I, page 726), last amended by Article 2 of the Act dtd. 27 Apr 2004 (Federal Law Gazette I, page 630).

¹ Ensuring of transport services **in other cases**

List of Abbreviations

(English-German and German-English)

AAP	Allied Administrative Publication	Alliierte Druckschrift
ABMG	Autobahnmautgesetz für schwere Nutzfahrzeuge	German Motorway Toll Act for Heavy Goods Vehicles
AGeoBw	Amt für Geoinformationswesen der Bundeswehr	Bundeswehr Geoinformation Office (BGIO)
AJP	Allied Joint Publication	Gemeinsame alliierte Druckschrift
ALP	Allied Logistic Publication	Alliierte Druckschrift Logistik
AMovP	Allied Publication on Movement and Transport	Alliierte Druckschrift Märsche u. Transporte
AusbU	Ausbildungsunterstützung	Training Support
AV	Aufenthaltsvertrag (Vertrag über den Aufenthalt ausländischer Streitkräfte in der Bundesrepublik Deutschland vom 23. Oktober 1954)	Convention on the Presence of Foreign Forces in the Federal Republic of Germany (23 October 1954)
BAWV	Bundesamt für Wehrverwaltung	Federal Office of Defense Administration
BerlinGCmd	Berlin Garrison Command	Standortkommando Berlin (StOKdo Berlin)
BGBI	Bundesgesetzblatt	Federal Law Gazette
BGIO	Bundeswehr Geoinformation Office	Amt für Geoinformationswesen der Bundeswehr (AGeoBw)
BGIS	Bundeswehr Geoinformation Service	Geoinformationsdienst der Bundeswehr (GeoInfoDBw)
BHO	Bundeshaushaltsordnung	Federal Budget Code
BLG	Bundesleistungsgesetz	Federal Requisitions Act
BMVg	Bundesministerium der Verteidigung	Federal Ministry of Defense (FMOD)
COR	Concept of Requirements	Bedarfskonzept (Vorläufige Bedarfsübersicht)
EinsFüKdo Bw	Einsatzführungskommando der Bundeswehr	Bundeswehr Operations Command
EU	European Union	Europäische Union
EU BG	EU Battlegroups	EU-Einsatzgruppen

EUMS	European Union Military Staff	Militärstab der Europäischen Union
EU SOFA	EU Status of Forces Agreement (Agreement between the Member States of the European Union concerning the status of military and civilian staff seconded to the institutions of the European Union, of the headquarters and forces which may be made available to the European Union in the context of the preparation and execution of the tasks referred to in Article 17(2) of the Treaty on European Union, including exercises, and of the military and civilian staff of the Member States put at the disposal of the European Union to act in this context) (17 November 2003)	EU-Truppenstatut (Übereinkommen zwischen den Mitgliedstaaten der Europäischen Union über die Rechtsstellung des zum Militärstab der Europäischen Union abgestellten bzw. abgeordneten Militär- und Zivilpersonals, der Hauptquartiere und Truppen, die der Europäischen Union ggf. im Rahmen der Vorbereitung und Durchführung der Aufgaben im Sinne des Art.17 Abs.2 des Vertrags über die Europäische Union, einschließlich Übungen, zur Verfügung gestellt werden, sowie des Militär- und Zivilpersonals der Mitgliedstaaten, das der Europäischen Union für derartige Aufgaben zur Verfügung gestellt wird.) (17. November 2003)
EVE	Equal Value Exchange	Erbringen gleichwertiger Sach- und Dienstleistungen (bei Naturalerstattung)
FAP	Further Additional Protocol (Further Additional Protocol to the Agreement among the States Parties to the North Atlantic Treaty and the Other States Participating in the Partnership for Peace regarding the Status of their Forces) (19 December 1997)	Weiteres Zusatzprotokoll (Weiteres Zusatzprotokoll zum Übereinkommen zwischen den Vertragsstaaten des Nordatlantikvertrages und den anderen an der Partnerschaft für den Frieden teilnehmenden Staaten über die Rechtsstellung ihrer Truppen vom 19. Dezember 1997)
FlottenKdo	Flottenkommando	Fleet Command
FMOD	Federal Ministry of Defense	Bundesministerium der Verteidigung (BMVg)
FüKdo	Führungskommando	Command
GeoInfoDBw	Geoinformationsdienst der Bundeswehr (GeoInfoDBw)	Bundeswehr Geoinformation Service (BGIS)
GG	Grundgesetz (Bundesrepublik Deutschland)	Basic Law (Federal Republic of Germany)
HFüKdo	Heeresführungskommando	German Army Forces Command (GARFCOM)
HN	Host Nation	Aufnahmestaat
HBU	Handbuch Unterstützung	Support Handbook
HNS	Host Nation Support	Unterstützung durch den Aufnahmestaat
HNSA	HN Support Arrangement	HNS-Vereinbarung

HNS REQ	HN Support Request	HNS-Anforderung
HQ-Protokoll	Protokoll über die Rechtsstellung der auf Grund des Nordatlantikvertrages errichteten internationalen militärischen Hauptquartiere (Pariser Protokoll) vom 28. August 1952	Protocol on the Status of International Military Headquarters set up pursuant to the North Atlantic Treaty (Paris Protocol) (28 August 1952)
IA	Implementation Arrangement	Durchführungsvereinbarung
JIA	Joint Implementation Arrangement	Gemeinsame Durchführungsvereinbarung
JHNSSC	Joint HNS Steering Committee	Gemeinsamer HNS-Lenkungsausschuss
JMFC	Joint Medical Forces Command	Sanitätsführungskommando (SanFüKdo)
JSC	Joint Support Command	Streitkräfteunterstützungskommando (SKUKdo)
JSS	Joint Support Service	Streitkräftebasis (SKB)
KdB	Konzeption der Bundeswehr	Bundeswehr Concept
KdoOpFü EingrKr	Kommando Operative Führung Eingreifkräfte	Response Forces Operations Command
LCmd	Land Command	Landeskommando (LKdo)
LKdo	Landeskommando	State Command (StCmd)
LwFüKdo	Luftwaffenführungskommando	German Air Force Command (GAFCOM)
MAU	Militärische Ausbildungshilfe	Military Training Assistance
MC	Military Committee	Militärausschuss
MDC	Military District Command	Wehrbereichskommando (WBK)
MIC	Multinational Interoperability Council	Multinationaler Rat für Interoperabilitätsfragen
MilOrgBer	Militärischer Organisationsbereich	Military Organizational Area
MOE-/SOE-Staaten	Mittel-Ost-Europäische-/Süd-Ost-Europäische Staaten	Central-Eastern European/South-Eastern European Countries
MOA	Memorandum of Arrangement	Vereinbarung, MOA
MOU	Memorandum of Understanding	Vereinbarung, MOU
MSA	Mutual Support Agreement	Abkommen über gegenseitige Unterstützung (z. B. MSA DEU-USA)
NATO	North Atlantic Treaty Organization	Nordatlantikvertragsorganisation
NATO SOFA	NATO Status of Forces Agreement (Agreement between the Parties to the North Atlantic Treaty regarding the Status of their Forces) (19 June 1951)	NATO-Truppenstatut (Abkommen zwischen den Parteien des Nordatlantikvertrages über die Rechtsstellung ihrer Truppen) (19. Juni 1951)

NatTerrBefh	Nationaler Territorialer Befehlshaber	National Territorial Commander
NGO(s)	Non-Governmental Organization(s)	Nichtstaatliche Organisation(en)
NRF	NATO Response Force	NATO-Eingreiftruppe
NTC	National Territorial Commander	Nationaler Territorialer Befehlshaber
NTCC	National Territorial Commanders Committee	Gremium der Nationalen Territorialen Befehlshaber
NTC CC	National Territorial Commanders Committee Conference	Konferenz des Gremiums der Nationalen Territorialen Befehlshaber
NTC SC	National Territorial Commanders Steering Committee	Steuerungsausschuss der Nationalen Territorialen Befehlshaber
NTC Guidelines	NTC Guidelines for the Provision of Host Nation Support	Richtlinien der Nationalen Territorialen Befehlshaber für die Bereitstellung von Host Nation Support
NTS	NATO-Truppenstatut (Abkommen zwischen den Parteien des Nordatlantikvertrages über die Rechtsstellung ihrer Truppen) (19. Juni 1951)	NATO Status of Forces Agreement (Agreement between the Parties to the North Atlantic Treaty regarding the Status of their Forces) (19 June 1951)
PfP	Partnership for Peace	Partnerschaft für den Frieden
PfP SOFA	PfP Status of Forces Agreement (Agreement among the States Parties to the North Atlantic Treaty and the other States participating in the Partnership for Peace regarding the Status of their Forces)	PfP-Truppenstatut (Übereinkommen zwischen den Vertragsstaaten des Nordatlantikvertrages und den anderen an der Partnerschaft für den Frieden teilnehmenden Staaten über die Rechtsstellung ihrer Truppen)
POC	Point of Contact	Ansprechstelle
POL	Petroleum, Oils and Lubricants	Betriebsstoffe
RIK	Replacement in Kind	Abgeltung durch gleichartige Leistungen (bei Naturalerstattung)
SA to NATO SOFA	Supplementary Agreement to NATO SOFA	Zusatzabkommen zum NATO-Truppenstatut (ZA-NTS)
SanFüKdo	Sanitätsführungskommando	Joint Medical Forces Command (JMFC)
SKA	Streitkräfteamt	Armed Forces Office
SkAufG	Streitkräfteaufenthaltsgesetz (Gesetz über die Rechtsstellung ausländischer Streitkräfte bei vorübergehenden Aufenthalten in der Bundesrepublik Deutschland (20. Juli 1995)	Status of Visiting Forces Act (Germany) (20 July 1995)
SKB	Streitkräftebasis	Joint Support Service (JSS)

SKUKdo	Streitkräfteunterstützungskommando	Joint Support Command (JSC)
SN	Sending Nation	Entsendestaat
SOFA	Status of Forces Agreement	Truppenstatut
SOR	Statement of Requirement	Unterstützungsforderung
SPOC	Single Point of Contact	Zentrale Ansprechstelle
STANAG	(NATO) Standardization Agreement	(NATO-) Standardisierungsübereinkommen
StOKdo Berlin	Standortkommando Berlin	Berlin Garrison Command (BerlinGCmd)
TA	Technical Arrangement	Technische Vereinbarung
TA Bw (TerrAufgBw)	Territoriale Aufgaben der Bundeswehr	Territorial Tasks of the Bundeswehr
TCN	Troop-Contributing Nation (non EU)	Truppen stellende Nation (nicht EU)
TK TerrAufgBw	Teilkonzeption Territoriale Aufgaben der Bundeswehr	Subconcept for Territorial Tasks of the Bundeswehr
TSK	Teilstreitkraft	Service
UZwGBw	Gesetz über die Anwendung unmittelbaren Zwanges und die Ausübung besonderer Befugnisse durch Soldaten der Bundeswehr und verbündeter Streitkräfte sowie zivile Wachpersonen	Act Concerning the Use of Coercive Force and the Exercise of Special Powers by Bundeswehr Personnel, Allied Forces Personnel and Civilian Guard Personnel
VerkLG	Verkehrsleistungsgesetz (Gesetz zur Sicherung von Verkehrsleistungen vom 23. Juli 2004)	Emergency Transport Services Act (Act for Ensuring Transport Services) (23 July 2004)
VMBI	Ministerialblatt des Bundesministeriums der Verteidigung	Federal Ministry of Defense Gazette
VPR	Verteidigungspolitische Richtlinien für den Geschäftsbereich des Bundesministers der Verteidigung vom 21. Mai 2003	Defense Policy Guidelines for the Area of Responsibility of the Federal Minister of Defense (21 May 2003)
WBK	Wehrbereichskommando	Military District Command (MDC)
WBV	Wehrbereichsverwaltung	Military District Office of Defense Administration
WEU	Western European Union	Westeuropäische Union
WHNS	Wartime Host Nation Support	Unterstützung durch den Aufnahmestaat (Bundesrepublik Deutschland) in Krise und Krieg

ZA-NTS	Zusatzabkommen zum NATO-Truppenstatut (Zusatzabkommen zu dem Abkommen zwischen den Parteien des Nordatlantikvertrages über die Rechtsstellungen ihrer Truppen hinsichtlich der in der Bundesrepublik Deutschland stationierten Truppen)	SA to NATO SOFA (Supplementary Agreement to the Agreement between the Parties to the North Atlantic Treaty regarding the Status of their Forces with Respect to Foreign Forces stationed in the Federal Republic of Germany)
ZSanDstBw	Zentraler Sanitätsdienst der Bundeswehr	Bundeswehr Central Medical Service (BCMS)
2+4 Vertrag	Zwei-plus-Vier-Vertrag (Vertrag über die abschließende Regelung in bezug auf Deutschland vom 12. September 1990)	Two-plus-Four Treaty (Treaty on the Final Settlement with Respect to Germany) (12 September 1990)

Excerpt from STANAG 1059 (Edition 9)

(Three-Letter Codes for Country Names)

Since 01 Apr 2004, it has been **obligatory to use** the **three-letter code** in accordance with ISO 3166 for the abbreviation of country names in military correspondence. This excerpt shows the new codes for a number of countries. A complete list is included in STANAG 1059.

Country Name	2-Letter Code	3-Letter Code
Afghanistan	AF	AFG
Albania	AL	ALB
Armenia	AM	ARM
Austria	AT	AUT
Azerbaijan	AZ	AZE
Belarus	BY	BLR
Belgium	BE	BEL
Bosnia and Herzegovina	BA	BIH
Bulgaria	BG	BGR
Canada	CA	CAN
Croatia	HR	HRV
Cyprus	CY	CYP
Czech Republic	CZ	CZE
Denmark	DK	DNK
Estonia	EE	EST
Finland	FI	FIN
France	FR	FRA
Georgia	GE	GEO
Germany	DE	DEU
Greece	GR	GRC
Hungary	HU	HUN
Iceland	IS	ISL
Ireland	IE	IRL
Israel	IL	ISR
Italy	IT	ITA
Kazakhstan	KZ	KAZ
Kyrgyzstan	KG	KGZ

Country Name	2-Letter Code	3-Letter Code
Latvia	LV	LVA
Liechtenstein	LI	LIE
Lithuania	LT	LTU
Luxembourg	LU	LUX
Macedonia (Former Yugoslav Republic of Macedonia)	-	FYR (NATO code)
Malta	MT	MLT
Moldova (Republic of Moldova)	MD	MDA
Monaco	MC	MCO
Netherlands	NL	NLD
Norway	NO	NOR
Poland	PL	POL
Portugal	PT	PRT
Romania	RO	ROU
Russian Federation	RU	RUS
Serbia and Montenegro	CS	SCG
Slovakia	SK	SVK
Slovenia	SI	SVN
Spain	ES	ESP
Sweden	SE	SWE
Switzerland	CH	CHE
Tajikistan	TJ	TJK
Turkey	TR	TUR
Turkmenistan	TM	TKM
Ukraine	UA	UKR
United Kingdom (Great Britain and Northern Ireland)	GB	GBR
United States	US	USA
Uzbekistan	UZ	UZB

Annex B

(Forms)

Request for Visit (RFV) / Besuchsantrag

As of: 31.07.2008

Page 1

- ☐ **One-time /**
Einmaliger Besuch
- ☐ **Recurring /**
Wiederkehrender Besuch
- ☐ **Emergency /**
Eiliger Besuch

Annex(es) /
Anlage(n)

☐ **Yes /**
Ja

☐ **No /**
Nein

1	Administrative Data / Personendaten	
	Requestor / Antragsteller	Date / Datum
2	to / an	
	Visit ID / Besuchsnummer	
	Requesting Government Agency or Industrial Facility / Antragstellende Dienststelle/Firma	
	Name / Name	
3	Address Postal / Postanschrift	
	Telex / Fax Nr.	
	Telephone Nr. / Telefon Nr.	
	Point of contact / Ansprechpartner	
4	Dates of Visit / Besuchszeitraum	to / von-bis
		to / von-bis
5	Type of Visit (Select one from each column) / Grund des Besuches (Kreuzen Sie bitte in jeder Spalte jeweils einen Punkt an)	
	☐ Government initiative / Regierungsinitiative/-auftrag	☐ Initiated by requesting agency or facility / von der antragstellenden Dienststelle/Firma gewünscht
	☐ Commercial initiative / Firmeninitiative/-intern	☐ by invitation of the facility to be visited / auf Einladung der zu besuchenden Stelle
6	Subject to be discussed/Justification / Besuchszweck (Angaben in Deutsch. Zusätzlich in der Landessprache oder in Englisch)	
7	Anticipated Level of classified Information to be involved / Zu erwartender Geheimhaltungsgrad	
8	Is the Visit pertinent to / Steht der Besuch in Zusammenhang mit	Specify? / Mit welchem?
	☐ a specific equipment or weapon system? / einem speziellen Waffensystem/Gerät?	
	☐ foreign military sales or export license? / einem Ausfuhrprojekt oder Export-Lizenz?	
	☐ a programme or agreement? / einem Programm oder Vereinbarung?	
	☐ a defence acquisition programme? / einem Beschaffungsprogramm?	
	☐ other? / sonstigem?	

Bw - 2338/03.00 (Seite 2)

**Request for Visit (RFV) /
Besuchsantrag**

As of: 31.07.2008

Page 3

Reference: RFV-format, para. 3.

Visit ID-No: _____

Annex 1 / Anlage 1
to RFV-format

**Government Agency or Industrial Facility to be visited /
Zu besuchende Dienststelle/Firma**

1	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.
2	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.
3	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.
4	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.
5	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.
6	Name / Name	
	Postal Address / Postanschrift	
	Telex / Fax Nr.	
	Point of contact / Ansprechpartner	Telephone Nr. / Telefon Nr.

Request for Visit (RFV)
Besuchsantrag

As of: 31.07.2008

Reference: RFV-format, para. 9.

Visit ID-No: _____

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Annex 2 / Anlage 2
to RFV-format

1	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
2	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
3	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
4	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
5	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
6	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	
7	Name, First name, Rank/Title / Name, Vorname, Dgrad/ABez	Date of birth, Place of birth / Geburtsdatum, Geburtsort	security clearance / Sicherheitsermächtigung	ID/PP Number / Paß-/Ausweisnummer
	Nationality / Staatsangehörigkeit	Position / Funktion/Dienststellung	Company/Agency / Dienststelle/Firma	

Antrag für die Ein-/Durchreise mit militärischen Kraftfahrzeugen/ militärischen und zivilen Luftfahrzeugen und der Eisenbahn

Request for Entry/Transit by Military Vehicles/Military and Civilian Aircraft and Railway

Bundesministerium der Verteidigung
- Fü S II 5 -
11055 BERLIN
Fax.: (0 30) 20 04 - 87 19

Registrier-Nr / Registration-No:	Datum / date

1. Antragsteller / Requester			
Botschaft / MilAttStab / Embassy / Military Attaché Office			
Name Bearbeiter / name action officer	Telefon / telephone	Telefax / telefax	Unterschrift / signature

2. Fahrtziel / destination (Komplett ausfüllen, wenn dies als „Besuchsantrag“ bei Dienststellen der Bundeswehr bis Geheimhaltungsgrad VS-NfD genutzt wird / fill out completely, when used as „Request for Visit“ to facilities of Bundeswehr up to classified informations to the level „restricted“)		
Zu besuchende Dienststelle/Firma / Government Agency or Industrially / Facility to be visited	Postanschrift / Postal address	Bundesland / country
Ansprechpartner / Point of contact (Dienstgrad/Nachname / rank /name)	Telefon / telephone	Telefax/E-MAIL / telefax/E-Mail

3. Delegationsleiter / Transportführer / head of delegation / transport commander in charge (Komplett ausfüllen, wenn dies als „Besuchsantrag“ bei Dienststellen der Bundeswehr bis Geheimhaltungsgrad VS-NfD genutzt wird / fill out completely, when used as „Request for Visit“ to facilities of Bundeswehr up to classified informations to the level „restricted“)			
Postanschrift / Postal address			
Dienstgrad / rank	Nachname / name	Funktion / function	Telefon / telephone

4a. Art der Ein-/Durchreise / type of entry/transit	
☐ Einreise / entry	☐ Durchreise / transit

4.b. Transportmittel / means of transport		
☐ Militärlandfahrzeug(e), military ground vehicle(s)	☐ Militärluftfahrzeug / military aircraft	☐ Zivilflugzeug / civilian aircraft
☐ Eisenbahn / railway	Military Diplo Clearance: ☐ Dauer / permanent	☐ Marschanmeldung beigelegt / Movement BID included

5. Grenzübergangsstellen (Ortsangaben auf deutscher Seite) / border crossing point (German point of entry)					
	Nachbarstaat / Neighbouring state	Grenzübergang / Border Crossing Points (BCP) oder / or Flugplatz / airport, airfield	BAB/Straßen-Nr / Hwy/RoadNo. oder / or FlugNr. / flight no	Datum / date (tt.mm.jjjj)/(dd.mm.yyyy)	Uhrzeit / time
Einreise aus / entry from					
Ausreise nach / exit to					
Einreise aus / entry from					
Ausreise nach / exit to					

6. Militärfahrzeuge/Gefechtsfahrzeuge/Eisenbahnwaggons (Detailangaben siehe Nr. 13 / military vehicles/ combat vehicles/railway cars (details at No. 13))					
Anzahl / number ☐ Lastkraftwagen / trucks ☐ Personenkraftwagen / cars ☐ Busse / coaches	Anzahl / number ☐ GefFahrz. / combat vehs ☐ WaSys / weapon systems ☐ LKW+Anhänger/truck+trailer	Eisenbahn / railway Anzahl / number ☐ Güterwaggons / freight cars ☐ PersWaggons / passenger coach ☐ Sonst. / others			
7. Waffen und Munition, Gefährliche Güter; Trsp-Form (Detailangaben siehe Nr. 14 - 16 / weapons and ammunition, hazard goods; kind of transport (details at Nos. 14 - 16))					
Waffen / weapons Anzahl / number ☐ Kriegswaffen / war weapons ☐ Sportwaffen / sports weapons	Gefährliche Güter / hazardous goods ☐ Munition ☐ Betriebsstoff / fuels, lubricants ☐ sonstige / others	Trsp-Form / kind of transport Anzahl./no. ☐ TrspFahrz. / transport veh. ☐ Zollverschluss (z.B. Container) / in bond (e.g. containers)			
8. Fahrtzweck / purpose of transport					
☐ UN/NATO/EU Mission ☐ NATO-Übung / NATO exercise ☐ Partnership for Peace (PfP)					
☐ Bilaterale Übung / bilateral exercise ☐ Wettkampf / competition ☐ Truppenaustausch / troop exchange					
☐ Instandsetzung / maintenance ☐ Konferenz/Besuch / conference / visit ☐ Munitionstransporte / transport of ammunition					
Bezeichnung Mission/Übung/Wettkampf / name of mission/exercise/competition					
9. Beantragung Uniformtrageerlaubnis / application to wear uniform					
Uniformtrageerlaubnis für / application to wear uniform for ☐ Aufenthalt in Deutschland / stay in Germany ☐ Durchreise / transit					
10. Beantragung Unterstützungsmaßnahmen (in begründeten Einzelfällen, mind. 20 Tage im voraus) / request for support measures (in specific cases, at least 20 days in advance)					
☐ Feldjägerunterstützung / Military police support ☐ Unterkunft/Übernachtung / accommodation ☐ Betriebsstoff (Betankung) / fuel (refuelling)					
☐ Truppenverpflegung / troop catering ☐ Unterstützung Truppenarzt / surgeon support ☐ Unterstützung Sanitätstrupp / medical section support					
Zeitraum / period of time			Ortsangabe / location		
☐ Weitere Einzelheiten zu beantragten Unterstützungsmaßnahmen siehe Anlage / further details concerning support measures at annex					
11. Anlagen (Einzelheiten zu den Nummern 13 - 16) / Annexes (details to numbers 13 - 16)					
☐ Auflistung der einreisenden Personen (Nr. 13) / list of persons entering the country (No.13) ☐ Auflistung der Gefechtsfahrzeuge und Waffen - Typ und Anzahl (Nr. 14) / list of combat vehicles and weapons - types and numbers (No. 14) ☐ Auflistung der Munition - Typ, Kaliber, Gefahrenklasse, Anzahl (Nr. 16) / list of ammunition - type, caliber, danger classification, number (No. 16) ☐ Auflistung der gefährlichen Güter (Nr. 16) / list of hazardous goods (no. 16)					
12. Erklärungen / Declarations					
☐ Die Bestimmungen zur Beförderung von gefährlichen Gütern auf der Straße (gem. des Europäischen ADR-Übereinkommens) bzw. per Eisenbahn (gem. des RID) sind bekannt und werden eingehalten / the regulation for the transport of hazardous goods by road(in accordance with the European ADR Agreement) and by rail(in accordance with the RID) are known and will be complied with ☐ Fehlende Anlagen werden rechtzeitig vor Antritt der Ein-/Durchreise nachgereicht (z.B. Auflistung von Kriegswaffen) / any missing annexes will be submitted in time prior to entry/transit (e.g. list of war weapons)					

13. Einreisende Personen / persons entering the country (Komplett ausfüllen, wenn dies als „Besuchsantrag“ bei Dienststellen der Bundeswehr bis Geheimhaltungsgrad VS-NfD genutzt wird / fill out completely, when used as „Request for Visit“ to facilities of Bundeswehr up to classified informations to the level „restricted“)				
Nachname / name	Vorname / first name	Dienstgrad / rank	Funktion / function	Geburtsdatum / date of birth

☐ Der Transport umfasst ca. Personen. Der Transportführer führt die aktuelle Personalliste mit /
 The transport comprises approx. persons. The transport leader carries the actual personal list

14. Gefechtsfahrzeuge und Waffen (siehe Nr. 6 und 7) / combat vehicles and weapons (see No.6 and 7)					
Anzahl / number	Bezeichnung, Typ / name, type	Kaliber / caliber:	Anzahl / number	Bezeichnung, Typ / name, type	Kaliber / caliber

☐ Weitere Gefechtsfahrzeuge und Waffen siehe Anlage / other combat vehicles and weapons see annex

15. Werk-/Seriennummern (siehe Nr. 7) / serial numbers of weapons (see No. 7)				

☐ Der Transportführer führt die Liste der mitgeführten Waffen einschließlich der Werk-/Seriennummern mit /
 The transport leader carries a list of all weapons incl. serial numbers

☐ Weitere gefährliche Güter siehe Anlage / *other hazardous goods see annex*

[illegible]

Verzeichnis der Grenzübergangsstellen / Points of Border Crossing

A. Autobahn-/Bundesstraßen-Grenzübergangsstellen

Nachbarstaat	Autobahn	Grenzübergangsstelle	Bundesland	Grenze Nachbarland
Dänemark	A 7	ELLUND	Schleswig-Holstein	FRÖSLEE
Niederlande	A 30	BAD BENTHEIM	Niedersachsen	OLDENZAAL
	A 3	ELTEN	Nordrhein-Westfalen	BERGH
	A 57	GOCH	Nordrhein-Westfalen	GENNEP
	A 2	STRAELEN	Nordrhein-Westfalen	VENLO
	A 61	SCHWANENHAUS	Nordrhein-Westfalen	VENLO
	A 4	AACHEN-NORD	Nordrhein-Westfalen	HEERLEN
Belgien	A 44	AACHEN-SÜD	Nordrhein-Westfalen	EYNATTEN
	A 60	STEINEBRÜCK	Rheinland-Pfalz	STEINEBRÜCK
Luxemburg	A 48	MESENICH	Rheinland-Pfalz	WASSERBILLIG
Frankreich	A 6	SAARBRÜCKEN	Saarland	STINRING-WENDEL
	A 36	NEUENBURG AM RHEIN	Baden-Württemberg	OTTMARSHEIM
	E 52	KEHL-EUROPABRÜCKE	Baden-Württemberg	STRASBOURG
Schweiz	A 5	WEIL AM RHEIN	Baden-Württemberg	BASEL
Österreich	A 96	LINDAU	Bayern	HÖRBRANZ
	A 93	KIEFERSFELDEN	Bayern	KIEFERSFELDEN
	A 8	BAD REICHENHALL	Bayern	WALSERBERG
	A 3	NEUHAUS AM INN	Bayern	SUBEN
Tschechien	E 50	WALDHAUS	Bayern	ROZDOV
	E37	ALTENBERG	Sachsen	CINOVEC
Polen	A 15	FORST	Brandenburg	OLSZYNA
	A 12	FRANKFURT/ODER	Brandenburg	SWIECKO
	A 11	POMELLEN	Mecklenburg-Vorpommern	KOLBASKOWO
	E 40	GÖRLITZ	Sachsen	ZGORZELEC

B. Eisenbahn-Grenzübergangsstellen

Nachbarstaat	Grenzübergangsstelle	Bundesland	Grenze Nachbarland
Dänemark	FLENSBURG	Schleswig-Holstein	PADBORG
Niederlande	BAD BENTHEIM	Niedersachsen	OLDENZAAL
	EMMERICH	Nordrhein-Westfalen	ARNHEM
	MÖNCHENGLADBACH	Nordrhein-Westfalen	VENLO
	AACHEN	Nordrhein-Westfalen	LANDGRAAF-HEERLEN
Belgien	AACHEN	Nordrhein-Westfalen	WELKENRAEDT
Luxemburg	IGEL	Rheinland-Pfalz	WASSERBILLIG
Frankreich	FORBACH	Saarland	FORBACH-GARE
	WÖRTH	Rheinland-Pfalz	LAUTERBOURG
	KEHL-EUROPABRÜCKE	Baden-Württemberg	STRASBOURG
	NEUENBURG AM RHEIN	Baden-Württemberg	NEUENBOURG-GARE
Schweiz	BASEL	Baden-Württemberg	BASEL
	SINGEN	Baden-Württemberg	SCHAFFHAUSEN
Österreich	LINDAU	Bayern	LOCHAU-LINDAU
	PFRONTEN-STEINACH	Bayern	VILS-PFRONTEN
	KUFSTEIN	Bayern	KUFSTEIN
	SALZBURG	Bayern	SALZBURG
Tschechien	PASSAU	Bayern	WERNSTEIN-PASSAU
	BAYERISCH EISENSTEIN	Bayern	ZELEZNA RUDA
	FURTH IM WALD	Bayern	FOLMAVA
	SCHIRNDING	Bayern	CHEB
Polen	BAD SCHANDAU	Sachsen	DECIN
	GÖRLITZ	Sachsen	ZGORZELEC
	FORST	Brandenburg	ZASIEKI
	GUBEN	Brandenburg	GUBEN
	FRANKFURT/ODER	Brandenburg	SWIECKO
	KÜSTRIN-KIETZ	Brandenburg	KOSTRZYŃ
	TANTOW	Mecklenburg-Vorpommern	SZCZECIN-GUMIENEC
	GRAMBOW	Mecklenburg-Vorpommern	SZCZECIN-GUMIENEC

C. HAFEN-GRENZÜBERGANGSSTELLEN

Nachbarstaat	Grenzübergangsstelle	Bundesland
Ostsee	LÜBECK-TRAVEMÜNDE	Schleswig-Holstein
	KIEL	Schleswig-Holstein
	PUTTGARDEN	Schleswig-Holstein
	MUKRAN	Mecklenburg-Vorpommern
	ROSTOCK	Mecklenburg-Vorpommern
	SASSNITZ	Mecklenburg-Vorpommern

How to complete the form

„Request for Entry / Transit by Military Ground Vehicles, Military / Civilian Aircraft and Railway“

Head Box

Registration No.: Please enter the registration number/reference of your office.

Re No 5 Border-crossing points

Please use the German border-crossing points designated in the attached list and the airports / airfields in accordance with the MILAIP.

Deviations are possible but must be designated exactly.

Re No 6 Type und number of military vehicles/combat vehicles/railway cars

Please mark the boxes and give total numbers. Please provide details in paras 7, 14 and 16. Where the space provided does not suffice, please attach supplementary data in separate annexes.

Re No 6 Transport by railway

Rail transportation: The following information is mandatory. Without that information available, further processing of the request is not possible.

- **CARGO** (detailed information on the cargo in accordance with (iaw para 14 + 16)
- **Information on departure** (Point of origin, including country and date/time departure)
- **Information on the personnel** accompanying the rail shipment

Monitoring of the mission train by German Federal Police within the boundaries of Germany can be requested based on host nation support, and will be free of charge. The Federal Police is checking on the rail movement IAW movement schedules as the trains come through stations and acts accordingly as required in case of irregularities.

In order to receive support by the German Federal Police if irregularities occur, the accompanying transportation officer must contact the **Federal Police at hotline: 08 00 / 6 88 80 00**

Re No 7 Type und number of weapons and ammunition

Please mark the boxes where applicable and provide details in paras 14 and 16. Where the space provided does not suffice, please attach supplementary data in separate annexes.

Hazardous goods:

Please provide full descriptions of these substances in order to be given permission to transport, for instance, explosives, ammunition, POL, chemicals or similar hazardous goods.

Data urgently needed are

- number
- exact designation/type
- UN number
- tunnel-restriction
- gross weight
- net explosive weight
- hazardous goods class

The request cannot be processed unless these data are given in **para 16** or attached in a **separate annex**.

Hinweise und Hilfe zum Ausfüllen der Anlage

„Antrag für die Ein-/Durchreise mit Militärlandfahrzeugen, militärischen und zivilen Luftfahrzeugen sowie der Eisenbahn“

Kopfleiste

Registrier-Nr.: Registriernummer/Aktenzeichen Ihres Militärattachéstabes.

Zu 5. Grenzübergangsstellen

Verwenden Sie bitte die in der beiliegenden Liste aufgeführten Grenzübergangsstellen auf der deutschen Grenzseite sowie die Flughäfen und Flugplätze gem. MILAIP.
Abweichungen hiervon sind möglich, müssen aber dann genau bezeichnet werden.

Zu 6. Art und Anzahl von Militärfahrzeugen/Gefechtsfahrzeugen/Eisenbahnwaggons

Markieren Sie bitte durch ein Kreuz und eine Zahl in der entsprechenden Zeile die Art und Anzahl der Fahrzeuge. Fügen Sie bitte detaillierte Abgaben gem. Ziffer 7, 14 und 16 bei.

Zu 6. Transport mit der Eisenbahn

Folgende Angaben müssen vorgelegt werden, ohne sie ist die Bearbeitung ausgeschlossen:

- **Ladegut** (detaillierte Angaben, was mit der Eisenbahn transportiert wird gem. Ziffer 14 und 16)
- **Angaben zur Abfahrt** (Abfahrtsort und Abfahrtszeit im Heimatland)
- **Angaben zum begleitenden Personal**

Im Rahmen von „Host Nation Support“ kann die so genannte „Zuglaufüberwachung“ durch die Bundespolizei beantragt werden. Diese Leistung ist kostenfrei. Die Bundespolizei prüft lt. Zugfahrplan die Durchfahrt des Zuges an den Bahnhöfen und reagiert bei Unregelmäßigkeiten.

Bei Nutzung der Unterstützungsleistungen durch die Bundespolizei im Rahmen der „Zuglaufüberwachung“ muss der Transportführer der Nation bei Unregelmäßigkeiten die **Hotline der Bundespolizei anrufen: 08 00 / 6 88 80 00**

Zu 7. Art und Anzahl von Waffen und Munition

Bitte hier das Entsprechende ankreuzen und als detaillierte Anlage beifügen (siehe Punkte 14 und 16).

Gefährliche Güter:

Die Erlaubnis zum Transport von gefährlichen Gütern, wie z.B. Sprengstoff, Munition, Betriebsstoff, chemische Kampfmittel oder ähnliches, beinhaltet die Vorlage einer detaillierten Auflistung dieser Güter. Folgende Angaben müssen vorgelegt werden:

- Anzahl
- genaue Bezeichnung/Typ
- VN-Nummer
- Tunnelbeschränkungscode
- Bruttomasse
- Netto-Explosivstoffmasse
- Gefahrcodebezeichnung

Ohne diese Angaben im Punkt 16 oder in einer separaten Anlage ist eine Bearbeitung ausgeschlossen.

Re No 5 –11 Please fill in, mark the boxes and attach detailed annexes in accordance with para 10 where applicable.

Re No 13 Persons entering the country

This box has to be completed only if the total number of persons entering the country is 10 or less. If the transport exceed 10 persons, please mark the box below the list an give total number "The transport comprises approx. xxx persons. The transport leader carries the actual personal list". Indicate functions such as transport leader or driver.
Please make sure that the list is available when the transport enters the country.

Re No 15 Serial numbers of Weapons

Please give the serial numbers of all weapons.
The box has to be completed only if the total number weapons is 10 or less.
Should more than 10 weapons be brought in the country, please mark the box below the list:
"The transport leader carries a list of all weapons incl. serial numbers".
Please make sure that the list is available when the transport enters the country.

- Zu 5.** Kreuzen Sie bitte die entsprechenden Angaben an und fügen Sie gem. Ziffer 10 detaillierte Anlagen bei.
- 11. Falls der vorgesehene Platz nicht ausreichend ist, ergänzen Sie die Angaben bitte mit einer gesonderten Beilage.

Zu 13. Einreisende Personen:

Ein Eintrag ist nur notwendig wenn die Anzahl der Reisende 10 (zehn) nicht überschreitet. Bei mehr als 10 Personen ist entsprechendes Feld zu kennzeichnen: „Der Transport besteht aus xxx Personen. Der Transportleiter führt die aktuelle Personalliste mit“. Vermerken Sie bitte die Funktion des Transportleiters oder die des Fahrers.

Bei Einreise nach Deutschland ist die Liste bereit zu halten.

Zu 15. Werk-/Seriennummern der Waffen:

Wichtig ist die Vollständigkeit aller Werk-/Seriennummern.

Ein Eintrag ist nur notwendig, falls die Anzahl der Waffen die Zahl 10 (zehn) nicht übersteigt.

Bei mehr als 10 Waffen ist entsprechendes Feld zu kennzeichnen: „Der Transportleiter führt die Liste der Waffen einschließlich der Waffennummern mit“.

Bei Einreise nach Deutschland ist die Liste bereit zu halten.

Page 1 of 1 pages

Appendix B03
to Armed Forces Staff IV 1/IV 3
File Ref. (Az) 31-10-05 dtd. 10 Jan 2006

Block no.	Content	Block no.	Content
1.	Unique identification number, to be filled in by the receiving party	8.a.	Financial office responsible for payments
2.	HNS Technical Arrangement which authorises the support requested	8.b.	Address of the financial office responsible for payments
3.a.	Brief description of the general type of support (i.e. lodging, meals, fuel, etc.)	8.c.	Telephone and fax number of the financial office responsible for payments
3.b.	Duration of the requirement for support	9a.	Unit/agency that will receive/use the services/supplies
3.c.	Preferred location/area where support is needed	9b.	POC of the receiving unit/agency authorised to request changes to the SOR
4a.	Office authorised to request support from a Host Nation	10a.	Official agency authorised to submit HNS requests to a Host Nation
4b.	Contracting Officer's representative	10b.	Official POC authorised to make commitments
4c.	State requesting support	10c.	Committed state
5a.	Financial office that will receive payments (usually the Ministry of Defence)	11.	Line item number
5b.	Account number of the receiving financial office	12.	Detailed description of required support
5c.	Address of the receiving financial office	13.	Quantity
5d.	Telephone and fax number of the receiving financial office	14.	Unit of Issue (i.e. litres, boxes, items, days, etc.)
6a.	Host Nation unit or organisation that will provide the actual service/supplies	15.	Estimated cost per unit
6b.	Host Nation representative authorised to accept changes to the SOR (identified by Host Nation POC)	16.	Total estimated cost per line item
7a.	Official agency authorised to receive HNS requests	17.	Method of reimbursement (i.e. cash, replacement in kind or equal value exchange)
7b.	Official POC authorised to receive HNS requests	18.	Quantity of support received (to be identified after the support operation has ended)
		19.	Remarks

Marschanmeldung / Road Movement Bid / Demande de Mouvement par Route					
I Absender / Originator / Expéditeur		III (1) Vollständig geplante Bewegung Fully planned road movement Mouvement routier entièrement planifié (2) Sonstige geplante Bewegung Other type of planned road movement Autre type de mouvement routier planifié			
II An / To / Destinataire		IV (1) Name der Operation / Name of operation / Nom de l'opération (2) Marschkolonne/Marschroute / Column/Route / Colonne/Itinéraire			
		Reihenfolge/Sequence/Séquence V		Marschabstand/Time gap/Créneau VI	
A. Marschierender Verband / Formation/Unit to be moved / Formation ou unité devant faire mouvement Straße/Kaserne / Street/Quarters / Rue/Caserne Postleitzahl / Postage code / Code postal Ort / Location / Ville B. Nationalität / Nationality / Nationalité C. Vorgesetzte Kommandobehörde bzw. Dienststelle / Superior HQ or organisation / Commandement ou organisme supérieur F1 Früheste Ablaufzeit/ Earliest starting time/ Heure de passage au point initial oder / or / ou F2 Späteste Auslaufzeit/ Latest release time/ Heure de passage au point de dislocation I. Anzahl der Fahrzeuge / No of vehicles / Nombre de véhicules (1) Rad Wheels Roues (2) Kette Tracks Chenilles J. Typ des schwersten Fahrzeugs / Type of heaviest vehicle / Type de véhicule le plus lourd K. Höchste MLC / Maximum MLC/Classe de véhicules la plus élevée Höchstes zulässiges Gesamtgewicht Maximum permitted total weight in tonnes Poids total maximum autorisé en tonnes (1) Rad Wheels Roues (2) Kette Tracks Chenilles (3) Rad Wheels Roues (4) Kette Tracks Chenilles L. Höchste Breite/Höhe/Länge / Maximum Width/Height/Length / Largeur/Hauteur/Longueur maximum (1) Breite Width Largeur (2) Höhe Height Hauteur (3) Länge des längsten Kfz Length of the longest vehicle Longueur du véhicule le plus long					
D. Deckname / Code name / Appellation conventionnelle E 1 Alarmstufen / Alert stages / Stades d'alerte MV SA RA E 2 Gruppeneinteilung / Groupings / Groupes E 3 Alarmanmaßnahmen / Precautionary Measures / Mesures de précaution G. auf Abruf / on call / Sur demande H. Dringlichkeitsstufe / Priority / Priorité M. Kfz-Abstand / Vehicle distance / Distance entre véhicules (1) Autobahn Motorway Autoroute (2) Sonstige Straßen Other roads Autres routes N. geforderte Marschgeschwindigkeit / Average speed required / Vitesse moyenne demandée (1)Autobahn Motorway Autoroute (2) Sonstige Straßen Other roads Autres routes O. Anzahl der Marschgruppen (1) / Einheiten (2) / Teileinheiten (3) Number of marching groups (1) / convoys (2) / packets (3) Nombre de groupements de marche (1) / de colonnes (2) / nombre de rames (3) P. Marschabstand zwischen Marschgruppen (1) / Einheiten (2) / Teileinheiten (3) Interval between marching groups (1) / convoys (2) / packets (3) Intervalles de temps entre groupements de marche (1) / colonnes (2) / rames (3) Q. Aufkommensort / Ortsangabe Ländercode / Point of origin / location Nation Code / Point d'origine / lieu Code de la nation UTM-Ref - UTM ref - Ref. UTM de quadrillage R. Marschziel / Destination / Destination Ländercode / Nation Code / Code de la nation UTM-Ref - UTM ref - Ref. UTM de quadrillage					

S. Beantragter Marschweg / Requested Route / Itinéraire demandé				Einzelangaben über Schwerlast- und Großraumfahrzeuge nach § 29 StVO Detailed indications on outsize or heavy vehicle exceeding national regulations Indications détaillées sur véhicules lourds ou de dimensions exceptionnelles	
1.	2.	3.	4.		
Reihenfolge Sequence Succession	Ablaufpunkt/Durchlaufpunkte usw. Start point/Control points etc. Point initial/Points de contrôle etc.	UTM Ref / Ref. UTM de quadrillage	Marschstraße/TH/Rast Road/Short halt/Long halt Route/Halte technique/ Halte de longue durée	T1. Anzahl der Achsen / Number of Axle / Nombre d'essieux Zugmaschine/ Tractor/ Véhicule tracteur	Auflieger/ Semitrailer/ Semi-remorque
010				T2. Achslast (t) / Axles load (t) / Poids par essieu (t)	
020				1. Achse / Axle / Essieu	6. Achse / Axle / Essieu
030				2. Achse / Axle / Essieu	7. Achse / Axle / Essieu
040				3. Achse / Axle / Essieu	8. Achse / Axle / Essieu
050				4. Achse / Axle / Essieu	9. Achse / Axle / Essieu
060				5. Achse / Axle / Essieu	10. Achse / Axle / Essieu
070				T3. Achsabstand zwischen (cm) / Distance between axles (cm) / Empattement (cm)	
080				1. - 2. Achse / Axle / Essieu	6. - 7. Achse / Axle / Essieu
090				2. - 3. Achse / Axle / Essieu	7. - 8. Achse / Axle / Essieu
100				3. - 4. Achse / Axle / Essieu	8. - 9. Achse / Axle / Essieu
110				4. - 5. Achse / Axle / Essieu	9. - 10. Achse / Axle / Essieu
120				5. - 6. Achse / Axle / Essieu	10. - 11. Achse / Axle / Essieu
				T4. Tatsächliche Gesamtmasse (t) / Actual weight (t) / poids total effectif (t)	
U. Besondere Erfordernisse / Special requirements / Exigences particulières					

Marschanmeldung/Movement Bid
(gemäß/ in accordance with AMovP-3)

A	Truppenteil	Unit to be moved	
B	Nationalität	Nationality	
C	Vorgesetzte DSt	Superior HQ Organisation	
	Übungsname	Name Exercise	

F1	Früh. Ablaufzeit	Earliest Starting Time	
F2	Spät. Auslaufzeit	Latest Release Time	

I1	Anzahl Rad Fahrzeuge	No of vehicles (wheeled)	
I2	Anzahl Fahrzeuge Kette	No of vehicles (tracked)	

J1	Typ schwerstes Kfz	Type of heaviest vehicles	
J2	Anzahl J1	Number of J1	

K1	Höchste MLC	Maximum MLC	
K2	Höchstes Gewicht	Maximum weight	t

L1	Größte Breite	Maximum width	cm
L2	Größte Höhe	Maximum height	cm
L3	Größte Länge	Maximum length	cm

M1	Kfz Abstand BAB	Vehicles distance motorway	m
M2	Abstand sonstige Straßen	Vehicles distance other roads	m

N1	Ø Geschwindigkeit BAB	Average speed motorway	Km/h
N2	Ø Geschwindigkeit andere Straßen	Average speed other roads	Km/h

O1	Anzahl M-Gruppen	No of marching Groups	
O2	Anzahl M-Einheiten	No of convoys	
O3	Anzahl M-TE	No of packets	

P1	Abstand Marschgruppen	Interval marching groups	min
P2	Marscheinheiten	Interval Convoys	min
P3	Marschteileinheiten	Interval packets	min

Q	Aufkommensort /UTM	Point of origin /UTM	
R	Marschziel / UTM	Destination / UTM	

S1	Marschweg	Requested route	010
S2			020
S3			030
S4			040
S5			050
S6			060
S7			070

Schwerlastfahrzeuge / Heavyweight Vehicles

T1.1	Anzahl der Achsen ZugFz	Number of axles on tractor	_____
T1.2	Anzahl der Achsen Anhänger	Number of axles on semitrailer	_____
T 2.1	Achslast 1. Achse	Axle load on 1st axle	_____ t
T 2.2	Achslast 2. Achse	Axle load on 2nd axle	_____ t
T 2.3	Achslast 3. Achse	Axle load on 3rd axle	_____ t
T 2.4	Achslast 4. Achse	Axle load on 4th axle	_____ t
T 2.5	Achslast 5. Achse	Axle load on 5th axle	_____ t

T 2.6	<u>Achslast 6. Achse</u>	<u>Axle load on 6th axle</u>	<u> t </u>
T 2.7	<u>Achslast 7. Achse</u>	<u>Axle load on 7th axle</u>	<u> t </u>
T 2.8	<u>Achslast 8. Achse</u>	<u>Axle load on 8th axle</u>	<u> t </u>
T 2.9	<u>Achslast 9. Achse</u>	<u>Axle load on 9th axle</u>	<u> t </u>
T2.10	<u>Achslast 10. Achse</u>	<u>Axle load on 10th axle</u>	<u> t </u>
T 3.1	<u>Abstand 1.u 2. Achse</u>	<u>Distance between axle 1 and 2</u>	<u> cm </u>
T 3.2	<u>Abstand 2.u 3. Achse</u>	<u>Distance between axle 2 and 3</u>	<u> cm </u>
T 3.3	<u>Abstand 3.u 4. Achse</u>	<u>Distance between axle 3 and 4</u>	<u> cm </u>
T 3.4	<u>Abstand 4.u 5. Achse</u>	<u>Distance between axle 4 and 5</u>	<u> cm </u>
T 3.5	<u>Abstand 5.u 6. Achse</u>	<u>Distance between axle 5 and 6</u>	<u> cm </u>
T 3.6	<u>Abstand 6.u 7. Achse</u>	<u>Distance between axle 6 and 7</u>	<u> cm </u>
T 3.7	<u>Abstand 7.u 8. Achse</u>	<u>Distance between axle 7 and 8</u>	<u> cm </u>
T 3.8	<u>Abstand 8.u 9. Achse</u>	<u>Distance between axle 8 and 9</u>	<u> cm </u>
T 3.9	<u>Abstand 9.u 10. Achse</u>	<u>Distance between axle 9 and 10</u>	<u> cm </u>

Gefahrgut / Dangerous Goods

<u>Klasse</u>	<u>UN-Nr</u>	<u>Benennung</u>	<u>NEM</u>	<u>Gesamtgewicht</u>
<u>Class</u>	<u>UN-No</u>	<u>Type</u>	<u>NEQ in kg</u>	<u>Total Weight in kg</u>

U	Besondere Erfordernisse	Special requirements	
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<u>Datum</u>	<u>Date</u>	<u> </u>
<u>Name Bearbeiter</u>	<u>Name</u>	<u> </u>
<u>Telefon</u> <u>Bearbeiter</u>	<u>Phone</u>	<u> </u>
<u>Faxnummer</u>	<u>Facsimile</u>	<u> </u>

Unterschrift / Signature

Hinweise für Marschanmeldepflicht

Auszug aus AMovP-1 , Anl. E zu Kap. 5

MÄRSCH E VON SONDERFAHRZEUGEN, FAHRZEUGABMESSUNGEN UND MASSEGRENZW ERTE

Alle Marschbewegungen von Fahrzeugen/Geräten, deren Abmessungen und Lastenklassen die in Tabelle 5-III aufgeführten Werte überschreiten, gelten als Märsche von Sonderfahrzeugen. Für diese Märsche ist ein Marschkredit erforderlich.

S T A A T	Alle Abmessungen in m							Militärische Lasten-klasse (MLC)
	Breite (über alles)	Länge der Fahrzeuge					Gesamt- höhe (einschl. Ladung)	
		Einzel- fahrzeuge (Lastkraft- wagen)	Lastkraft- wagen mit Anhäng er	Gesamtlänge		Kraft- omnibus		
				Sattelzug- maschine mit Sattel- anhänger	Sattel- anhänger			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
BEL	2,5	12	15,5	18	11	12	4	=<50
BGR	2,5	12	22	16,5	-	12	4	-(*1)
CAN	2,6	12,2	20	23	-	12,2	4	-(*2)
CZE	2,55	12	18	15,5	12	12	4,15	-(*3)
DEU	2,55	12	18,35	15,5	12	12	-	-(*6)
DNK	2,55	12	18,75	16,5	12	12	4	-(*4)
ESP	2,5	12	18,35	18	-	12	4	-(*15)
FRA	2,55	12	18,75	16,5	12	12	4	=<50 (*5)
GBR	2,5	12	18,75	18	12,20	12	4,2	=<50 (*16)
GRC	2,55	-(*7)	14	18	-	12	3,8	-
HUN	2,55	12	18,75	16,5	12	12	4	=<40 (*8)
ITA	2,55	12	18,75	16,5	12	12	4	(*9, *10)
LUX	2,6	12	15,5	18	12	12	4	-<44
NLD	2,6	12	18,75	16,5	-	12	4	-(*12)
NOR	2,5	12,4	17	18,5	-	12,4	3,8	=<50
POL	2,6	12	18,75	18,75	-	12	4	-(*13)
PRT	2,5	12	18,35	16,5	12	12	4	=<50 (*14)
SVK	2,55	12	18	15,5	-	15	4	(*11)
TUR	2,5	10	18	16	-	12	4	=<42
USA	2,438	10,668	15,24	18,228	10,668	12,192	3,81	=<50

Staat: Deutschland

*6 Bei Kraftfahrzeugen und Anhängern mit Luftreifen darf die zulässige Achslast folgende Werte nicht überschreiten:

a. Einzelachslast

(1) Einzelachsen

10,0 t

(2) Einzelachsen (Antriebsachsen)

11,5 t

b. Doppelachslast bei Motorfahrzeugen unter Berücksichtigung der Bestimmungen für die Einzelachslast

- | | |
|--|--------|
| (1) Achsabstand weniger als 1,00 m | 11,5 t |
| (2) Achsabstand 1,00 m bis weniger als 1,30 m | 16,0 t |
| (3) Achsabstand 1,30 m bis weniger als 1,80 m | 18,0 t |
| (4) Achsabstand 1,30 m bis weniger als 1,80 m, wenn die Antriebsachse Doppelbereifung und pneumatische Aufhängung hat oder jede Antriebsachse Doppelbereifung hat und die zulässige Last von 9,50 t pro Achse nicht überschritten wird | 19,0 t |
| c. Doppelachslast für <u>Anhänger</u> unter Berücksichtigung der Bestimmungen für die Einzelachslast | |
| (1) Achsabstand weniger als 1,00 m | 11,0 t |
| (2) Achsabstand 1,00 m bis weniger als 1,30 m | 16,0 t |
| (3) Achsabstand 1,30 m bis weniger als 1,80 m | 18,0 t |
| (4) Achsabstand ab 1,8 m | 20,0 t |
| d. <u>Dreifachachslast</u> unter Berücksichtigung der Bestimmungen für die Doppelachslast | |
| (1) Achsabstand 1,30 m oder weniger | 21,0 t |
| (2) Achsabstand über 1,30 m bis 1,40 m | 24,0 t |
| Wenn die Fahrzeuge nicht mit Luftreifen ausgestattet sind, darf die maximale Achslast höchstens 4,00 t betragen. | |
| e. <u>Gesamtmasse</u> von Einzelfahrzeugen, ausgenommen Sattelanhänger und Anhänger mit Mittelachse, unter Berücksichtigung der Bestimmungen für Achslasten | |
| (1) Fahrzeuge mit höchstens 2 Achsen: | |
| (a) Kraftfahrzeuge oder Anhänger | 18,0 t |
| (2) Fahrzeuge mit mehr als 2 Achsen: | |
| (a) Kraftfahrzeuge | 25,0 t |
| (b) Kraftfahrzeuge mit einer Doppelachslast gemäß Abs. b.(4) | 26,0 t |
| (c) Anhänger | 24,0 t |
| (d) Gelenkbusse | 28,0 t |
| (3) Fahrzeuge mit mehr als 3 Achsen | |
| (a) Kraftfahrzeuge mit 2 Doppelachsen, deren Mitte mindestens 4,00 m voneinander entfernt ist | 32,0 t |
| (b) Kraftfahrzeuge mit 2 Lenkachsen und Doppelachslast gemäß Abs. b.(4) sowie zulässiger Last von höchstens 5,0 t pro Meter Abstand zwischen der Mitte der vorderen und der hinteren Achse | 32,0 t |
| <u>(4) Fahrzeuge mit mehr als 4 Achsen unter Berücksichtigung der Bestimmungen in Abs. e.(3)</u> | |
| 32,0 t | |
| f. <u>Gesamtmasse</u> von Fahrzeugkombinationen (s. Bild 6 oben) unter Berücksichtigung der Bestimmungen für Achslasten und Einzelfahrzeuge | |
| (1) Fahrzeugkombinationen mit weniger als 4 Achsen | 28,0 t |
| (2) zweiachsiges Kraftfahrzeug mit zweiachsigem Anhänger | 36,0 t |

- | | | |
|-----|--|--------|
| (3) | zweiachsiges Zugfahrzeug mit zweiachsigem Sattelanhänger | |
| | (b) Achsabstand des Sattelanhängers ab 1,3 m | 36,0 t |
| | (b) Achsabstand des Sattelanhängers ab 1,8 m, wenn die Antriebsachse
Doppelbereifung und pneumatische Aufhängung oder eine
vergleichbare Aufhängung hat | 38,0 t |
| (4) | sonstige Fahrzeugkombinationen mit 4 Achsen | |
| | (a) mit Zugfahrzeug gemäß Abs. e.2.(a) | 35,0 t |
| | (b) mit Zugfahrzeug gemäß Abs. e.2.(b) | 36,0 t |
| (5) | Fahrzeugkombinationen mit mehr als 4 Achsen | 40,0 t |
| (6) | dreiaxsiges Kraftfahrzeug mit zwei- oder dreiaxsigem Sattelanhänger, das
im kombinierten Güterverkehr im Sinne der geltenden EU-Richtlinie einen
40-ft-ISO-Container befördert | |
| | | 44,0 t |

Notes on Movement Request Requirements

Extract from AmovP-1, Chapter 5, Annex E

SPECIAL VEHICLE MOVEMENTS, VEHICLE DIMENSIONS AND WEIGHT LIMITS

All movements by vehicles/equipment exceeding the dimensions and weights listed in Table 5-III below are considered as special vehicle movements and require a road movement credit.

C O U N T R Y	All measures in metres							Military Load Classification (MLC)
	Width (including all projections)	Length of vehicles				Total height (including load)		
		Single vehicles (prime mover)	Prime mover and trailer	Total length of			Coach	
				Tractor and semi trailer	Semi trailer			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
BEL	2.5	12	15.5	18	11	12	4	=<50
BGR	2.5	12	22	16.5	-	12	4	-(*1)
CAN	2.6	12.2	20	23	-	12.2	4	-(*2)
CZE	2.55	12	18	15.5	12	12	4.15	-(*3)
DEU	2.55	12	18.35	15.5	12	12	-	-(*6)
DNK	2.55	12	18.75	16.5	12	12	4	-(*4)
ESP	2.5	12	18.35	18	-	12	4	-(*15)
FRA	2.55	12	18.75	16.5	12	12	4	=<50 (*5)
GBR	2.5	12	18.75	18	12.20	12	4.2	=<50 (*16)
GRC	2.55	-(*7)	14	18	-	12	3.8	-
HUN	2.55	12	18.75	16.5	12	12	4	=<40 (*8)
ITA	2.55	12	18.75	16.5	12	12	4	(*9, *10)
LUX	2.6	12	15.5	18	12	12	4	-<44
NLD	2.6	12	18.75	16.5	-	12	4	-(*12)
NOR	2.5	12.4	17	18.5	-	12.4	3.8	=<50
POL	2.6	12	18.75	18.75	-	12	4	-(*13)
PRT	2.5	12	18.35	16.5	12	12	4	=<50 (*14)
SVK	2.55	12	18	15.5	-	15	4	(*11)
TUR	2.5	10	18	16	-	12	4	=<42
USA	2.438	10.668	15.24	18.228	10.668	12.192	3.81	=<50

Country: Germany

***6** For vehicles and trailers with pneumatic tires the **permissible axle load** must not exceed the following values:

a. Single axle load

- | | |
|-------------------------|--------|
| (1) single axles | 10.0 t |
| (2) single axles (live) | 11.5 t |

- b. Double axle load for motor vehicles, with consideration taken of the regulations for the single axle load
- | | |
|---|--------|
| (1) axle distance of less than 1.00 m | 11.5 t |
| (2) axle distance of 1.00 m to less than 1.30 m | 16.0 t |
| (3) axle distance of 1.30 m to less than 1.80 m | 18.0 t |
| (4) axle distance of 1.30 m to less than 1.80 m if live axle has double tires and pneumatic suspension or if each live axle has double tires and the permissible load of 9.5 t per axle is not exceeded | 19.0 t |
- c. Double axle load for trailers with consideration taken of the regulations for the single axle load
- | | |
|--|--------|
| (1) axle distance of less than 1.0 m | 11.0 t |
| (2) axle distance of 1.0 m to less than 1.30 m | 16.0 t |
| (3) axle distance of 1.3 m to less than 1.80 m | 18.0 t |
| (4) axle distance of 1.8 m or more | 20.0 t |
- d. Triple axle load, with consideration taken of the regulations for the double axle load
- | | |
|---|--------|
| (1) axle distance of 1.3 m or less | 21.0 t |
| (2) axle distance of more than 1.3 m to 1.4 m | 24.0 t |
- If vehicles are equipped not with pneumatic tires, the maximum axle load must not exceed 4.00 t.
- e. Total weight of individual vehicles, except for semi-trailers and trailers with central axle, with consideration taken of the regulations for axle loads
- | | |
|---|--------|
| (2) Vehicles with not more than 2 axles: | |
| (a) prime movers or trailers | 18.0 t |
| (2) Vehicles with more than 2 axles: | |
| (e) prime movers | 25.0 t |
| (f) prime movers with a double axle load according to Para b. (4) | 26.0 t |
| (g) trailers | 24.0 t |
| (h) busses which are constructed as articulated vehicles | 28.0 t |
| (4) Vehicles with more than 3 axles | |
| (a) prime movers with 2 double axles, the centres of which are at least 4.00 m apart | 32.0 t |
| (c) prime movers with 2 steering axles and a double axle load according to Para b. (4) and with the permissible load of no more than 5.00 t per metre between the centres of the foremost and rearmost axle | 32.0 t |
| (4) Vehicles with more than 4 axles, with consideration taken of the regulations under Para e. (3) | 32.0 t |
- f. Total weight of vehicle combinations (see figure 6 above), with consideration taken of the regulations for axle loads and individual vehicles
- | | |
|--|--------|
| (1) vehicle combination with less than 4 axles | 28.0 t |
| (2) two-axle prime mover with two-axle trailer | 36.0 t |

- | | | |
|-----|---|--------|
| (3) | two-axle prime mover with two-axle semi-trailer | |
| | (a) with the distance between the semi-trailer axles being 1.3 m or more | 36,0 t |
| | (c) with the distance between the semi-trailer axles exceeding 1.8 m if live axle has double tires and pneumatic suspension or has an equivalent suspension | 38,0 t |
| (7) | other vehicle combinations with 4 axles | |
| | (a) with prime mover according to Para e.2. (a) | 35,0 t |
| | (c) with prime mover according to Para e.2. (b) | 36,0 t |
| (5) | vehicle combinations with more than 4 axles | 40.0 t |
| (6) | three-axle prime mover with two or three axle semi-trailer which can transport a 40-foot ISO container in combined freight traffic as specified in the current EU directive | 44.0 t |

**Transportanforderung/Transportbescheid für
Transporte auf dem Land- und Wasserwege
Surface Transport Request/Reply
Demande de Transport de Surface/Reponse**

Geheimhaltungsgrad
Security Classification
Niveau de Classification

Die fett umrandeten Felder sind nur von Verkehrsdienststellen auszufüllen.
The dark sections are for use of transport agencies only.
Les cases entourées de traits gras sont réservées aux services de transport.

☒ Zutreffendes ankreuzen/Mark applicable box/Marquer les mentions voulues
*) Siehe Ausfüllanweisung/See completing instructions/Voir instructions

1 Transport- Anforderung/ Request/Demande		2 Anfordernder (vollständige Anschrift, Koordinaten)/ Originator (full address, coordinates) / Autorité d'origine (Adresse complète/coordonnées)		3 Aktenzeichen/ Reference No/N° de référence		4 Datum/Zeitgruppe / DTG / GDH	
Bescheid/Reply/Réponse							
7 *) An/To/Pour attribution		8 9 10 Nachrichtlich/Info/Pour information				5 TelefonNr/Tel.No/N° de téléphone	
						6 Facsimile/Telex No/N° de télex/télécopie	
11 Aufkommensland/ Nation		12 *) Transportdurchführungspriorität/ Movement priority/Priorité du mouvement		13 KennNr/Name der Operation /Identification No, name of operation / N° d'identification, nom de l'opération		16 Unterschrift, Name, DGrd/ABez/ Signature, name, rank/Signature, nom, grade	
14 *) Gewünschte Transportart/ Preferred transport mode/Moyen de transport souhaité				15 *) Abrechnende Stelle/Agency to be billed/Adresse pour l'envoi de la facture			
☐ a) Straße/ Road/Route ☐ b) Schiene/ Rail/ Voie ferrée ☐ c) Binnenwasserstraßen/ IWI/Voies navigables Intérieures ☐ d) See/ Sea/Mer/							
Verkehrsdienststelle/ Transport Agency/Bureau de transport Aktenzeichen/ Reference No/N° de référence Datum/Zeitgruppe / DTG/GDH		Transportdurchführende Stelle/Transporter/Transporteur An/To/Pour attribution Nachrichtlich/Info/Pour information		Aktenzeichen/Reference No/N° de référence Datum/Zeitgruppe / DTG/GDH TelefonNr/Telephone No/N° de téléphone FacsimileNr / Telex No/N° de télex/ télécopie Unterschrift, Name, DGrd/ABez/ Signature, name, rank/Signature, nom, grade		Aktenzeichen/Reference No/N° de référence Datum/Zeitgruppe / DTG/GDH TelefonNr/Telephone No/N° de téléphone FacsimileNr/Telex No/N° de télex/télécopie Unterschrift, Name, DGrd/ABez/ Signature, name, rank/Signature, nom, grade	
17 Transportbescheid-Nr/ Transport reply No/N° de réponse a une demande de transport		19 Aktenzeichen Reference No/N° de référence		24 25 26 Nachrichtlich/Info/Pour Information		27 Zugewiesene Transportart/ Assigned transport mode/Mode de transport choisi	
18 Verkehrsdienststelle/ Transport agency/Bureau transport WBK VI / 1.BebDiv – G3 Verk-/TrspFü		20 Datum/Zeitgruppe / DTG/GDH				☐ a) Straße/Road/Route/ ☐ b) Schiene Rail/Voie ferrée ☐ c) Binnenwasserstraßen/ IWI/Voies navigables intérieures ☐ d) See/ Sea/Mer	
21 TelefonNr/Telephone No/N° de téléphone		22 FacsimileNr/Telex No/N° de télex/ télécopie				28 Unterschrift, Name, DGrd/ABez/ Signature, name, rank/Signature, nom, grade	
23 An/To/Pour attribution 1-1Cav – S3, Obrien Bks, 91226 Schwabach über MCT Nürnberg							

<u>29</u> Transport-/FahrtNr/ Transport No/Identi- fication No/Code No/ N° de Code/Identi- fication 1. Zug: 2. Zug:	<u>30</u> a) Absender (vollständige Anschrift, Koordinaten)/ Consignor (full address, coordinates)/ Expéditeur (adresse complète, coordonnées)/ b) Beladeort (vollständige Anschrift, Koordinaten)/ Loading Point (full address, coordinates)/ Point de chargement (adresse complète, coordonnées) a)) b) *)	<u>31</u> Beladebahnhof, Beladehafen, Koordinaten/ Railway station, port, coordinates/ Coordonnées de la gare de chemin de fer ou du port a) gewünscht/preferred/souhaitée b) zugewiesen/assigned/prévue a) *) b)	<u>32</u> a) Früheste Beladebereitschaft/ Earliest start of loading/ Le chargement peut débuter au plus tôt/ b) Benötigte Beladezeit/ Time required for loading/ Durée du chargement (Datum, Zeit/Date, time/date, heure) a) *) b) *)	<u>33</u> a) Beladebeginn/ Beginning of loading/ Début du chargement b) Beladeende/ End of loading/ Fin du chargement (Uhrzeit Time/ heure) a) b)
<u>34</u> Abfahrtszeit/ Departure time/ Heure de départ a) gewünscht/ preferred/ souhaitée/ b) zugewiesen/ assigned/ prévue a) *) b)	<u>35</u> a) Empfänger (vollständige Anschrift, Koordinaten)/ Consignee (full address, coordinates)/ Destinataire (adresse complète, coordonnées)/ b) Entladeort (vollständige Anschrift, Koordinaten)/ Unloading point (full address, coordinates)/ Point de déchargement (adresse complète, coordonnées) a) b) *)	<u>36</u> Entladebahnhof, Entladehafen, Koordinaten/ Railway station, port, coordinates/ Coordonnées de la gare de chemin de fer ou de port a) gewünscht/preferred/souhaitée b) zugewiesen/assigned/prévue a) *) b)	<u>37</u> *) Eintreffzeit (Datum, Uhrzeit)/ Arrival (date, time)/ Arrivée (date/heure) a) frühestens/earliest/au plus tôt b) spätestens/latest/au plus tard c) zugewiesen/assigned/prévue a) b) *) c)	<u>38</u> a) Benötigte Entladezeit/ Time required to unload/ Délai nécessaire au déchargement b) Beginn/ Beginning/Début c) Ende/End/Fin a) b) c)
<u>39</u> Transportdurchführung, Beförderungsweg, Grenzaufenthalte/ Zwischenaufenthalte (Ort, Zeit)/ Routing information, intermediate halts/halts at the border (location, time) / Indications concernant le déplacement, haltes intermédiaires/haltes aux frontières (lieux, horaire)	<u>40</u> Anzahl und Art der zugewiesenen Transportmittel/ Quantity and type of assigned transportation means/ Quantité et type des moyens de transport attribués	<u>41</u> m t	<u>42</u> Transportmittel bereitstellende Stelle: vollständige Bezeichnung, Anschrift, Telefon, Facsimile, Name des Bearbeiters/ Agency providing the transport means: full name, address, telephone No, telex No, name of responsible person/ Nom et adresse complète, N° de téléphone, N° de télex/télécopie nom de la personne responsable du bureau fournissant les moyens de transport	
<u>43</u> Bemerkungen (z. B. besondere Auflagen/Forderungen, Angaben über Anschlußtransporte, Umschlagkapazität, VS-Material, Art der Eckbeschläge bei Containern, Flugnummer oder Schiffsname), ggf. Hinweise auf Anlagen (Anzahl, Blatt/Seiten) Remarks (e.g. special conditions / requirements, information on follow-on transport, transshipment capacity, classified materials, type of corner fittings, flight number or ship's name), references to enclosures, if applicable (number, sheets /pages) Remarques (par exemple besoins spéciaux, renseignements sur les transports ultérieurs, capacité de transbordement, matériels classifiés, type des ferrures des conteneurs, numéro du vol ou nom du navire), référence aux pièces jointes, le cas échéant.				

Transportgut/Load/Charge

Geheimhaltungsgrad
Security Classification
Niveau de Classification*) Siehe Ausfüllanweisung/
See completing instructions/
Voir instructions

a) *) Anzahl/ Quantity/ Quantité		b) *) Art der Ladung/ Nature of load/ Nature du chargement	c) *) Inhalt/Ordnungsnummer/ Ladeklasse/ Content/rail sketch number/ Contenu/N°du feuillet du carnet de croquis unifié	d) Transportmittel/ Transport means/ Moyens de transport	*) Masse/ Load, continued, weight/ Chargement (suite)		*) Maße/Dimensions/Dimensions				*) Gefährliche Güter/ Dangerous goods/ Produits dangereux			
					e) Höchstmasse pro Stück/ Max.per unit/ Max.per art. kg	f) Gesamtmasse/ Total/Total kg	g) Länge/ Length/ Longueur m	h) Breite/ Width/ Largeur m	i) Höhe/ Height/ Hauteur m	k) m³ l) *) MLC	m) ADNR n) IMDG p) RID q) ADR			
44	m _____ f	Personen 1. Wagenklasse/ Accommodation personnel 1 st class/ Personnel en 1 ^{ère} classe	Gepäck pro Person siehe Spalten e) - q)/ Baggage per person see e) - q)/ Bagages par personne voir e) - q)		Anmerkung zu Spalte c): (z. B. Volle Kampfausstattung)/ Remarks to column c): (e.g. full combat equipment)/ Remarques concernant colonne c): (p.ex. homme avec équipement de combat)									
45	m _____ f	Personen 2. Wagenklasse/ Accommodation personnel 2 nd class/ Personnel en 2 ^{ème} classe	Gepäck pro Person siehe Spalten e) - q)/ Baggage per person see e) - q)/ Bagages par personne voir e) - q)		Anmerkung zu Spalte c): (z. B. Volle Kampfausstattung)/ Remarks to column c): (e.g. full combat equipment)/ Remarques concernant colonne c): (p.ex. homme avec équipement de combat)									
46										_____				
47										_____				
48										_____				
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ausgefüllt: VS - Nur für den Dienstgebrauch											
Transportanforderung/ Transport Request/ NOTICOLL							Interne Vermerke LogZBw				
Anforderer / Originator				Datum / Date	Referenz-Nr. / Reference No.		SAP-Auftrag				
Dst-Nr.				Buchungsstelle (Kapitel/ Titel) / Account to be Billed							
				Transportzweck / Transportation purpose		Fixtermin Beladung ? (fixed term of loading)					
		Name der Operation / Name of Operation		Frühester Beladebeginn Earliest Start of Loading							
Absender / Consignor				Beladeort / Loading Point		Datum / Date	Ortszeit / Local time				
Dst-Nr.				Dst-Nr.			Spätester Beladebeginn Latest Start of Loading				
						Datum / Date		Ortszeit / Local time			
		Fixtermin Entladung ? (fixed term of unloading)									
		Frühester Entladebeginn Earliest Start of Unloading									
Ansprechpartner Absender / Point of Contact Consignor (Dienstgrad/Rank, Name, Bw-&Post-Telefon/Phone, Fax)							Datum / Date	Ortszeit / Local Time			
Empfänger / Consignee				Lieferadresse/Delivery Address		Spätester Entladebeginn Latest Start of Unloading					
Dst-Nr.				Dst-Nr.			Datum / Date		Ortszeit / Local Time		
						NUR K O M - TRANSPORT					
		1. Hinfahrt				Datum - Ortszeit					
		2. Rückfahrt				Datum - Ortszeit					
Verpackungsart/ Type of Package	Anzahl der Einheiten/ Personen Number of PG/PX	Art der Ladung/ Nature of Load	Wert/ Value [€ - Euro] Ursprungsland/ Country of Origin	Abmessungen (L x B x H) Dimensions (L x W x H) [mm]	Markierung/ Lieferbezug des Gutes/ Marks and Numbers of Goods	Bruttogewicht/ Gross Weight [kg]	Gefahrgut/ Dangerous Goods	Sonderregeln/ Special Rules			
								ADR 3.4 (LQ)	KWKG Güter J / N		
Summe Total (Pos Seite)	0		Gesamtbruttogewicht Gross Weight			0,00					
Bemerkungen/ Remarks: (positions- / sendungsbezogene Angaben, z.B. Auflagen: VS-Material , Fahrwegbestimmung/ Marschkredit, AVS, zusätzliche Angaben für internationale Transporte, Forderungen, ggf. Hinweise auf Anlagen, Begleitung, Kurier, Kran, comments related to positions, e.g. Requirements, Route-regulations/ Routing order, rank of urgency of request, additional dirictions by international transport, Ref to Enclosures, Number, Sheets/Pages - if applicable)											
Name/ Unterschrift des Anfordernden Name/ Signature of Originator											
Nach Entscheid der Verkehrsart können weitere Angaben erforderlich werden. Diese werden zeitgerecht durch das LogZBw abgefragt.								Seite/ page von/ to			

OTAN/PfP SANS CLASSIFICATION

Distribution _____		A. ☐ REQUEST / DEMANDE ☐ RETURN / RESTITUTION				C. ☐ INVOICE / FACTURE			
1. Requisition number / No de la demande		4. From / De (Demanding party / Demandeur)			5. Nation		22. Invoicing authority / Service de facturation		
2. Support agreement / Accord de règlement		6. To / A (Providing party / Fournisseur)			7. Nation(s)		23. Invoice number / No de la facture / Date		24. Transaction code (US – use only)
		8. Time and place of delivery requested / Lieu et date de livraison demandé							
3. Means of transport /Aircraft/Vehicle/Ship Moyen de transport/Aéronef/Véhicule/Navire		9. Receiving party / Destinataire					25. Transportation document No / No du bordereau d'envoi		26. Account No (US – use only)
		10. Name / Nom, Rank / Grade, Signature			Date				
No	NATO Stock No/N° de Stock de l'OTAN	Description	Measure unit / Unité de mesure	Quantity requested Quantité demandée	Quantity delivered Quantité fournie	Unit price / Prix unitaire	Total	Attachment and vouchers Pièces justificatives	
11.	12.	13.	14.	15.	27.	28.	29.	30.	
16. Other costs/Autres frais					31. Total amount claimed/ Total de la facture		32. Currency/Monnaie		
17. Method of compensation / Mode de compensation ☐ Cash Paiement comptant ☐ Deferred reimbursement / Paiement différé ☐ Replacement-in-kind / Remboursement en nature ☐					33. Payable to /Payable à Account N° / N° de compte				
18. Authorization by official of issuing party / Autorisation du responsable officiel Name / Nom, Rank / Grade, Signature				19. Agreed date of return / Date de restitution		For / En règlement de			
B. ACKNOWLEDGEMENT OF RECEIPT / ACCUSE DE RECEPTION									
20. Receipt, accepted / Reçu en bonne et due forme Place and date / Lieu et date		Name/Nom, Rank/Grade, Signature		21. Transportation:Transport ☐ Free of charge Gratuit ☐ With charge/ A titre onéreux		34. I certify that the amount invoiced is exclusive of all taxes for which exemption has been granted under provision of existing agreements and that the invoice is correct. Je certifie l'exactitude de la présente facture; son montant n'inclut aucun des taxes dont l'exemption est accordée en vertu d'accords en vigueur.			
						35. Name / Nom, Rank / Grade			

Sammelbeleg für Luftbetankung – Abgabe von Flugkraftstoff / Register of fuel delivery

Lfd-Kennzeichen / A/C tail number		Flugauftrag-Nr / Mission-number		Datum von–bis / Date from–to		Empfängereinheit / Mil receiver unit		Empfängerland / Nation Teilstreitkraft / Service	
LfdNr / N°	Tanker / Tanker			Empfänger / Receiver			Flugkraftstoff / Fuel		
	Datum / Date	Luftbetankung von–bis / AAR time slot from–to	Luftbetankungsgebiet / AAR area	Lfd-Typ / A/C type	Lfd-Kennzeichen / A/C tail number	Rufname / Call sign	Kraftstoffsorte / fuel type (NATO Code)	Abgegebene Menge (kg) / fuel offload (kg)	Name, Unterschrift Betankungssystembediener / Name, sign AirRefuellingSystemOperator
	1	2	3	4	5	6	7	8	9

Gesamt / Total

Flugstunden Tanker / Total flying hours tanker	Kraftstoffsorte (NATO-Code) / Fuel type (NATO-Code)	Gesamtabgabemenge (kg) / Total fuel offload (kg)	Dienstgrad, Name / Rank, name	Unterschrift / Sign
11	12	13	14	15

Truppenteil (Bedarfsdecker)

Ort, Datum

Name und Telefon-Nr. des Meldenden**Meldung der HNS-Leistungen**

Zeitraum von - bis**für SOR**

Nr. und Kurzbezeichnung der Ustgt Lstg**I. Personaleinsatz****I.1 Einsatzstunden**

TSK	Anzahl	Soldaten BesGrp	Ziv-Personal (Bes-/Verg- /LohnGrp)	Einsatzstd. ²⁾

Wird von BAWV ausgefüllt	
Stundensatz	Preis Gesamt

Bemerkungen des Bedarfsdeckers: ³⁾Gesamt:

Erläuterungen:¹⁾ getrennt nach SKB/Heer/Luftwaffe/Marine/San/TerrWV²⁾ ggf. pro Woche/Monat/ für Übung oder Einsatz³⁾ Personalstärkeänderungen sind mit Datum (Beginn/Ende) einzutragen⁴⁾ Hinweis auf Aufwendungen für ziv Personal**Empfangsbestätigung/Acknowledgement of Receipt:**

Bedarfsdecker ()

Recipient ()

Ort, Datum

Place, Date

Name, Dienstgrad, Einheit

Name, Rank, Unit

Truppenteil (Bedarfsdecker)

Ort, Datum

Name und Telefon-Nr. des Meldenden**Meldung der HNS-Leistungen**

Zeitraum von - bis**für SOR**

Nr. und Kurzbezeichnung der Ustgt Lstg**I. Personaleinsatz****I.2 Personalnebenkosten**

TSK ¹⁾	Kostenart ²⁾	Soldaten BesGrp	Ziv-Personal (Bes-/Verg- /LohnGrp)	Betrag ^{3) 4)}

Wird von BAWV ausgefüllt	

Bemerkungen des Bedarfsdeckers:Gesamt:

Erläuterungen:

- 1) getrennt nach SKB/Heer/Luftwaffe/Marine/San/TerrWV
2) Mehrkosten Verpflegung/AVG
3) ggf. pro Woche/Monat/ für Übung oder Einsatz
4) Die Kosten sind nach dem Entstehungszeitraum (Kassenwirksamkeit) zu melden.

Empfangsbestätigung/Acknowledgement of Receipt:

Bedarfsdecker ()

Recipient ()

Ort, Datum

Place, Date

Name, Dienstgrad, Einheit

Name, Rank, Unit

Truppenteil (Bedarfsdecker)

Ort, Datum

Name und Telefon-Nr. des Meldenden**Meldung der HNS-Leistungen**

Zeitraum von - bis**für SOR**

Nr. und Kurzbezeichnung der Ustgt Lstg**II. Materialeinsatz**

TSK ⁴⁾	Kfz- / Gerätetyp Zelte	MatPINr	Anzahl ¹⁾	Km / BtrbStd ²⁾

Wird von BAWV ausgefüllt	
Preis pro km/ BtrbStd	Kosten Gesamt

Bemerkungen des Bedarfsdeckers: ³⁾Gesamt:

Erläuterungen:¹⁾ Gesamtanzahl der eingesetzten Kfz / Geräte pro Planungsnummer²⁾ Gesamtanzahl der Km / BtrbStd pro Planungsnummer³⁾ Änderungen beim MatEinsatz sind mit Daten (Beginn /Ende) einzutragen⁴⁾ getrennt nach SKB/Heer/Luftwaffe/Marine/San/TerrWV**Empfangsbestätigung/Acknowledgement of Receipt:**

Bedarfsdecker ()

Recipient ()

Ort, Datum

Place, Date

Name, Dienstgrad, Einheit

Name, Rank, Unit

Beilage zum HNS-Erfassungsblatt **"II. Materialeinsatz"****Angaben zu eingesetzten Fahrzeugen der BwFPS GmbH
- Langzeitmiete -**

Bitte für jedes Fahrzeug 1 gesondertes Erfassungsblatt verwenden!

SOR-Nr.:	
Einsatzdatum:	
Fahrtstrecke:	
Gefahrene Km gesamt (einschl. An- und Abfahrt):	
Kfz-Typ	
Fahrzeugklasse BwFPS (z.B. V 3 FJg, V 3 L mit Paket 26):	
Monatsmiete (ohne MwSt):	
vereinbarte Jahreslaufleistung (km):	
Preis pro Mehr-Km:	
Kraftstoffart:	
ggf. Kosten Chauffeur pro Tag:	

O.a. Angaben dienen nur zur Leistungserfassung/Abrechnung BAWV

Beilage zum HNS-Erfassungsblatt **"II. Materialeinsatz"****Angaben zu eingesetzten Fahrzeugen der BwFPS GmbH
- Kurzzeitmiete -**

Bitte für jedes Fahrzeug 1 gesondertes Erfassungsblatt verwenden!

SOR-Nr.:	
Einsatzdatum:	
Fahrtstrecke:	
Gefahrene Km gesamt (einschl. An- und Abfahrt):	
Kfz-Typ	
Fahrzeugklasse BwFPS (z.B. V 3 FJg, V 3 L mit Paket 26):	
Tagesmiete (ohne MwSt):	
Tageskilometerbeschränkung:	
Preis pro Mehr-Km:	
Kraftstoffart:	
ggf. Kosten Chauffeur pro Tag:	

O.a. Angaben dienen nur zur Leistungserfassung/Abrechnung BAWV

Truppenteil (Bedarfsdecker)

Ort, Datum

Name und Telefon-Nr. des Meldenden

Meldung der HNS-Leistungen

Zeitraum von - bis

für SOR

Nr. und Kurzbezeichnung der Ustgt Lstg

III. Nutzung von Liegenschaften - Teil 1 -

1. Unterkunft

a. Gemeinschaftsunterkunft (komplett)

Dienstgrad	Anzahl Soldaten	Anzahl Tage
Offiziere		
Unteroffiziere m P		
Unteroffiziere o P		
Mannschaften		

b. Gemeinschaftsunterkunft eingeschränkt (ohne Bettzeug / Wäsche)

Offiziere		
Unteroffiziere m P		
Unteroffiziere o P		
Mannschaften		

c. Unterkunft in Großräumen (Turnhallen o.ä.) Dienstgrad ungebunden

	Art des Gebäudes	Anzahl Soldaten	Anzahl Tage
ohne Betten/Matratzen			
mit Matratzen			
mit Feldbetten			

d. Benutzung sanitärer Einrichtungen bei feldmäßiger Unterbringung

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Wird von BAWV ausgefüllt	
Kostenansatz (€)	Gesamt (€)
Gesamt:	
Gesamt:	
Gesamt:	

Gesamt:

Gesamt:

Empfangsbestätigung/Acknowledgement of Receipt:

Bedarfsdecker ()

Recipient ()

Ort, Datum

Place, Date

Name, Dienstgrad, Einheit

Name, Rank, Unit

Ort, Datum

Zeitraum von -bis

für SOR

Nr.	Kurzbezeichnung der Ustgt Lstg
1	Ustgt Lstg
2	Ustgt Lstg
3	Ustgt Lstg
4	Ustgt Lstg
5	Ustgt Lstg
6	Ustgt Lstg
7	Ustgt Lstg
8	Ustgt Lstg
9	Ustgt Lstg
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97	Ustgt Lstg
98	Ustgt Lstg
99	Ustgt Lstg
100	Ustgt Lstg

III. Nutzung von Liegenschaften - Teil 2 -

2. Nutzung als Büroräume / Gefechtsstand o.ä.

Art des Gebäudes	qm	Nutzungsart	mit/ohne Möblierung	Anzahl Tage

3. Inst-Hallen, Lagerhallen

Art des Gebäudes	qm	Nutzungsart	Anzahl /der Tage	

4. Abstellfl., Lagerfl. (z.B. "Lagerfläche Gefahrgut")

Nutzungsart	qm	Anzahl /der Tage

IV. Sonstige Leistungen

(in Anlage aufgeschlüsselt)

Wird von BAWV ausgefüllt

[illegible]

Gesamt:

Empfangsbestätigung/Acknowledgement of Receipt:

Recipient ()

Place, Date

Name, Rank, Unit

Ort, Datum

Meldung der HNS-Leistung

Zeitraum von -bis

[illegible]

(Die Kosten sind nach dem Entstehungszeitraum (Kassenwirksamkeit) zu melden und jeweils durch Rechnungen zu belegen)

Firma	Menge/Zeitraum	Kosten	Anlage Nr./ Rechn.-datum)

Firma/Versorger	Menge/Zeitraum	Kosten	Anlage Nr./ Rechn.-datum)

Kfz-Bezeichnung	Nutzungsart/-dauer	Kosten	Anlage Nr./ Rechn.-datum)

Firma	Fahrtstrecke/Zeitraum	Kosten	Anlage Nr./ Rechn.-datum

Bezeichnung	Menge	Kosten	Anlage Nr./ Rechn.-datum

[illegible]

Gesamt:

Empfangsbestätigung/Acknowledgement of Receipt:

Recipient ()

Place, Date

Name, Rank, Unit

(Toll Collect GmbH)
Information/Forms Regarding the Registration of
Vehicles Exempt from Paying Toll

(9 Pages)

¹ Einführung der streckenbezogenen Lkw-Maut

Information zur Registrierung und Löschung mautbefreiter Fahrzeuge sowie Verlängerung der Registrierungsdauer (Stand: 07/2004)

Sehr geehrte Damen und Herren,

nach § 1 Absatz 1 und 2 des Autobahnmautgesetzes für schwere Nutzfahrzeuge (ABMG) sind bestimmte Fahrzeuge bzw. Fahrzeugkombinationen von der streckenbezogenen Maut für schwere Lkw ausgenommen. Hierunter fallen Kraftomnibusse und Fahrzeuge der Streitkräfte sowie nachfolgende Fahrzeuge:

1. **Fahrzeuge der Polizeibehörden**
2. **Fahrzeuge des Zivil- und Katastrophenschutzes**
3. **Fahrzeuge der Feuerwehr**
4. **Fahrzeuge anderer Notdienste**
5. **Fahrzeuge des Bundes**
6. **Fahrzeuge, die ausschließlich für den Straßenunterhaltungs- und Straßenbetriebsdienst einschließlich Straßenreinigung und Winterdienst genutzt werden**
7. **Fahrzeuge, die ausschließlich für Zwecke des Schausteller- und Zirkusgewerbes eingesetzt werden**
8. **Fahrzeuge, die nicht ausschließlich für den Güterkraftverkehr bestimmt sind**

Bei den in den Ziffern 1 bis 7 genannten Fahrzeugen muss erkennbar sein, dass diese für die jeweils genannten Zwecke bestimmt sind. Insofern kommt es bei Fahrzeugkombinationen auf das Motorfahrzeug an.

Wenn Sie mautbefreite Fahrzeuge/Fahrzeugkombinationen einsetzen, die in der vorstehenden Aufstellung unter den Ziffern 1 bis 8 enthalten sind, so haben Sie die Möglichkeit, diese bei uns – der mit der Mauterhebung beauftragten Betreibergesellschaft Toll Collect GmbH – registrieren zu lassen, um unnötige Ausleitungen, Kontrollen und Nacherhebungsbescheide zu vermeiden. Mautbefreite Kraftomnibusse und Fahrzeuge der Streitkräfte werden vom System selbständig erkannt.

Sie sind antragsberechtigt, wenn Sie der Halter des jeweiligen Motorfahrzeuges sind und Ihr Fahrzeug ständig (= dauerhaft) und nicht nur zeitweise (= nicht nur situativ) unter die Befreiungsvoraussetzungen fällt.

Es besteht keine Registrierungspflicht. Die Mautbefreiung besteht unabhängig von einer etwaigen Registrierung. Die Registrierungsmöglichkeit stellt insoweit nur ein zusätzliches Angebot der Betreibergesellschaft dar und ist freiwillig.

Die bei Toll Collect als mautbefreit registrierten Fahrzeuge werden vom Kontrollsystem über das Kennzeichen erkannt.

Bitte beachten Sie, dass eine Registrierung nur erfolgen kann, wenn einer der aufgeführten **spezifischen** Registrierungsgründe einschlägig ist. Grundsätzlich ist auch **keine** von einem Motorfahrzeug losgelöste separate Registrierung von Anhängern möglich.

Die Registrierung gilt für maximal 2 Jahre und kann anschließend verlängert werden. Der Registrierungszeitraum beginnt mit dem Tag der Antragstellung, frühestens jedoch mit dem Start der Mauterhebung (1.1.2005). Für alle bereits **vor** dem Mautstart erfolgten Registrierungen läuft die Frist somit erst 2 Jahre nach Mautstart ab. Eine entsprechende Verlängerung der ursprünglich den Nutzern mitgeteilten Termine erfolgt **automatisch** ohne weitere Mitteilung durch Toll Collect. Ein neuer Antrag braucht insoweit nicht gestellt zu werden. Löschungen und weitere Verlängerungen müssen jedoch selbständig nachgehalten werden. Weitere Informationen finden Sie im nachstehenden Antrag auf Mautbefreiung. Mit diesem können Sie die Neuregistrierung, Verlängerung und Löschung der Mautbefreiung für die o.a. Fahrzeuge beantragen.

Die Registrierung basiert auf dem Prinzip der Selbstdeklaration, d. h., Sie sind

- für die tatsächliche und rechtliche Richtigkeit Ihrer Angaben selbst verantwortlich und
- verpflichtet, Toll Collect unverzüglich schriftlich über eventuelle Änderungen Ihrer Angaben zu unterrichten.

Mit der Registrierung der von Ihnen angegebenen Fahrzeuge/Fahrzeugkombinationen ist mithin **keine rechtliche Anerkennung** der Mautbefreiung seitens Toll Collect oder des Bundesamtes für Güterverkehr verbunden.

Zur Registrierung der von Ihnen eingesetzten mautbefreiten Fahrzeuge füllen Sie bitte den in der Anlage beigefügten Antrag aus oder fordern ein Exemplar bei

TOLL COLLECT GmbH, Potsdamer Platz 1, D-10785 Berlin

an. Sie können den Vordruck auch im Internet unter www.toll-collect.de aufrufen. Der Registrierungsvordruck umfasst die Benutzerangaben (Kap. I), den jeweiligen Registrierungsauftrag (Kap. II), eine persönliche Erklärung (Kap. III) sowie die Anlage Fahrzeugbeschreibung.

Bei einer **Neuregistrierung** sind die Angaben zu Kap. I bis III nur einmal, eine Anlage Fahrzeugbeschreibung ist jedoch für **jedes** Fahrzeug erforderlich. Bitte vervielfältigen Sie sich die Anlage Fahrzeugbeschreibung in der benötigten Anzahl. Soweit für mehrere Fahrzeuge ein **identischer** Registrierungsgrund nach den vorgesehenen Auswahlmöglichkeiten besteht, kann **einer** Fahrzeugbeschreibung wahlweise auch eine Liste mit den erforderlichen Daten aller Fahrzeuge (jeweils Fahrzeugart, zulässiges Gesamtgewicht, Kfz-Kennzeichen des Motorfahrzeuges, Zulassungsland, zulassende Stelle) beigefügt werden. Senden Sie die Vordrucke ausgefüllt und unterschrieben **mit Fotokopien aller Fahrzeugscheine** an Toll Collect.

Die **Verlängerung** der Registrierungsdauer können Sie ebenfalls mit dem Registrierungsvordruck beantragen. Hierzu sind nur die Kap. I bis III auszufüllen sowie die Kennzeichen aufzulisten, für welche sich **keine** Änderungen ergeben. Eine Ihnen etwa bekannte Registrierungsnummer von Toll Collect geben Sie bitte an. Voraussetzung einer Verlängerung ist, dass die aufgeführten Fahrzeuge bereits registriert wurden und alle Unterlagen vollständig bei Toll Collect vorliegen.

Für die **Löschung** von Registrierungen verfahren Sie bitte entsprechend, geben aber in diesem Fall die Kennzeichen der zu löschenden Fahrzeuge oder Fahrzeugkombinationen an. Eine Löschung bestimmter Fahrzeuge kann jederzeit auch formlos **schriftlich** mitgeteilt werden.

Sollten Sie keine gegenteilige Mitteilung erhalten, können Sie davon ausgehen, dass die von Ihnen angegebenen Fahrzeuge/Fahrzeugkombinationen als mautbefreit registriert, die Registrierungsdauer verlängert oder eine beantragte Löschung durchgeführt wurde.

Wir weisen darauf hin, dass die zuständigen Stellen jederzeit berechtigt sind, die Richtigkeit Ihrer Angaben nachzuprüfen. Die vorsätzliche oder fahrlässige Nicht- oder nicht rechtzeitige Entrichtung der Maut kann mit einer Geldbuße bis zu 20.000 € geahndet werden. Sofern der Tatbestand des Betruges (§ 263 StGB) verwirklicht wurde, drohen Freiheitsstrafe bis zu fünf Jahren oder Geldstrafe. Nicht entrichtete Gebühren werden nacherhoben.

Mit freundlichen Grüßen
Ihre Betreibergesellschaft

² Registrierungs-, Löschungs- und Verlängerungsantrag

für mautbefreite Fahrzeuge bzw. Fahrzeugkombinationen bei der Betreibergesellschaft
TOLL COLLECT GmbH (Potsdamer Platz 1, D-10785 Berlin)

³ I. Benutzerangaben

⁴ Ich setze Fahrzeuge bzw. Fahrzeugkombinationen ein, für die nach meiner Einschätzung keine Maut nach § 1 Absatz 1 bzw. 2 des Autobahnmautgesetzes für schwere Nutzfahrzeuge (ABMG) zu entrichten ist.

5	Firmenbezeichnung, Rechtsform	
6	vertreten durch (Name, Vorname)	
7	Straße, Nr.	
8	Postfach	9 PLZ
10	Ort	11 Land
12	Telefon (bitte Vorwahlen angeben)	13 Telefax (bitte Vorwahlen angeben)
14	E-Mail	
15	Internet	

²⁵ III. Persönliche Erklärung

Mir ist bekannt, dass bei nachfolgend genannten Fahrzeugen eine Mautbefreiung nur in Betracht kommt, wenn bei diesen äußerlich am Motorfahrzeug eindeutig erkennbar ist, dass sie für die jeweils genannten Zwecke bestimmt sind:

1. **Fahrzeuge der Polizeibehörden**
2. **Fahrzeuge des Zivil- und Katastrophenschutzes**
3. **Fahrzeuge der Feuerwehr**
4. **Fahrzeuge anderer Notdienste**
5. **Fahrzeuge des Bundes**
6. **Fahrzeuge, die ausschließlich für den Straßenunterhaltungs- und Straßenbetriebsdienst einschließlich Straßenreinigung und Winterdienst genutzt werden**
7. **Fahrzeuge, die ausschließlich für Zwecke des Schausteller- und Zirkusgewerbes eingesetzt werden**

Ich weiß, dass

- ich für die tatsächliche und rechtliche Richtigkeit meiner Angaben selbst verantwortlich bin (Prinzip der Selbstdeklaration),
- ich verpflichtet bin, die Betreibergesellschaft Toll Collect GmbH unverzüglich schriftlich über eventuelle Änderungen meiner Angaben zu unterrichten (insbesondere über Änderungen mit Relevanz für die Mautbefreiung sowie über die Ab- oder Ummeldung des Fahrzeugs),
- mit der Registrierung der von mir angegebenen Fahrzeuge bzw. Fahrzeugkombinationen **keine rechtliche Anerkennung** der Mautbefreiung seitens Toll Collect oder des Bundesamtes für Güterverkehr (BAG) verbunden ist.

Wenn ich keine gegenteilige Mitteilung erhalte, kann ich davon ausgehen, dass meinem Registrierungsauftrag entsprochen wurde.

Ich erkläre mich damit einverstanden, dass meine personenbezogenen Daten verarbeitet und genutzt werden. Die Verarbeitung und Nutzung erfolgen vertraulich und ausschließlich für die im ABMG (Autobahnmautgesetz für schwere Nutzfahrzeuge) genannten Zwecke. Ich stimme insbesondere der Weitergabe meiner Daten an das BAG für Kontrollzwecke zu. Mein Einverständnis zur Datenverarbeitung und -nutzung kann ich jederzeit widerrufen; die Daten werden dann unverzüglich gelöscht. Meine Fahrzeuge sind dann nicht mehr als mautbefreit registriert.

Mir ist bewusst, dass

- die zuständigen Stellen jederzeit berechtigt sind, die Richtigkeit meiner Angaben nachzuprüfen,
- die vorsätzliche oder fahrlässige Nicht- oder nicht rechtzeitige Entrichtung der Maut mit einer Geldbuße bis zu 20.000 € geahndet werden kann und, sofern der Tatbestand des Betruges (§ 263 StGB) verwirklicht wurde, Freiheitsstrafe bis zu fünf Jahren oder Geldstrafe drohen sowie
- die nicht entrichteten Gebühren nacherhoben werden.

²⁶ Ort, Datum, Unterschrift

Stellung im Unternehmen

27 Anlage Fahrzeugbeschreibung

28 Einzelfahrzeug

29	☐ Ich beantrage die Registrierung des nachfolgend aufgeführten Kfz als mautbefreit. (Es besteht der unten angegebene Registrierungsgrund. Eine Kopie des Fahrzeugscheins füge ich bei):		
30	Fahrzeugart 		
31	Zulässiges Gesamtgewicht in t		
32	Kfz-Kennzeichen des Motorfahrzeuges 	33	ggf. Kennzeichen eines ständig verbundenen Anhängers (Hinweis: Eine separate Registrierung von Anhängern ist nicht möglich)
34	Zulassungsland 		
35	Zulassende Stelle (mit Anschrift sowie Telefon-, Faxnummer und E-Mail-Adresse): 		

36 Fahrzeugliste

37	☐ Ich füge eine Liste der als mautbefreit zu registrierenden Kfz und Kopien aller Fahrzeugscheine bei. Für alle in der Liste aufgeführten Fahrzeuge besteht der unten angegebene Registrierungsgrund.
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38 Registrierungsgrund (bitte ankreuzen bzw. ergänzen):

☐ 1. Fahrzeug der Polizeibehörden (Zulassung auf Polizeibehörde erforderlich)
☐ 2. Fahrzeug des Zivil- und Katastrophenschutzes (Zulassung auf Bundesanstalt Technisches Hilfswerk oder auf eine entsprechende staatliche oder geeignete private Organisation erforderlich; dies sind der Arbeiter-Samariter-Bund, Deutsche Lebensrettungsgesellschaft, Deutsches Rotes Kreuz, Johanniter-Unfall-Hilfe, Malteser-Hilfsdienst einschließlich ausländischer Schwesterorganisationen).
☐ 3. Fahrzeug der Feuerwehr (Zulassung auf eine Berufs-, freiwillige oder Betriebsfeuerwehr erforderlich)
☐ 4. Fahrzeug eines anderen Notdienstes (Fahrzeug muss auf den Notdienst zugelassen und generell nur für Notdienstseinsätze verwendbar sein; es muss der Betrieb eines eigenständig organisierten Notdienstes in Rufbereitschaft gewährleistet bzw. über Verträge eine Einbindung in die Notdienstorganisation übergeordneter Stellen erfolgt sein; die Tätigkeit des Notdienstes muss vergleichbar eilbedürftig sein wie bei der Feuerwehr)
☐ 5. Fahrzeug des Bundes (Zulassung auf den Bund erforderlich)

☐ 6. Fahrzeug, das ausschließlich für den Straßenunterhaltungs- und Straßenbetriebsdienst einschließlich Straßenreinigung und Winterdienst genutzt wird (Fahrzeug muss auf eine öffentlich-rechtliche Gebietskörperschaft oder ein Privatunternehmen zugelassen sein und im direkten Auftrag der öffentlichen Hand **ständig ausschließlich** zu diesen Zwecken eingesetzt werden; bei nur zeitweiligem (= situativem) mautbefreitem Einsatz darf das Fahrzeug nicht als ständig mautbefreit registriert werden)

☐ 7. Fahrzeug, das ausschließlich für Zwecke des Schausteller- und Zirkusgewerbes eingesetzt wird (z.B. Wohnmobil, Motorfahrzeug für Verkaufs-, Schieß-, Verlosungs- oder Gerätewagen, wenn auf den Schausteller oder Zirkusunternehmer zugelassen)

8. Sonstiges Fahrzeug, das nicht ausschließlich für den Güterkraftverkehr bestimmt ist*, und zwar als

☐ a. Ausstellungsfahrzeug	☐ h. Kanalreiniger
☐ b. Verkaufsfahrzeug	☐ i. Sonder-Kfz. Eichfahrzeug (mit Ausnahme-genehmigung nach StVZO)
☐ c. Werkstattfahrzeug	☐ j. Zugmaschine Ackerschlepper (Schlüssel-Nr. 8710)
☐ d. Wohnmobil	☐ k. Zugmaschine Geräteträger (Schlüssel-Nr. 8720)
☐ e. Rundfunk- und Übertragungswagen	☐ l. historisches Fahrzeug (mit Sonderkennzeichen, Betriebserlaubnis als Oldtimer erteilt)
☐ f. Medizinisches Untersuchungsfahrzeug	☐ m. Kraftfahrzeug, das ständig (= dauerhaft) aus-schließlich zu Ausbildungszwecken eingesetzt wird und mit einer Doppelbedienungseinrichtung ausgerüstet ist (z.B. Fahrschulfahrzeug)
☐ g. selbstfahrende Arbeitsmaschine (z.B. Kranwagen) oder Motorfahrzeug, welches ausschließlich in Fahr-zeugkombination mit einer Anhängerarbeitsmaschine betrieben wird (ggf. auch Kopien des Fahrzeugscheins der Anhängerarbeitsmaschine beifügen)	
☐ n. Fahrzeug bitte separat beschreiben:	

39 Liegt nach meiner Einschätzung ein Mautbefreiungsgrund nach Ziffern 1 bis 7 vor, so versichere ich, dass die angekreuzte Zweckbestimmung bei dem angegebenen Motorfahrzeug **äußerlich eindeutig erkennbar ist**. Auf Nachfrage werde ich weitere Auskünfte in der Angelegenheit geben und, soweit erforderlich, auch weitere Unterlagen zur Verfügung stellen.

40 Ort, Datum, Unterschrift

Stellung im Unternehmen

* Es sind die Eintragungen in den Fahrzeugpapieren zu beachten. Keine Mautbefreiung besteht jedoch, wenn das Fahrzeug bei objektiver Betrachtung von seiner Bauart her generell zur Güterbeförderung bestimmt ist, unabhängig von seiner Verwendung im Einzelfall.

41 Anlage Fahrzeugliste 1

42 Neuregistrierung

Folgende Fahrzeuge sollen neu als mautbefreit registriert werden (Es besteht für alle Fahrzeuge bzw. Fahrzeugkombinationen lt. meinen Angaben in der Fahrzeugbeschreibung ein identischer Registrierungsgrund. Kopien der Fahrzeugscheine liegen bei):

43 Bearbeitungsnummer:
(bitte angeben, wenn bekannt)

--	--	--	--	--	--	--



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service on the road

44	Kennzeichen Motorfahrzeug	45 zulässiges Gesamtgewicht (zGG) in t	46 Fahrzeugart	47 Zulassungsland (D, NL, ...)	48 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
49 zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)					
50	Kennzeichen Motorfahrzeug	51 (zGG) in t	52 Fahrzeugart	53 Zulassungsland	54 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
55 zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)					
56	Kennzeichen Motorfahrzeug	57 (zGG) in t	58 Fahrzeugart	59 Zulassungsland	60 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
61 zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)					
62	Kennzeichen Motorfahrzeug	63 (zGG) in t	64 Fahrzeugart	65 Zulassungsland	66 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
67 zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)					
68	Kennzeichen Motorfahrzeug	69 (zGG) in t	70 Fahrzeugart	71 Zulassungsland	72 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
73 zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)					

74 (*) Hinweis: Eine separate Registrierung von Anhängern ist nicht möglich

76 Anlage Fahrzeugliste 2

77 Neuregistrierung

Folgende Fahrzeuge sollen neu als mautbefreit registriert werden (Es besteht für alle Fahrzeuge bzw. Fahrzeugkombinationen lt. meinen Angaben in der Fahrzeugbeschreibung ein identischer Registrierungsgrund. Kopien der Fahrzeugscheine liegen bei):

78 Bearbeitungsnummer:
(bitte angeben, wenn bekannt)

--	--	--	--	--	--	--



79	80 Kennzeichen Motorfahrzeug	81 zulässiges Gesamtgewicht (zGG) in t	Fahrzeugart	82 Zulassungsland (D, NL, ...)	83 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
84	zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)				
85	86 Kennzeichen Motorfahrzeug	87 (zGG) in t	Fahrzeugart	88 Zulassungsland	89 ggf. Kennzeichen eines ständig verbundenen Anhängers. (*)
90	zulassende Stelle (mit Anschrift, Telefon-, Telefaxnummer und E-Mail-Adresse)				

91 (*) Hinweis: Eine separate Registrierung von Anhängern ist nicht möglich

92 Verlängerungen

Die Registrierung nachfolgender Kfz als mautbefreite Fahrzeuge soll verlängert werden:

93	Kennzeichen Motorfahrzeuge											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.

94 Löschungen

Nachfolgende Kfz sollen umgehend als mautbefreite Fahrzeuge gelöscht werden:

95	Kennzeichen Motorfahrzeuge											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.

(Toll Collect GmbH)
Information/Completion Instructions in English
Regarding the Registration of
Vehicles Exempt from Paying Toll

(9 Pages)



The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!

¹ Introduction of the distance-based truck toll

Information regarding the registration and withdrawal of vehicles exempt from paying toll as well as registration renewal (reviewed: 07/2004)

Dear Sir or Madam,

In accordance with Section 1 subsections 1 and 2 of the German Motorway Toll Act for Heavy Commercial Vehicles [Autobahnmautgesetz für schwere Nutzfahrzeuge (ABMG)], certain vehicles and vehicle combinations are exempt from paying the distance-based road toll. These include motorised buses, military vehicles, and the following:

1. **Police vehicles**
2. **Civil defence and emergency vehicles**
3. **Fire brigade vehicles**
4. **Other emergency vehicles**
5. **Federal government vehicles**
6. **Vehicles used exclusively for road maintenance and services, including street cleaning and winter services**
7. **Vehicles exclusively used for carnivals and circuses**
8. **Vehicles that are not exclusively intended for goods transport**

The vehicles listed under items 1 to 7 above must be clearly identifiable as being intended for the purpose specified. For vehicle combinations, the determinant unit is the motor vehicle.

Road users with vehicles or vehicle combinations exempt from toll as listed in numbers 1 to 8 above can register these vehicles with Toll Collect GmbH, the toll system operators, and thereby avoid unnecessary stops, checks and subsequent toll charges. The system automatically detects toll-exempt buses and military vehicles.

Road users are entitled to apply for toll exemption if the vehicle in question is registered in their name and complies with the specified exemption conditions on a permanent (not temporary or situation-related) basis.

Registration is not compulsory. Toll exemption is granted irrespective of registration. In this sense, the registration option is a supplementary service offered by the toll operator and is strictly voluntary.

Vehicles registered with Toll Collect as toll exempt are recognized by the enforcement system based on the vehicle licence plate number.

Please note that registration is only possible if one of the **specific** conditions listed above applies. It is **not** possible to register a trailer independently of its tractor combination.

Registration is valid for a maximum of 2 years, after which the period of validation can be extended. The registration period commences on the date the application is submitted, but no earlier than the first day of toll collection (01.01.2005). All registrations submitted **before** the start of toll collection, therefore do not expire until 2 years after the start of the toll. The registration is **automatically** extended beyond the expiry dates originally issued to the users, without any further notification by Toll Collect. It is therefore not necessary to reapply for registration. However, cancellations and further extensions must be arranged by the user.

Further information is provided in the following application for toll exemption. This form can be used to apply for re-registration, extension and cancellation of toll-exemption for the above-specified vehicles.

Registration is based on the principle of self-declaration – i.e., the user is

- Responsible for the factual and legal accuracy of the information provided and
- obliged to notify Toll Collect immediately in writing of any changes to the information provided.

Registration of the vehicles/vehicle combinations entered does not imply **any legal recognition** of toll-exemption on the part of Toll Collect or the German Federal Office for Goods Transport (BAG).





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!



To register your vehicles for toll exemption, please complete the enclosed application or request a copy of this form from:

TOLL COLLECT GmbH, Potsdamer Platz 1, D-10785 Berlin

The application form can also be downloaded from the Internet at www.toll-collect.de. The registration form includes user details (Section I), the relevant registration applications (Section II), a personal declaration (Section III) and a vehicle-description form.

For **new registrations**, sections I to III must only be completed once. However, one vehicle description form must be completed for **each** vehicle. Please make sufficient copies of the supplement with the vehicle description. Where there is an **identical** registration basis for several vehicles in accordance with the exemption provisions, it is acceptable to include **a single** vehicle description or a list containing the required data for all vehicles (vehicle type, gross vehicle weight, vehicle licence plate number, country in which the vehicle is registered, registration authority). Complete and sign all forms and send them **with photocopies of all vehicle licensing certificates** to Toll Collect.

Applications for **extending** the registration period can also be made using the registration form. Only section I to III must be completed for this purpose in addition to a list of vehicle licence plate numbers for which there are **no** changes. Please include the Toll Collect registration number. To be eligible for extension, all listed vehicles must be registered and Toll Collect must receive all the required documentation.

The same procedure applies for the **cancelling** a registration. The licence plate number of each vehicle/vehicle combination to be cancelled must be provided. The registration of certain vehicles can also be cancelled **in writing** at any time, without completing a form.

Unless you receive any notification to the contrary, you can proceed on the assumption that the vehicles/vehicle combinations you have applied for have been registered as toll-exempt, the registration period has been extended or a requested cancellation has been carried out.

Please note that the competent authorities have the right to check the accuracy of the information provided at any time. Intentional or negligent non-payment or late payment of the toll can result in a fine of up to €20,000. If there is evidence of fraud (Section 263 StGB [German criminal code]), a penalty of up to five years imprisonment or a fine can be imposed. Non-paid charges will be reclaimed.

Sincerely,
Your toll operator





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!



² Registration, cancellation and extension application

for toll-exempt vehicles and/or vehicle combinations with the operating company
TOLL COLLECT GmbH (Potsdamer Platz 1, D-10785 Berlin)

³ I. User information

⁴ I employ vehicles and/or vehicle combinations that I believe are exempt from toll in accordance with Section 1 subsections 1 and 2 of the German Motorway Toll Act for Heavy Commercial Vehicles (ABMG).

⁵ Company name, legal form

⁶ Represented by (surname, first name)

⁷ Street address

⁸ PO box

⁹ Postal code

¹⁰ City

¹¹ Country

¹² Phone (please include area codes)

¹³ Fax (please include area codes)

¹⁴ E-mail

¹⁵ Internet





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!



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service on the road

16 II. Registration application

17 Reference number:
(Please enter if known)

18 New registration

- 19 I hereby apply to register vehicle(s), as per the appended vehicle description(s) and list(s), as toll-exempt. I confirm that I am the holder of the motor vehicle(s) described or listed, and that each vehicle is **permanently** (not temporarily or on a situation-related basis) complies with exemption provisions. I have enclosed **copies of the vehicle registration documents**. I am aware that registration is valid for a maximum of 2 years and that I am obliged to notify Toll Collect **immediately** should the reason for exemption be no longer applicable with respect to any of the vehicles registered (send updated list if necessary; use vehicle list supplement 1 or 2).

If you require a **shorter** registration period, please specify this.

I would like the registration period to end before the standard period;
namely on:

Date Month Year

20 Extension of registration period

- 21 I hereby apply to extend the registration of vehicle(s), which have already been registered as toll-exempt and for which Toll Collect is in possession of the complete documentation. I confirm that the exemption requirements, in accordance with the explanatory notes on new registration, remain unchanged. I am aware that registration is valid for a maximum of 2 years and that I am obliged to notify Toll Collect **immediately** should the conditions for exemption be no longer applicable with respect to any of the vehicles registered. Please extend registration for the following vehicle licence plate numbers (enclose additional lists, if necessary. Use the appended vehicle list 2 for this).

- 22 Please specify if you would prefer a **shorter** extension period. I would like the registration period to end before the standard period; namely on:

Date Month Year

23 Cancellation

- 24 I hereby apply to immediately cancel the registration of vehicle(s), for which the exemption requirements **no longer apply**. Please cancel registration of the following vehicle licence plate numbers (enclose additional lists, if necessary. Use the appended vehicle list 2 for this):





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!

²⁵ III. Personal declaration

I am aware that the vehicles listed below are only eligible for toll exemption if it is clearly apparent from the exterior of the motorised vehicle that it is employed as stated:

1. **Police vehicles**
2. **Civil defence and emergency vehicles**
3. **Fire brigade vehicles**
4. **Other emergency vehicles**
5. **Federal government vehicles**
6. **Vehicles used exclusively for road maintenance and services, including street cleaning and winter services**
7. **Vehicles exclusively used for carnivals and circuses**

I am aware that

- I am responsible for the factual and legal accuracy of the information I have provided (principle of self-declaration);
- I am obliged to notify the toll operator, Toll Collect GmbH, immediately and in writing with respect to any changes concerning the information provided (particularly regarding changes relevant to toll exemption as well those relating to the cancellation or changes in vehicle registration);
- and that the registration of the vehicles and/or vehicle combinations entered does not imply **any legal recognition** of toll-exemption on the part of Toll Collect or the German Federal Office for Goods Transport (BAG).

Unless I receive notification stating the contrary, I can assume that my application for registration was accepted.

I hereby declare my consent to having my personal data processed and used. This information will be processed and used confidentially and exclusively for the purposes set out in ABMG (German Motorway Toll Act for Heavy Commercial Vehicles). I explicitly consent to my data being forwarded to the BAG for checking. I have the right to revoke my consent to data processing and use at any time. If I revoke my consent, the data will be immediately deleted. My vehicles will then no longer be registered as toll-exempt.

I am aware that

- the competent authorities have the right to reassess the accuracy of the information I have provided at any time.
- Intentional or negligent non-payment or late payment of the toll can result in a fine of up to €20,000 and, if there is evidence of fraud (Section 263 StGB [German criminal code]), a penalty of up to five years imprisonment or a fine can be imposed, and
- that non-paid charges will be reclaimed.

²⁶ Place, date, signature

Position in company





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!

²⁷ Annex: vehicle description form

²⁸ Single vehicle

²⁹ I hereby apply to register the motor vehicle listed below as toll-exempt. (The reason for registration is also stated below.
I enclose a copy of the vehicle registration certificate):

³⁰ Vehicle type

³¹ Permissible total weight
in t

³² Licence plate number of motorised vehicle

³³ Licence plate number of permanently attached trailer (if applicable)
(Note: trailers cannot be registered separately)

³⁴ Country in which the vehicle is registered

³⁵ Registration authority (incl. address, phone, fax and e-mail):

³⁶ Vehicle list

³⁷ Enclosed is a list of all vehicles I wish to register as toll-exempt along with copies of all vehicle registration certificates.
The basis for registration of all vehicles on the list is stated below.

³⁸ Reason for toll exemption (please cross and/or complete):

1. Police vehicle (must be licensed to police authority)
2. Civil defence and emergency vehicle (must be licensed to Bundesanstalt Technisches Hilfswerk [German Federal Auxiliary Services] or an equivalent government or appropriate private organisation. These include the Arbeiter-Samariter-Bund, Deutsche Lebensrettungsgesellschaft, Deutsches Rotes Kreuz, Johanniter-Unfall-Hilfe, Malteser-Hilfsdienst and affiliated foreign organisations).
3. Fire brigade vehicles (must be licensed to a professional, voluntary or company fire service)
4. Other emergency service vehicles (must be licensed as an emergency service vehicle and generally be used for emergency services only. The operation of an independently organised on-call emergency service must be ensured, or a contractual integration into a higher level emergency service organisation must be in place.
The activity of the emergency service must require a comparable level of urgency with that of the fire service)
5. Federal government vehicles (registration with the federal government required)





The form written in your language is only to assist you.
Please fill out the German-language form. Thank you!



6. Vehicle used exclusively for road maintenance and services, including street cleaning and winter services (vehicle must be licensed to a public law territorial authority or a private company and be employed on the direct commission of the public authority **permanently and exclusively** for these purposes. In the case of temporary (= situation-related) toll-exempt use, the vehicle must not be registered as permanently toll-exempt)
7. Vehicle used exclusively for the carnival or circus industry (e.g. mobile home, motor vehicle for towing box office, arcade, raffle stages or equipment trailers, where these are licensed to showmen or circus enterprises)
8. Other vehicle, not intended exclusively for use in goods transport*, in the form of a(n)
- | | |
|--|---|
| a. Exhibition vehicle | h. Sewer cleaners |
| b. Sales vehicle | i. Special-purpose vehicles (with certificate of exemption in accordance with German Road Traffic Regulations - StVZO) |
| c. Service vehicle | j. Farm tractor (code No. 8710) |
| d. Mobile home | k. Tool carrier tractor (code No. 8720) |
| e. Broadcasting vehicle | l. Historic vehicle (with special licence plate and an operating permit for vintage vehicles) |
| f. Medical examination vehicle | m. Motor vehicle that is only used for driving instruction and equipped with dual controls (e.g. driver training vehicle) |
| g. Self-propelled machinery (e.g., mobile crane) or motorised vehicles that are exclusively used in combination with trailer machines (enclose copy of vehicle registration certificate for each trailer machine, if applicable) | |
| n. Please provide a separate description of the vehicle: | |

39 If, in my opinion, there is a basis for toll-exemption in accordance with items 1 to 7, I confirm that the vehicle purpose marked above with a cross **is clearly identifiable from the exterior** of the specified motor vehicle.
If requested, I will provide further information concerning this matter and additional documents if required.

40 Place, date, signature

Position in the company

*The information contained in the vehicle registration documents must be taken into consideration. However, toll exemption is not granted if an objective examination of the vehicle reveals that it is generally intended for goods transport, irrespective of its use in individual cases.



⁴¹ Vehicle list enclosure 1

⁴² New registration

I wish to register the following vehicles as toll-exempt (according to the details I have provided in the vehicle description, there is an identical registration basis for all vehicles and/or vehicle combinations. I also enclose copies of the vehicle registration certificates):

⁴⁴	⁴⁵	⁴⁶
Licence plate number of motorised vehicle	Permissible Total Weight (PTW) in t	Vehicle type

⁴⁹ Registration authority (incl. address, phone, fax and e-mail)

⁵⁰	⁵¹	⁵²
Licence plate number of motorised vehicle	(PTW) in t	Vehicle type

⁵⁵ Registration authority (incl. address, phone, fax and e-mail)

⁵⁶	⁵⁷	⁵⁸
Licence plate number of motorised vehicle	(PTW) in t	Vehicle type

⁶¹ Registration authority (incl. address, phone, fax and e-mail)

⁶²	⁶³	⁶⁴
Licence plate number of motorised vehicle	(PTW) in t	Vehicle type

⁶⁷ Registration authority (incl. address, phone, fax and e-mail)

⁶⁸	⁶⁹	⁷⁰
Licence plate number of motorised vehicle,	(PTW) in t	Vehicle type

⁷³ Registration authority (incl. address, phone, fax and e-mail)

⁷⁴ (*) Note: trailers cannot be registered separately

⁴³

Reference number:
(Please enter if known)



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⁴⁷
Country in which the vehicle is registered (D, GB, NL, etc.)

⁴⁸
Licence plate number of permanently attached trailer, if applicable (*)

⁵³
Country in which the vehicle is registered

⁵⁴
Licence plate number of permanently attached trailer, if applicable (*)

⁵⁹
Country in which the vehicle is registered

⁶⁰
Licence plate number of permanently attached trailer, if applicable (*)

⁶⁵
Country in which the vehicle is registered

⁶⁶
Licence plate number of permanently attached trailer, if applicable (*)

⁷¹
Country in which the vehicle is registered

⁷²
Licence plate number of permanently attached trailer, if applicable (*)

76 Vehicle list enclosure 2

77 New registration

I wish to register the following vehicles as toll-exempt (according to the details I have provided in the vehicle description, there is an identical registration basis for all vehicles and/or vehicle combinations. I also enclose copies of the vehicle registration certificates):

79	Licence plate number of motorised vehicle	80 Permissible Total Weight (PTW) in t	81 Vehicle type
----	---	--	--------------------

84 Registration authority (incl. address, phone, fax and e-mail)

85	Licence plate number of motorised vehicle	86 Permissible Total Weight (PTW) in t	87 Vehicle type
----	---	--	--------------------

90 Registration authority (incl. address, phone, fax and e-mail)

91 (*) Note: trailers cannot be registered separately

92 Extensions

I would like to extend the period of toll-exempt registration for the following vehicles:

93 Licence plate number of motorised vehicle

Cancellations

94 The registration for the following toll-exempt vehicle(s) should be cancelled immediately:

95 Licence plate number of motorised vehicle

78

Reference number:
(Please enter if known)



82
Country in which the
vehicle is re-gistered
(D, GB, NL, etc.)

83
Licence plate number of permanently attached trailer, if
applicable (*)

88
Country in which the
vehicle is registered

89
Licence plate number of permanently attached trailer, if
applicable (*)